

## **Cedarville University Vehicle Regulations (CUVR)**

### **Preface:**

Cedarville University (CU) has the right and ability to control traffic and parking on its campus and controlled properties, as granted by the Ohio Revised Code (ORC). The Cedarville University Department of Campus Safety & Security has been authorized to administer and enforce the Cedarville University Vehicle Regulations (CUVR) which governs all parking and traffic on Cedarville University campus and controlled properties.

The Cedarville University Vehicle Regulations (herein referred to as CUVR) apply to all vehicles operated on the Cedarville University (CU) campus as well as properties under its control for educational, residential or support purposes.

Any use of any vehicle as stipulated by the Ohio Revised Code (ORC), motorized or not (which includes, but is not limited to electric or gas powered scooters, bicycles, rollerblades or skates) on any university property is a privilege granted by the university and is not the right of any employee, student or visitor. It is the requirement of the university that all employees, students and visitors comply with these vehicle regulations for the sake of the safety and consideration of others. Failure to comply with the CUVR may result in the limitation or revocation of this privilege at the discretion of the university.

The following parking and driving regulations have been adopted by the university to facilitate both vehicular and pedestrian movement, maximize parking and enhance safety. All parking and driving regulations are strictly enforced.

**The Cedarville University Vehicle Regulations (CVUR) are subject to revision or change without prior notice.**

# ***CAMPUS SAFETY & SECURITY***

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# CUVR 100: STATEMENT OF GENERAL POLICIES

Sections 100 – 110

## 100: VEHICLE REGISTRATION

A Cedarville University parking permit is required for **every** vehicle, whether being used by student, faculty or staff, parking on or using Cedarville University property; regardless of the residency status of the student or the status of the employee (full or part-time or contract). University-owned fleet vehicles may be exempt.

Vehicle registration is only available on-line at [www.cedarville.edu/campussafety](http://www.cedarville.edu/campussafety). Students, faculty and staff will receive a parking permit after completing and submitting the vehicle registration request. Merely submitting the request **DOES NOT** constitute registration.

Cedarville University maintains sufficient parking for students, faculty and staff however vehicle registration *does not* guarantee a parking space. Vehicle registration and the resulting parking permit grant the user/owner the privilege of operating and parking a vehicle on the Cedarville campus or its controlled properties.

**All vehicles must be registered within 24 hours or 1 business day of being brought to campus or university property.** Students must report to the main Campus Safety & Security office after completing the on-line registration process in order to obtain their parking permit.

### 100A: REGISTRATION FEES

All full-time students; whether freshman, resident or commuter, are required to pay a registration fee when they register their vehicle. Premier parking is available for an additional fee of \$15 per semester. Fees will be charged to the student's account.

Fees are charged by the semester as follows:

☞ Resident Students:	\$50 per semester
☞ Commuter Students:	\$50 per semester
☞ Freshman Students:	\$50 per semester
☞ Graduate Students:	\$50 per semester
☞ Premier Parking for residents students only:	Additional \$15 per semester

There are no refunds for vehicle registration. (**Refer to CUVR 304** for exception). Students may register a replacement or additional vehicle at no additional cost. (**Refer to CUVR 100B** for limitations on registration).



**WARNING:** There is a \$20 fee for the replacement of a “lost” or “stolen” permit.

### **100B: LIMITATIONS ON REGISTRATION**

No freshman or resident student may have more than one car on campus at any given time. If a student of this status needs to replace a vehicle, they may “swap” vehicles (**Refer to CUVR 100D** for restrictions governing transfers of permits).

Commuters may register more than one but no more than two (2) vehicles for the single registration fee of \$50/semester. If a student needs to register a third vehicle, it will be subject to the full registration fee. Only one (1) student may register a vehicle at any given time. (Two students, such as siblings, cannot both register the same vehicle under each person’s name/ID).

Vehicles cannot display two different types of permits at the same time (*i.e.* a resident permit & a commuter permit or a freshman permit & a resident permit).

Dependants of faculty or staff may not operate their parents’ registered vehicle(s). The dependant must register the vehicle under their name as a student (**Refer to CUVR 300C** for clarification).

### **100C: VEHICLES ON CAMPUS OR PROPERTY**

All vehicles parked on Cedarville University campus or controlled properties must display a current and valid parking permit. Vehicles in violation of this (**CUVR 300**) are subject to citation and/or towing at the owner’s expense.

Visitors should obtain a visitor’s parking permit at the main office of Campus Safety & Security at no charge in order to avoid citations.

### **100D: TRANSFER OF PERMITS**

All permits are issued to the specific vehicle, not the person registering the vehicle. Transfers of a permit from one vehicle to another, even if both vehicles are owned by the same individual are **NOT PERMITTED**. Students who need to transfer a permit must contact the main office of Campus Safety & Security in person in order to address this issue.

## **101: LIABILITY**

Cedarville University accepts no legal responsibility nor assumes any liability for the safety of vehicles on its campus or controlled properties due to theft, loss of property, vandalism, accident or other damage while the vehicle is on said campus or properties.

Campus Safety & Security strongly recommends and encourages the removal of all items of value from the vehicle in order to prevent theft and/or loss of property.

### **101A: OPERATING AGREEMENT**

Anyone operating and/or parking a vehicle on Cedarville University campus or controlled properties agrees to:

- ☞ Read and abide by Cedarville University Vehicle Regulations (CUVR).
- ☞ Possess a current and valid driver’s license from their respective state.
- ☞ Maintain current license, registration and applicable insurance for the registered vehicle as mandated by the state of permanent residence.
- ☞ Take responsibility for and pay all fines and fees resulting from the use of their vehicle, regardless of who was operating the vehicle at the time of any infraction.
- ☞ Protect and hold harmless the university, its students, officers and employees from all claims of injury or damages by reason of the operation of this or any other vehicle on the university campus or controlled properties.

### **101B: 72 HOUR RULE (OWNER RESPONSIBILITY)**

All owners/operators of vehicles registered on Cedarville University campus are responsible to check their vehicles on a regular basis, for reasons of safety and security as well as the possibility of the need for maintenance or possible parking violations. Campus Safety & Security recommends and encourages checking vehicles at least once during a 72 hour time period.

## **102: OHIO REVISED CODE**

All provisions of the Ohio Revised Motor Vehicle Code (ORC) as it applies to the operation of vehicles are applicable on the campus of Cedarville University and its controlled properties. Under this provision, violations of the ORC may be cited except as the regulation may be modified by the CUVR. Tickets may be issued by Campus Safety & Security officers for ORC violations and will be cited as CUVR 102 with an accompanying explanation of the violation. Cedarville Police Department may cite for violations of the ORC, whether the offense occurs on or off the campus or controlled properties.

## **103: EXEMPT VEHICLES**

Campus Safety & Security, emergency services and physical plant service vehicles are exempt from time and lane or space restrictions (other than Handicap spaces), and subject to safety precautions with limited time restrictions while in the performance of their duties.

In incidents of medical, police and/or fire emergencies, if no other spaces are readily available, the use of available handicap spaces by emergency vehicles is permitted.

## **104: PARKING SPACES**

All vehicles must be parked within a painted, marked parking space unless specifically directed to do otherwise by a Campus Safety Officer or a local Police Officer. Vehicles parked outside of a space, or occupying multiple spaces, including the obstruction of any additional space, will be cited in violation of **CUVR 403**.

## **105: MOTORCYCLES**

All motorcycles **MUST** be registered with Campus Safety & Security. The fee for motorcycles is the same as a car (**Refer to CUVR 100A** for registration fees). Motorcycles may park in the “hashed-out” areas at the end of a parking row or in any space specifically designated for motorcycle parking. Motorcycles may **NOT** park in the “hashed-out” areas directly adjacent to or associated with a handicap parking space. Motorcycles may **NOT** park in or directly adjacent to any residence, sidewalk, entry or stairwell. (**Refer to CUVR 403B**).

## **106: TRAFFIC & PARKING SIGNS**

Traffic and parking signs are posted in order to communicate specific regulations that apply to specific areas or spaces. There is an implicit expectation that motorist will in fact read and follow these signs as they apply to any given area or space. This may include but may not be limited to posted signs or signs painted directly on the pavement. “Failure to see” or “failure to read” posted signs is no longer a basis for an appeal of an issued citation.

## **107: EXCEPTIONS NOTIFICATION**

Any individual who needs an exception to any regulation in the CUVR must do so, either in person or in writing via e-mail, or by phone. Such contact is to be done **PRIOR** to the need for said exception. Students with situations that involve long-term or repeated exceptions should contact Campus Safety & Security for a specialized permit. Exceptions that are class, project or work related must have their advisor, professor or supervisor contact Campus Safety & Security with the necessary information (**Refer to CUVR 710**).

## **108: FRESHMAN VEHICLE POLICY**

Freshmen are permitted to bring cars to campus. However, in keeping with the “less privileged position”, freshmen students, while not charged a different registration fee, will be restricted to one of two lots on campus and will be subject to a more strict enforcement of the vehicle regulations. Freshmen found in violation of the CUVR will have the published fines doubled automatically. (*i.e.* a \$20 fine for parking in the wrong lot would automatically double to \$40. (**Refer to CUVR 210** for the definition of a freshman. **Refer to CUVR 407** for parking lot assignments. **Refer to CUVR 700** for specifics on the fines).

### **109: WARNINGS, TICKETS AND LOSS OF PRIVILEGE**

The Department of Campus Safety & Security is not required to notify or warn individuals regarding vehicle regulation violations. Warnings may be issued at the discretion of the officer. Tickets will be issued to any vehicle in violation of the regulations, regardless of the type of permit displayed by the vehicle. The Department is not required to but tries to notify those in danger of loss of privilege. It is the responsibility of the faculty, staff and student to obtain, read and abide by the CUVR (**Refer to CUVR 101A**).

### **110: IMMOBILIZATION and TOWING**

Cedarville University does not regularly immobilize vehicles. (**Refer to CUVR 606** for clarification on immobilization.)

Cedarville University retains the right to tow vehicles from its campus or controlled properties in accordance with both the CUVR and ORC. Any vehicle parked in violation of the CUVR, that presents a threat or hazard, or is in violation of the ORC may be towed, at the owner's expense from Cedarville University campus or property. Cedarville University is not liable or responsible for any towing charges or any damages that may result from a vehicle being towed from its campus or controlled properties. All charges for towing, impound and any claims for any resultant damages incurred are the responsibility of the vehicle owner and must be dealt with through the towing company and their personal insurance carrier.

## **CUVR 200: DEFINITIONS**

Sections 200-230

The words and/or phrases contained in this section are defined by the meaning(s) listed as used in the Cedarville University Vehicle Regulations, unless the context of the word or phrase clearly denotes a different meaning.

### **200: 24/7 (At all times)**

This refers to parking spaces or specifically designated areas that are restricted 24 hours a day, 7 days a week.

### **201: Appeal**

An appeal is a written plea to have a citation overturned. The act of submitting an appeal does not guarantee that the ticket will be overturned.

### **202: Bicycle**

A bicycle is any two- or three-wheeled device propelled by human power upon which a person may sit. This definition includes those vehicles as noted by the Ohio Revised Code that may be considered a bicycle and such items are considered to be vehicles and subject to the CUVR.

### **203: Boot**

The “boot” is a wheel locking device, also referred to as a “wheel-lock” used to immobilize a vehicle, rendering it inoperable. This may be referred to as “immobilized”.

### **204: Campus**

Campus as used in the CUVR is the main portion of property owned and operated by Cedarville University.

### **205: Class (classification)**

The assigned class within the student body as determined by hours of credit earned, not years of time or residency.

### **206: Commuter**

A commuter is any student who, while enrolled at Cedarville University, lives in a residence that may not be owned or operated by the university nor is located on university campus or property.

### **207: Department**

The Department of Campus Safety & Security for Cedarville University, a division of which is the parking and traffic division.

### **208: Egress**

Any structural point of a building or facility designed specifically for entering or exiting the building or facility.

### **209: Faculty**

A faculty member is any member who is recognized by the academic division as a member of the faculty, regardless of classification (adjunct, part-time, full-time, emeritus), and whose primary responsibility it to teach.

### **210: Freshman**

A freshman is any student, full or part-time, who has accumulated **LESS** than 31 earned credit hours. **A freshman is NOT defined by the number of years at Cedarville University.** This may include transfer students.

**211: Graduate Student**

A graduate student is any student who is taking classes beyond the basic bachelor's program; including those who may have walked as a bachelor degree student but who must still complete course work.

**212: Impound**

To impound is to have a vehicle towed by a 3<sup>rd</sup> party contractor, removing it from campus and placing it in storage until such time as the registration and/or regulation requirements have been met.

**213: Loading Dock**

A loading dock is any signed or designated area reserved for the loading and unloading of commercial or approved service/delivery vehicles at all times. A loading dock may or may not be elevated.

**214: Loading Zone**

A loading zone is a signed area or drive generally used for the loading and unloading of persons or goods. It may be a fire lane, and in such cases is restricted to 10 minutes for loading/unloading.

**215: Motor Vehicle**

A motor vehicle is any vehicle that is self-propelled and which may be used in accordance with Ohio Revised Code standards for operation on public roads or highways.

**216: Motorcycle**

A motorcycle is any self-propelled two-or three-wheeled vehicle upon which a person or persons may be transported and which may be used in accordance with the Ohio Revised Code standards for operation on public roads or highways.

**217: Moving violation**

Any infraction of regulations that is committed while the vehicle is in motion including but not limited to speeding, failure to stop, failure to yield or driving the wrong way on a one-way street.

**218: Non-Roadway**

A non-roadway is any area not specified for motor vehicle use and includes but may not be limited to sidewalks, pedestrian walkways, walking tracks, sports fields, lawns, landscaped areas or other "green areas".

**219: Park**

The term park refers to any vehicle that is stopped, regardless of location, attended or unattended by any person authorized to or capable of moving the vehicle immediately upon the request of a law enforcement or traffic officer.

**220: Parking lot**

A parking lot is any area specifically designated for the parking of motor vehicles, whether grass, gravel or blacktop; whether marked or unmarked.

**221: Parking violation**

Any infraction of regulations that is committed in relation to the vehicle being parked. This can include, but is not limited to parking in the wrong lot, being improperly parked, parking in a reserved or restricted lot/space.

**222: Permit**

A permit is the pass or sticker distributed to either faculty, staff, students or visitors that indicates the vehicle has been registered with the department of Campus Safety & Security and is legally parked on the campus or controlled property. (**Refer to CUVR 100** for registration requirements).

**223: Premier Parking**

Premier Parking is defined as those lots which have been specifically designated and require a “premier permit”.

**224: Resident**

A resident is any student who, while enrolled at Cedarville University and regardless of classification, lives in a resident hall owned, operated and/or located on campus or on university owned/controlled property.

**225: Retiree**

A retiree is any individual who has retired from service at Cedarville University. Such individuals are NOT required to register their vehicle and will not be issued a permit. Retirees are considered guests of the university.

**226: Staff**

A staff member is any person whose primary purpose and main function is to be employed by the university in some aspect on the staff. Students who work on campus are not considered to be staff members.

**227: Student**

A student is any individual whose primary purpose is to be registered as and involved in activity that results in the receipt of credit, notation or hours earned on their academic transcript. This applies to any such person regardless of the primary location of said activity, the frequency or the amount of time spent on the campus. This applies to both undergraduate and graduate work, including the classification of “bachelor’s graduate”.

**228: Ticket**

A ticket is that notice given to a motorist when found in violation of the CUVR. This may also be referred to as a citation.

**229: Time Limited**

A time-limited space is any space designated by signs to have a specified time limit.

**230: Tow**

Towing is any event in which a vehicle is removed from its location and either relocated to another lot on campus or impounded.

**231: Traffic Control Device**

Any device including but not limited to personnel, barricades, signs, traffic cones/pylons/barrels or pavement markings that are deployed in an effort to control, direct or restrict traffic movement or parking; whether permanent or temporary.

**232: Visitor**

A visitor is any person other than current faculty, staff or student of Cedarville University.

## **CUVR 300: REGISTRATION POLICY AND REQUIREMENTS**

Sections 300 – 304

### **300: PARKING PERMITS**

All students, faculty and staff must register any vehicle they intend to operate and/or park on Cedarville University campus or controlled properties. This applies to all vehicles, regardless of the length of time the vehicle will be on the campus or property. The vehicle **MUST** display a current and valid permit.

All CU parking permits are the property of Cedarville University Campus Safety & Security. Each permit is issued to a specific vehicle and cannot be moved, given, sold or transferred to any other vehicle (even if owned by the same person) or person. Any attempt to transfer an assigned permit to another vehicle or person is a violation and will be cited accordingly (**Refer to CUVR 400**). Any attempt to obtain a CU parking permit under false or fraudulent pretenses is a violation and will be cited accordingly (**Refer to CUVR 402**).

#### **300A: PERMIT LIMITATIONS**

No student, graduate student or intern will be issued a faculty-staff permit under any circumstances. All student permits are valid from date of issue until the following August 15.

#### **300B: FACULTY/STAFF PERMITS**

Faculty/staff permits are valid in three-year cycles. The cycle is pre-set and all permits have the same expiration date. Faculty-staff permits that are issued during the cycle will expire on the pre-set expiration date. The current cycle of permits expires on 8/15/2015.

#### **300C: FACULTY/STAFF DEPENDENTS**

Students who are dependents of faculty or staff members must register the vehicle they operate under their name and obtain the applicable student permit. Students who register a vehicle in this manner are required to operate the vehicle in accordance with all STUDENT REGULATIONS.

The presence of a faculty/staff permit **DOES NOT** provide permission, either expressed or implied, to use faculty/staff parking or to operate the vehicle in accordance with faculty/staff regulations. Citations will be issued to students for those violations observed while a student is operating a vehicle registered in this manner.

Faculty or staff who use a vehicle registered in such a manner (bearing a student permit) are required to notify Campus Safety & Security of this. Failure to notify Campus Safety may result in the issuance of tickets to the student's vehicle.

#### **300D: FACULTY/STAFF SPOUSES**

Any spouse of a faculty or staff member, whose primary purpose is to enroll as a student and gain academic credit through taking classes, and who carry a minimum of 11 credit hours per semester, and who operate a vehicle which already displays a faculty/staff permit, must register the vehicle under their name as a student vehicle. Such students must operate the vehicle in accordance with all rules and regulations that govern STUDENT OPERATION of a vehicle on the university campus. The presence of a faculty/staff permit **DOES NOT** provide permission, either expressed or implied, to use faculty/staff parking or to operate the vehicle in accordance with faculty/staff regulations. Citations will be issued to those individuals for those violations observed while operating a vehicle registered in this manner.

#### **300E: PERMIT REPLACEMENT FEES**

**There is a \$20 fee for replacing "lost" or "stolen" parking permits.**

### **301: PERMIT DISPLAY**

All Cedarville University parking permits **MUST** be displayed as required below, **with the permit number and validation dates clearly visible and unobstructed.**

Only the current year permit is to be displayed. Failure to remove previous permits will result in citation under **CUVR 401.**

Registration is not considered complete until the permit is completely adhered to the window as noted below.

#### **301A: STUDENT PERMITS**

Students will be issued 1 permit. The permit must be adhered to the inside of the front windshield (facing outward) in the lower corner of the left side of the windshield (the driver's side). For states whose registration permits are posted in this location, or for military base permits, the CU parking permit shall be displayed directly above these, but no further up the window.

Permits are issued based on student status. Students will be issued:

- A RESIDENT permit (**BLUE**) (**Refer to CUVR 222**)
- A COMMUTER permit (**GOLD**) (**Refer to CUVR 206**)
- A FRESHMAN permit (**ORANGE**) (**Refer to CUVR 210**)
- A GRADUATE permit (**GOLD**) (**Refer to CUVR 211**).

Motorcycle permits are issued a different permit which shall be placed on the right front fork of the motorcycle.

#### **301B: PREMIER PERMITS**

A "Premier Permit" is a specifically designated resident (**BLUE**) permit, displaying "PR" before the permit number, which allows a person to park in a specifically designated lot. (**Refer to CUVR 407A2** for lot designations).



**WARNING:** There is a \$20 fee for the replacement of a "lost" or "stolen" permit.

#### **301C: FACULTY/STAFF PERMITS**

Faculty and staff will be issued one permit per vehicle, up to three vehicles. The permit must be adhered to the inside of the front windshield (facing outward) in the lower corner of the left side of the windshield (the driver's side). For those members who may have a military base permit, the CU permit shall be placed directly above this, but no further up the window.

### **302: TEMPORARY PERMITS**

Temporary permits are available for faculty, staff and students and are available in two types.

#### **302A: TEMPORARY PARKING PERMITS**

Temporary parking permits are available for those who need to use a rental car or other vehicle on a temporary basis. Temporary permits are requested on-line in the same manner as a permanent permit.

Note the following restrictions to temporary permits:

- ☞ Temporary permits are valid for UP TO 21 days.
- ☞ ONLY 1 temporary permit will be issued to an individual per semester.
- ☞ Temporary permits cost \$5.00 and will be charged to the student's account.
- ☞ Temporary permits **MUST** be visibly displayed.
- ☞ Temporary permits which have expired may result in a citation (**Refer to CUVR 400**).

### **302B: TEMPORARY HANDICAP PERMITS**

Temporary handicap permits are available for those who are injured and require parking in accordance with ADA guidelines. Individuals must appear in the main Campus Safety office in order to obtain a temporary handicap permit. Note the following restrictions to temporary handicap passes.

- ☞ Temporary handicap passes **MUST** be obtained **PRIOR** to using the space(s).
- ☞ Temporary handicap passes are restricted and the pass will indicate which type of parking is available to the vehicle bearing the permit.
  - Temporary H/C permits are valid in commuter spaces only
  - Temporary H/C permits are valid in commuter and/or handicap spaces.
  - Temporary H/C permits are **NEVER** valid in faculty staff spaces.
- ☞ Temporary handicap passes are valid for **30 days**. Individuals who need the permit for a longer period must present a doctor's request for an extended permit.
- ☞ Temporary H/C permits **MUST** be visibly displayed.
- ☞ Temporary handicap passes which have expired may result in a citation (**Refer to CUVR 406**).

### **303: VISITOR & GUEST PERMITS**

Visitor and Guest parking passes are available from the main Campus Safety office as well as Campus Safety officers. Visitor and Guest passes are valid for **NO MORE THAN 3 days** from date of issue and are only valid in commuter/guest parking lots or for those spaces labeled "VISITOR". Visitor passes are **NOT** valid for use in residential parking lots.

### **304: SALE or REMOVAL of a VEHICLE**

When a CU registered vehicle is sold, traded or if a student removes the vehicle from campus for the purpose of leaving it at their permanent residence, the CU parking permit must be removed and returned to the office of Campus Safety & Security. Individuals must notify the Department of Campus Safety & Security within 48 hours of any change in their vehicle status.

Students returning for Spring Semester but who do not bring a car back which was registered for the Fall Semester, **MUST** notify Campus Safety in writing. This includes, but is not limited to those students involved in internships or overseas studies. Notifications are subject to the following guidelines:

- ☞ Notifications provided up to one week into the Spring Semester (**NO LATER THAN** January 16, 2013) will be credited 100% of the semester fee.
- ☞ Notifications provided **AFTER** January 16, but **BEFORE** January 25, 2013, will be credited 70% of the semester fee (\$30).
- ☞ Notifications provided **AFTER** January 25, but **BEFORE** February 1, 2013, will be credited 50% of the semester fee (\$20).
- ☞ Notifications provide **AFTER** February 1, 2013 will not be considered and will result in the non-refundable registration charged placed on the student's account.
- ☞ Failure to make any notification will result in the non-refundable registration charge being placed on the students account.

## **CUVR 400: REGISTRATION AND PARKING ENFORCEMENT**

Sections 400 – 412 (Fine Schedule 1)

### **400: NO CURRENT PARKING PERMIT/DISPLAYED**

All vehicles are required to display a current and valid CU parking permit in order to park on CU campus or property. (Refer to **CUVR 100**). Any vehicle not displaying a current and valid permit, even if registered, will be in violation and will be cited and/or towed accordingly.

Vehicles that have been issued a temporary permit for which that permit has expired will be considered unregistered and cited accordingly (Refer to **CUVR 704**).

**WARNING:** Any vehicle receiving three (3) tickets for being unregistered will be towed and impounded\* at the owner's expense. Vehicles will remain impounded until registration is complete. A **mandatory \$25** release fee will be incurred in addition to registration and any fines or fees. (Refer to **CUVR 110**). NOTE: all towing and impound fees are imposed by the towing company and are the responsibilities of the vehicle owner.

**WARNING:** In those cases where a vehicle has been immobilized, any vehicle remaining immobilized in excess of 24 hours will be towed at the owner's expense with no additional warning. (Refer to **CUVR 110**).

### **401: IMPROPER DISPLAY OF CU PERMIT**

All CU parking permits must be displayed in accordance with **CUVR 301**, appropriately affixed with nothing blocking the permit number or validation date. **ONLY 1** CU permit may be displayed on a vehicle at a time. All previous permits **MUST** be removed (Refer to **CUVR 300** for exceptions). For all cars, trucks, vans, SUVs, etc., the permit must be placed on the front windshield, in the lower left corner (driver's side). For motorcycles, the permit must be placed on the front fork on the right side.+

Vehicles that display a permit where the numbers or validation dates are obscured or the permit is placed in an inconspicuous place will be cited according to **CUVR 400**.

### **402: FRAUDULENT, ALTERED or the MISUSE of a CU PERMIT**

All parking permits are the property of Cedarville University Campus Safety & Security and are issued to a particular vehicle. Permits cannot be given, sold, traded or transferred to another vehicle, even if the second vehicle belongs to the original registrant (Refer to **CUVR 100D**).

Any attempt to obtain, use, produce or reproduce a CU parking permit in a fraudulent manner is subject to the appropriate citation, towing at the owner's expense and the immediate loss of all campus driving privileges. (Refer to **CUVR 706C**).

### **403: IMPROPERLY PARKED**

All vehicles, with the exception of motorcycles, are required to be parked within the marked, painted parking space. Any vehicle(s) parking across painted lines, in hashed-off areas or occupying more than one parking space will be in violation and cited accordingly.

\*Without any further notice or warning.

+It is **NOT** an officer's responsibility to search a vehicle or to have to attempt to locate a parking permit.

#### **403A: HEAD-IN PARKING ONLY**

In parking lots where spaces are angled, traffic flow is established as **1 WAY**, regardless of whether or not signs have been posted. In such lots all vehicles **must park HEAD-IN ONLY**, without pulling through. The following lots are affected by this regulation:

- ☞ Doden Field House – along the West side of the building bordering Varsity Dr.
- ☞ ENS – between the ENS and Milner
- ☞ Tyler – the lot on the South side of the building bordering College St.
- ☞ William’s Hall/Human Resources Building – roadway leading from Patterson.

#### **403 B: OVERNIGHT PARKING**

There is **NO OVERNIGHT** parking on campus or university property **WITHOUT** prior authorization. This applies to commuter students, sports teams, traveling teams, organizations who are traveling for class-related projects or events, and groups including but not limited to S.I.F.E. or engineering students who are going to competitions. In instances where overnight parking is necessary, individuals **MUST** contact the Department of Campus Safety & Security in order to obtain **PRIOR** authorization and lot assignments that are available to them. Vehicles left without authorization will be considered in violation and cited accordingly.

#### **403 C: MOTORCYCLE PARKING**

Motorcycles currently may park in the hashed-out areas at the end of parking rows or in lined, marked spaces for motor vehicles.

Motorcycles may **NOT** park on sidewalks, driveways, and entry ways, in stairwells or inside of any building.

#### **404: RESERVED/RESTRICTED PARKING**

Reserved parking is designated by signage and/or notice and is reserved for specified vehicle(s), individual(s) and/or event(s). Such reserved spaces can include but may not be limited to the President, Provost, Vice Presidents, Resident Directors, Service or Maintenance Vehicles. Any vehicle parked in a reserved space or lot to which it is not assigned will be in violation and cited accordingly.

#### **404A: FACULTY/STAFF PARKING**

All faculty/staff parking is designated by **BLUE** lines and in some cases accompanying signage\*. These spaces are reserved for faculty and staff only between the hours of 7:00 am and 5:00 pm Monday through Friday. Students are prohibited from parking in these spaces/lots during hours of restriction. This includes student vehicles bearing a faculty-staff permit based on their parent’s employment.

#### **404B: VISITOR/GUEST PARKING**

There are 15 spaces designated specifically for visitors/guests located at the upper level entrance of the Steven’s Student Center. These are indicated by both pavement markings and signs and are reserved between the hours of 7:00 am and 6:00 pm Monday through Friday.

There are two spaces designated specifically for visitors/guests located in the parking lot on the South side of Founder’s Hall. These spaces are reserved between the hours of 7:00 am and 6:00 pm Monday through Friday.

Visitors may also use any other space not specifically designated or reserved for parking.

**WARNING:** Vehicles bearing either a student or faculty-staff parking permit do **NOT** qualify as a visitor.

\*Signage IS NOT a requisite for indicating Faculty-staff parking.

#### **404C: TITLE-RESERVED SPACES**

Parking spaces that are reserved by title or position are considered to be reserved 24 hours a day, 7 days a week, unless otherwise specified. Any unauthorized vehicle(s) parking in such a space will be cited accordingly.

#### **405: TIME-SENSITIVE PARKING SPACES**

Time-limited spaces are indicated by signage and/or notice and include 30-minute parking spaces, 10-minute and delivery spaces, loading zones and temporary parking spaces. These spaces are available for parking according to the times posted or use(s) prescribed herein. Any vehicle parked beyond the allotted time or for uses other than those specified will be considered in violation and will be cited accordingly.

##### **405A: 15 MINUTE SPACES – STEVENS' STUDENT CENTER**

There are two (2) spaces in the lot between the DMC and the SSC near the lower level entrance of the SSC. These are for deliveries and pick-ups and business at either the Post Office or Print Services.

##### **405B: 30 MINUTE SPACES – STEVEN'S STUDENT CENTER**

There are seven (7) spaces in the lot between the DMC and the SSC near the lower level entrance. These have been posted and labeled for "RESIDENT PERMITS ONLY". Vehicles bearing a **GOLD** permit are not considered residents and are not to use these spaces.

##### **405C: 30 MINUTE SPACES – RESIDENT HALLS**

Most resident halls have two 30 minute spaces. These are available for freshmen-registered vehicles bearing an **ORANGE** permit, for the purpose of loading or unloading; and for commuter-registered vehicles bearing a **GOLD** permit.

##### **405D: LOADING ZONES**

In most cases, loading zones are also fire lanes. All loading or unloading is restricted to a maximum of **15 minutes**. Any vehicle that remains in a loading zone in excess of 15 minutes will be considered in violation and cited accordingly.

##### **405E: CITATION EXCEPTIONS**

Time-sensitive spaces are subject to a different standard of issuance of citations than other parking violations. Please note the exception listed below:

- ☞ Vehicles that exceed 2 hours in a time-limited space are subject to an additional citation.
- ☞ Vehicles that exceed 3 hours in a time-limited space are subject to an additional citation.
- ☞ Vehicles that exceed 4 hours in a time-limited space are subject to immobilization and/or towing at the owner's expense without further notification or warning.

#### **406: DISABLED PERSONS PARKING, MISUSE/UNLAWFUL USE of a DISABLED PLACARD**

Pursuant to ORC 4503.44, ONLY those vehicles displaying a valid disabled person's license or placard may use a disabled person's parking space. There is absolutely no parking in the hashed-off areas associated with or directly adjacent to a handicap parking space. Any vehicle parking in a disabled parking space without a state-issued license or placard will be considered in violation and cited/towed accordingly.

Such spaces are designated by pavement markings and/or signage.

##### **406A: OCCUPIED VEHICLES IN DISABLED PARKING**

Persons found "standing" in a disabled parking space may be requested by an officer or other person authorized to enforce parking & traffic regulations, to present evidence of the need of use (a placard or license). If such proof cannot be given, the person will be given the opportunity to move the vehicle to a legal parking space.

#### **406B: TEMPORARY HANDICAP PERMITS**

Cedarville University Campus Safety & Security issues temporary handicap permits based on physician recommendation. (**Refer to CUVR 302B**). Only those permits that indicate “Handicap Spaces” may utilize such spaces with a temporary permit.

All vehicles bearing a temporary handicap permit **MUST** give priority to vehicles bearing state-issued licenses or placards.

#### **406C: RAMPS OR ACCESS AREAS**

Disabled person’s access ramps and hashed-off access areas associated with or adjacent to are to remain clear at all times. Any vehicle parked in these areas will be considered in violation and cited/towed accordingly. Public law enforcement may enforce this violation on campus.

#### **406D: FINES FOR HANDICAP VIOLATIONS**

Cedarville University reserves the right to use a graduated fine structure for violations of disabled person parking.

☞ 1<sup>st</sup> offense: \$ 50

☞ 2<sup>nd</sup> offense: \$100

☞ 3<sup>rd</sup> offense: \$150 plus the loss of right to appeal and possible limitation of privileges.

☞ 4<sup>th</sup> offense: \$250 (state minimum fine) in addition to the loss of privilege for 1 semester.

Public law enforcement may enforce this violation on campus, resulting in the state minimum \$250 fine, regardless of the number of ticket.

Violators of this section will be cited/towed accordingly at the owner’s expense and with no further notice or warning.

**WARNING:** Disabled person’s parking spaces **ARE NOT** considered loading zones and are **NOT** to be used for loading/unloading or dropping off.

The use of emergency (4-way) flashers **does NOT** exempt a vehicle from this section.

#### **407: PERMITTED PARKING LOTS**

Cedarville University is a “WALKING CAMPUS”. Resident students are **NOT** to drive on campus prior to 5:00 pm Monday through Friday.

All Cedarville University parking lots are color-coded and restricted to the color permit issued based on status of the student. (**Refer to CUVR 301A**). Any vehicle parked in a lot without the appropriate permit will be in violation and cited accordingly. All vehicles **MUST** display a permit at all times.

All permitted lots are color-coded and correspond with the permit allow to use the lot. **Students should note that the color of the parking lot (ORANGE, BLUE or GOLD) supersedes the color of the lines painted within the lot.**

#### **407A: RESIDENT STUDENTS**

Resident students (**Refer to CUVR 224**) who exceed 31 hours of credit earned, will be issued a resident (**BLUE**) permit and may park in any resident-designated lot (posted as a BLUE lot).

**Resident students MAY NOT drive and/or park in any lot OTHER THAN those lots designated as a resident lot PRIOR to 5:00 PM Monday through Friday.** This includes “Shared Lots” (**Refer to CUVR 407D**).

All resident-registered vehicles **MUST** be in a designated resident hall lot or approved overflow lot by curfew each night.

#### **407A1: RESIDENTS PERMITS WITH SPECIAL DESIGNATIONS**

Students living in the following resident halls will be issued permits with special designations.

- **S** Shrubsole House, South Hall, South Apartments & Harriman  
Blue permits with an “S” are permitted to park at Tyler, Apple/CBTS & Fit-Rec Center.
- **F** Faith Hall  
Blue permits with an “F” are permitted to park in front of Founder’s Hall. **This permit DOES NOT allow parking in any commuter lots prior to 5:00 pm Monday- Friday**
- **H** The Hill  
Blue permits with an “H” are permitted to park in the commuter lot directly across from the Hill, adjacent to the ENS. **This permit DOES NOT allow parking in other commuter lots prior to 5:00 pm Monday-Friday.**
- **M** Maddox  
Blue permits with an “M” are permitted to park in the Apple/CBTS lot. **This permit DOES NOT allow parking in any other commuter lots prior to 5:00 pm Monday-Friday.**

#### **407A2: PREMIER PERMITS**

Resident students who purchase a “premier permit” will be able to park in one of the three designated lots:

- The East lot of Murphy-Rickard Hall
- The East lot of McKinney/McChesney Hall
- The South lot of Brock Hall

#### **407A2: RESIDENT PERMITS WITH MEDICAL DESIGNATION**

Resident students who are members of Cedarville University Emergency Medical Services (CUEMS – aka Medic-15) will be issued resident permits with a medical designation. This permit DOES NOT allow parking in designated reserved/restricted or faculty/staff parking. This permit allows medic members to park in the following parking lots:

- Tyler South lot
- Commuter lot adjacent to ENS
- Apple/CBTS
- Steven’s Student Center
- Fit-Rec Center.

#### **407A3: RESTRICTED PERMITS**

Resident students, including freshmen who have lost campus driving privileges will be issued an **ORANGE** permit with an “X” on the permit. Such vehicles will be restricted to a specific lot at all times.

#### **407B: COMMUTER STUDENTS**

Commuter students (**Refer to CUVR 206**) regardless of hours earned will be issued a commuter (**GOLD**) permit and may park in any lot designated for commuters. Vehicles bearing a **GOLD** permit are **NOT permitted** to park in a resident (**BLUE**) lot, unless using the 30 minute timed spaces for short term parking.

In accordance with the student handbook (**Refer to page 16**), all commuter-registered vehicles must be off campus and university property by curfew. Vehicles remaining on campus after curfew will be considered in violation and cited accordingly.

There is **NO overnight parking** on the campus or university property. Exceptions will be handled on a case-by-case basis and permission **MUST be obtained PRIOR** to the need for the exception (**Refer to CUVR 403B**).

Commuter lots:

- Tyler Digital Communications Building: the lot is located along the South side of the building, running along College St. The lot contains BOTH faculty/staff and commuter parking. There is NO commuter parking along the West side of the building.
- “The Commuter Lot”: this lot is located between the Hill dorm and the ENS building. Access is from College St. This lot serves faculty/staff, commuters, freshman and the Hill residents.
- Apple/CBTS: this lot borders both the Apple and the CBTS. This lot serves faculty/staff, commuters and the specifically designated residents of Maddox.
- The SSC lot: this lot is located on the North side of the Steven’s Student Center near the upper level entrance. The lot is divided into faculty/staff, visitor and commuter parking. There are 15 VISITOR spaces that are specifically reserved Monday-Friday 7:00 am until 6:00 pm. These spaces are indicated by both pavement markings and signs (**Refer to CUVR 404B**).
- The “Fit-Rec Lot”: this lot is located on the South side of the Fit-Rec Center along University Blvd. It serves the University Medical Services staff, doctor, patients, faculty/staff and commuters. Spaces reserved for Medical Services are posted by signs.
- The Doden Field House lot: This lot is located on the West side of the field house, running parallel with Varsity Dr. It is one-way traffic, traveling South to North. This lot also serves as the authorized overnight parking lot (**Refer to CUVR 403B**).

#### **407C: FRESHMAN STUDENTS**

Freshmen students (**Refer to CUVR 210**) will be issued a freshman (**ORANGE**) permit and **MUST** park in one of the two designated lots. Freshman-registered vehicles **MAY NOT** park in resident hall lots, apart from those times when they may be loading or unloading their vehicle. Freshman students should utilize the 30-minute spaces for loading/unloading or quick trips to the resident hall to pick up or drop off materials. Freshman-registered vehicles **MAY NOT** park in commuter lots.

Citations issued to vehicles displaying a freshman permit will have the face-value fines doubled automatically.

These regulations are in effect for the entire year including evenings and weekends.

#### **407D: GRADUATE STUDENTS**

Graduate students (**Refer to CUVR 211**) regardless of hours earned will be issued a Graduate (**GOLD**) permit and may park in any lot designated for commuters. (**Refer to CUVR 407B**)

#### **407D: SHARED LOTS**

**NOTE: MADDOX DOES NOT HAVE A PARKING LOT.**

Any lot designated as a “Shared lot”, currently the Commuter lot by the Hill and the Apple lot, may **NOT** be used by resident students **PRIOR** to 5:00 pm Monday through Friday. In exception to this section are those students who have been issued permits with special designations (**Refer to CUVR 407A**). Presence of said “special designation permits” is not grounds for resident students to park in these lots and cannot be used as grounds to appeal a ticket.

#### **407E: LOTS RESERVED FOR EVENTS**

Due to the frequency of special events on campus, selected parking lots may be closed to students and/or faculty-staff as announced by the Department of Campus Safety & Security. Notifications of such will be made via e-mail and on the student home page.

#### **408: LOADING DOCKS**

Loading docks are for the expressed purpose of loading or unloading goods, materials, cargo or supplies. Loading dock spaces are in effect “at all times” and are not for general parking. Vehicles OTHER THAN recognized university fleet or service or sub-contracted service vehicles must obtain and display an “LD” permit while utilizing the loading dock area. Immediately upon completion of the loading/unloading process, the space must be vacated. Vehicles in violation of this section or which are obviously NOT in the process of loading or unloading may be cited accordingly.

#### **409: FIRE LANES & FIRE HYDRANTS**

Fire lanes are designated by yellow curbs, hashed-out areas, pavement markings and/or signs. Yellow zones may only be indicated by yellow hashed-out areas. These areas must remain clear of vehicles at all times. Vehicles should not park, either attended or unattended in any fire lane. Fire hydrants on campus are red but bear no markings or signs. In accordance with the ORC, a fire lane includes the area which extends 10 feet in either direction of a fire hydrant. Vehicles parked in these areas may be cited/towed accordingly. Public law enforcement may enforce this regulation on campus.

NOTE: emergency (4-way) flashers **DO NOT** relieve a driver/operator from this section.

#### **410: TAMPERING**

Tampering as defined herein contains three elements:

##### **410A: TAMPERING WITH A PERMIT**

Any person who gives, sells, trades a permit with another person; or who attempts to fraudulently obtain, produce or reproduce a permit is guilty of tampering under this section (**Refer to CUVR 402**).

The fine for this is \$50 plus restriction or loss of campus driving privileges.

##### **410B: TAMPERING WITH A TICKET**

Any person, who alters, removes or places a ticket on another vehicle; or who uses a previously issued ticket in order to avoid a ticket is guilty of tampering under this section.

The fine for this is \$25 for the 1<sup>st</sup> offense, \$50 for the 2<sup>nd</sup> offense plus the loss of right to appeal, \$100 fine for the 3<sup>rd</sup> offense plus the loss of appeal, loss of privilege or restriction or probation.

##### **410C: TAMPERING WITH A WHEEL-LOCK DEVICE**

Any person who tampers with, attempts to remove or does remove a wheel-lock device place on a vehicle, or who whether or not through any of the listed activities causes damage to a wheel-lock device is guilty of tampering under this section.

The fine for this is a mandatory \$100 plus immediate loss of privilege in addition to legal responsibility for any and all repairs and/or replacement cost of the device in addition to any applicable Ohio penal codes. In addition, disciplinary action may be taken under the Cedarville University Student Handbook and adjudicated by the Department of Student Life.

## **411: ILLEGAL PARKING**

### **411A: ON CAMPUS**

Any person(s) who stops, parks or leaves any vehicle in any of the following manners will be considered illegally parked and cited accordingly

- ☞ Sidewalks, lawns, sports fields or other landscaped areas
- ☞ Walkways, doorways or points of egress
- ☞ Traffic and/or driving lanes, including obstruction, double-parking or blocking in other vehicles.
- ☞ Obstructing or parking in front of dumpsters, whether permanent or temporary
- ☞ Extending parking rows by using crosswalks, hashed-off areas or lawns at the end of a row
- ☞ Any area not specified for motor vehicle parking.

### **411B: OFF CAMPUS**

Cedarville University strives to foster and maintain a positive relationship with the surrounding community, especially those properties that are directly adjacent to Cedarville campus or properties. In an effort to be sensitive and to continue to foster a positive relationship, students are to follow all parking regulations as they apply to these areas. The Cedarville Police Department will cite vehicles in violation of these regulations and property owners have the right under the ORC to tow such vehicles at the owner's expense without prior notification to either the vehicle owner or Cedarville University.

## **412: CITATION ISSUANCE**

While most parking citations are issued at the time of the infraction and placed on the vehicle, the Department of Campus Safety and Security reserves the right to mail the citation to the registrant of the vehicle being cited.

## CUVR 500: TRAFFIC ENFORCEMENT

Sections 500 – 509 (Fine Schedule 2)

### 500: FAILURE to OBEY a TRAFFIC CONTROL DEVICE

Traffic control devices ([Refer to CUVR 229](#)) are designed to maintain traffic patterns and flow as well as restrict traffic from unauthorized areas. No driver shall disobey any traffic control device as defined in CUVR 229 while operating a vehicle on Cedarville campus or property. Any vehicle which disobeys any such device, or which drives over, around, through or under such a device will be considered in violation and cited accordingly.

### 501: STOP SIGNS

Stop signs are universally recognized and standardized as a red octagonal sign with white lettering indicating STOP. In accordance with Ohio Motor Vehicle Code “. . . a driver **MUST** come to a full and complete stop behind the crosswalk or stop bar. Vehicles failing to stop will be considered in violation and cited accordingly.

**WARNING:** This violation may be cited in conjunction with excessive speed ([CUVR 503](#)), and/or reckless operation ([CUVR 504](#)).

### 502: FAILURE to YIELD to a PEDESTRIAN

In accordance with ORC 4511.46, all vehicles, including but not limited to automobiles, bicycles, scooters, rollerblades and skateboards, are required to yield to pedestrians, when the pedestrian has the right of way. ([Refer to CUVR 505](#)).

### 503: EXCESSIVE SPEED

The posted speed limit on the Cedarville University campus is **15 mph** unless otherwise posted, and recommended **10 mph** in parking lots. No person shall operate a vehicle in excess of the posted speed limit. Vehicles operating in excess of posted limits will be considered in violation and cited accordingly. This policy is radar enforced.

#### 503A: EXCEPTION 1

The posted speed limit on Varsity Dr from State Route 72 to the Soccer Field parking lot is **25 mph**.

#### 503B: EXCEPTION 2

All emergency vehicles, including but not limited to Campus Safety & Security, Cedarville Emergency Medical Services (CUEMS), local police and fire departments are exempt from posted speed limits, within reason in the execution of their duties.

**WARNING:** This violation may be cited in conjunction with failure to stop ([CUVR 501](#)), and/or reckless operation ([CUVR 504](#)).

### 504: RECKLESS OPERATION

In accordance with ORC 4511.20 and 4511.201, no driver shall operate his vehicle in a manner which disregards the safety of others, whether they are motorists or pedestrians; or the safety of property.

**504A:** Reckless operation may include, but is not limited to:

- ☞ Displays of excessive speed including but not limited to “power turns”, “donuts”, “peeling out”, and/or the squealing of tires.
- ☞ The failure to control the vehicle in a “normal operating manner”.
- ☞ The intentional weaving or “zig-zagging”.

**504B:** Knowingly permitting any person to ride ON any vehicle or portion of any vehicle which is not specifically designed for the use of passengers during travel.

**504C:** Reckless operation is further defined in the ORC as: “. . . *operating the vehicle . . . on any street or highway in a willful or wanton disregard for the safety of persons or property.*”

**WARNING:** This violation may be cited in conjunction with failure to stop (CUVR 501), and/or excessive speed (CUVR 503).

## **505: UNSAFE OPERATION**

Unsafe operation occurs whenever a vehicle is operated in a manner that MAY create a hazard or unsafe condition for other motorists, passengers or pedestrians.

### **505 A: UNSAFE PASSING/DRIVING LEFT OF CENTER**

In accordance with ORC 4511.29 and 4511.30, no driver shall pass any other vehicle which is stopped for traffic, a traffic control device, pedestrians or when the driver’s view may be obstructed in such a manner as to create a hazard. This may also include passing a vehicle without sufficient clearance within the lane of travel.

### **505 B: IMPROPER DRIVING**

Improper driving occurs in two instances.

**505B1:** Any time the operator of a vehicle knowingly and with consent allows a person to ride on or in a moving vehicle in a manner that was not designed or intended for passenger transport.

**505B2:** Any time the operator of a vehicle knowingly and with consent allows a person to be towed by the moving vehicle. This may include, but is not limited to bicycles, skateboards, scooters, sleds and rollerblades.

### **505 C: EXHIBITION OF SPEED**

Exhibition of speed occurs whenever a vehicle becomes engaged in a speed contest with another vehicle, or when the vehicle is engaged in drifting or other race-related activities. Any person(s) who participates, aids or facilitates in any manner such activity is in violation and will be cited accordingly. In addition, violations of this section may result in the loss of privilege or restriction.

### **505 D: DRIVING AGAINST THE FLOW of TRAFFIC**

No person shall operate a vehicle traveling in a direction opposite of the established flow of traffic. Traffic flow may be established by traffic control signs, pavement markings or the angle of parking spaces within a lot.

**NOTE:** ALL traffic circles on the Cedarville University campus are designated as ONE WAY, regardless of whether or not signs are posted. All parking areas with angled parking are designated as ONE WAY whether or not signs are posted. (**Refer to CUVR xxx**).

### **506: DRIVING IN/ON NON-DESIGNATED AREAS**

Cedarville University has provided sufficient areas designated for the operation of motor vehicles including but not limited to roadways, parking lots and drives. Any vehicle which is operated, driven or parked on or in any area not designated for driving or parking including but not limited to sidewalks, pedestrian walkways, lawns, landscaped areas, walking tracks, sports fields or “common green areas; will be considered in violation and cited accordingly.

**WARNING:** Violation of this section is subject to fines and/or fees assessed by the Physical Plant/Grounds Department in addition to fines as noted in schedule 2.

### **507: FAILURE to OBEY an OFFICER**

Any person(s) who fails to obey any order, signal or direction of a Campus Safety & Security Officer regardless of the circumstance will be considered in violation and cited accordingly. In such cases, in addition to a fine, the loss of privilege for 1 semester through restriction or suspension as well as disciplinary action taken under the Cedarville University Student Handbook as adjudicated by the Student Life Department is possible.

### **508: FLEEING/EVADING OR FAILURE TO STOP**

#### **508 A: FAILURE TO STOP**

All vehicles MUST pull over to the side of the road when approached by ANY public safety or emergency services vehicle, including but not limited to Campus Safety & Security or Cedarville Emergency Medical Services when exhibiting emergency lighting (roof lights and/or strobes). Any vehicle failing to do so will be considered in violation cited accordingly. (**Refer to CUVR 509**).

#### **508 B: FLEEING OR EVADING**

Any person(s), whether or not in a motor vehicle, with the willful intent to flee or evade an officer who flees or otherwise attempts to evade authorities will be considered in violation and cited accordingly. (**Refer to CUVR 509**).

**NOTE:** Person(s) cited for this offense will lose privilege for 1 semester through restriction or suspension in addition to disciplinary action taken under the Cedarville University Student Handbook as adjudicated by the Student Life Department.

**WARNING:** This violation may be cited in conjunction with speeding (**CUVR 503**) and/or reckless operation (**CUVR 504**).

**509: CITATION ISSUANCE**

While most moving violation tickets are issued at the time of the infraction, the Department of Campus Safety & Security reserves the right to mail the citation to the registrant of the vehicle involved in the infraction(s).

## **CUVR 600: LIMITED OR LOSS OF PRIVILEGE**

Sections 600 – 606 (Fine Schedule 3)

### **600: CITATION ACCUMULATION**

All tickets and fines accumulate on an ANNUAL basis. Unlike the demerit system in Student Life, it **DOES NOT** reset at the semester break.

### **601: LIMITATION OR LOSS OF PRIVILEGE – STATEMENT**

As stated in the preface of this document, the “Any use of any vehicle . . . on any university property is a privilege granted by the university and is not the right of any employee, student or visitor. . .,” As such, this privilege may be restricted or revoked for an extended period of time.

### **602: HABITUAL OFFENDER - STUDENTS**

A habitual offender is defined as A) Any person who has received five (5) tickets for the same offense during the academic year (August – May), including any citations that may have been commuted to a warning during the appeals process. B) Any person who has received a total of seven (7) tickets regardless of the offenses during the academic year (August – May), including any citations that may have been commuted to a warning during the appeals process. Persons who are deemed to be habitual offenders may receive limited or restricted parking privileges. ([Refer to CUVR 604 & CUVR 704 C](#)).

### **603: REPEAT OFFENDER – FACULTY/STAFF**

Faculty and staff are required to observe all regulations as defined herein. Tickets will be issued to faculty and staff for the following violations:

- ☞ Having an unregistered vehicle
- ☞ Parking in specifically reserved or restricted parking spaces
- ☞ Parking in handicap spaces without proper authorization
- ☞ Parking in fire lanes or yellow zones
- ☞ Parking illegally
- ☞ Parking in resident hall lots apart from bona fide business
- ☞ Parking/operating a motor vehicle on non-roadways
- ☞ Speeding
- ☞ Reckless Operation
- ☞ Failure to stop at a STOP sign.

#### **603 A: Faculty Adjudication:**

Receipt of a third (3<sup>rd</sup>) ticket indicates a lack of compliance to CU vehicle regulations. The head of the parking and traffic division will issue a written notice, either via e-mail or letter, to the faculty member along with a copy forwarded to the member’s department chairman.

Receipt of a fifth (5<sup>th</sup>) ticket indicates a deliberate refusal to comply with CU vehicle regulations. A written notice, either via e-mail or written letter, will be sent to the member and a copy will be forwarded to the member’s department chairman and the Academic Vice President.

### **603 B: Staff Adjudication**

Receipt of a third (3<sup>rd</sup>) ticket indicates a lack of compliance to CU vehicle regulations. The head of the parking and traffic division will issue a written notice, either via e-mail or letter, to the staff member along with a copy forwarded to the member's department supervisor.

Receipt of a fifth (5<sup>th</sup>) ticket indicates a deliberate refusal to comply with CU vehicle regulations. A written notice, either via e-mail or written letter, will be sent to the member and a copy will be forwarded to the member's supervisor and the appropriate divisional Vice President.

### **604: LIMITATION OR LOSS OF PRIVILEGE**

Any person deemed a habitual offender ([Refer to CUVR 602](#)) will be subject to review and the restriction or revocation of their operating, driving and parking privileges. Persons whose privileges have been limited or revoked from operating, driving or parking a vehicle on university property will be notified of the specific limitation(s) or revocation ([Refer to CUVR 704 C](#)). Limitations and/or loss of privilege may extend to the following semester. In the case of Spring Semester, limitation or loss of privilege may extend to the following Fall Semester. Violations of any limitation or revocation will result in a further review and privileges and/or the towing of the vehicle at the owner's expense. ([Refer to CUVR 605](#))

### **605: NON-COMPLIANCE WITH LIMIT OR LOSS OF PRIVILEGE**

Any person(s), while having limited, restricted or revoked parking and driving privileges ([Refer to CUVR 604](#)), who operates, drives or parks their vehicle on the university campus or controlled properties will be in violation and will be cited and towed accordingly. The offender will immediately forfeit all privileges for the remainder of the current semester and the next semester, in addition to being placed on probation for one full semester.

### **606: IMMOBILIZATION & TOWING**

Cedarville University reserves the right to immobilize and/or tow vehicles that are on Cedarville University controlled property.

#### **606 A: IMMOBILIZATION**

Immobilization will not generally be used, except in the following circumstances:

- ☞ Incidents where a tow has been called for but will take longer than 20 minutes.
- ☞ Incidents during the last two weeks of any semester that would normally warrant a tow.
- ☞ Incidents within two days of a holiday break (*i.e.* Thanksgiving, Easter, fall break, etc.) that would normally warrant a tow.
- ☞ Incidents where a tow is not feasible or possible.

## **606B: TOWING**

Towing will be affected through the use of a licensed and insured third party towing agent. Any vehicle which is towed is done so at the owner's expense. Towing will be initiated in the following situations:

- ☞ Vehicles that, even after notice, are parked in restricted areas will be relocated to another lot on campus.
- ☞ Vehicles that are in violation of CU Vehicle Regulations will be towed and impounded.

Vehicles which are towed from the campus or property will be impounded at a secured location. Release from impound will require the owner to present a "Impound Release Form" obtained from the Department of Campus Safety & Security. This form will only be issued upon compliance with CU Vehicle Regulations and must bear the signature of an officer or authorized representative of the Department of Campus Safety & Security.

Vehicles which are not reclaimed and remain impounded in excess of 30 days will be considered as abandoned. In accordance with ORC 4513.64, an attempt to identify and contact the owner will be made. Disposition of the vehicle will be determined by the impound operator.

## **CUVR 700: FINES, FEES & FINE SCHEDULES**

Sections 700 – 706

### **700: FEES**

The Department of Campus Safety & Security may charge fees for various elements of the parking and traffic program. For your convenience, the most common are listed below:

#### **700 A: REGISTRATION**

Resident student registration	\$50 per semester
Commuter student registration	\$50 per semester
Graduate student registration	\$50 per semester
Premier Parking	ADDITIONAL \$15 per semester
Temporary registration*	\$ 5 – limit one per semester

#### **700B: OTHER FEES**

Boot Removal Fee:	\$25
Impound Release Fee**	\$25
Bureau of Motor Vehicles search	\$50

### **701: CITATIONS**

Citations are generally issued at the time of the infraction, whether parking or moving violation. In such cases, parking citations will be placed on the front windshield on the driver's side of the vehicle or in the door jamb of the driver's door. Moving violations will be issued to the driver of the vehicle (not necessarily the owner of the vehicle – *see CUVR 101A*) at the time of the incident. However, in certain circumstances, citations may be mailed to the registered owner of the vehicle (**Refer to CUVR 412 & 509**).

### **702: CITATION FINES**

All citations, whether for parking or moving violations, are subject to processing within 2 business days. Fines are automatically charged to the registered owner of the vehicle, regardless of who was operating the vehicle at the time of the infraction. All fines will be charged directly to the student's account. All fines may be paid at the cashier's office located in the lower level of the Steven's Student Center. In most cases, tickets are processed and charged prior to the processing of any appeal. If an appeal is filed, it may take 10 days. (**Refer to CUVR 801 & 806**).

### **703: FINE SCHEDULES**

There are three (3) fine schedules based on category of infraction. Fines listed in these schedules are the face value of the citation. Persons receiving 6 or more citations in an academic year will have the face value doubled automatically (**Refer to CUVR 706C**). In accordance with **CUVR 108 & 407C**, freshman fines will double automatically regardless of the number of tickets. Fine schedules DO NOT reflect and may be in addition to any other associated fees, such as those imposed by Student Life or Maintenance/Grounds. Unless otherwise noted, the following fine schedules will be adhered to for all citations.

\*Temporary registration is valid for up to 21 days (**Refer to CUVR 302A**).

\*\* The impound release fee is separate from any fees charged by the third party towing/impound company.

## **704: FINE SCHEDULE #1 – REGISTRATION & PARKING ENFORCEMENT**

### **\$15 Fines**

- Expired temporary permit within 7 days of expiration. (Does not apply to expired temporary handicap permits).
- Improperly affixed/adhered permits
- Improperly parking in a space (including taking up multiple spaces).
- Extending a row or parking in a space not designated for parking.

### **\$20 Fines**

- Parking in a lot other than assigned or designated for the permit displayed
- Parking in a faculty/staff space during restricted hours.
- Parking in a reserved space or lot.
- Parking in a lot reserved/restricted for an event.
- Unauthorized overnight parking.
- Parking against the flow of traffic (either pulling through or backing in angled spaces).
- Parking that is defined as ILLEGAL under **CUVR 411**.

### **\$25 Fines**

- Unregistered vehicles – including vehicles which may be registered but fail to display the permit and temporary permits that have expired more than 7 days prior to date of ticket.
- Abandoned or stored vehicle without authorization.
- Exceeding the time limit in a time-sensitive space.
- Unauthorized parking in a loading dock area (**CUVR 408**).
- Tampering with a ticket (**CUVR 410B**) – 1<sup>st</sup> offense.

### **\$50 Fines**

- Unauthorized Handicap parking (**CUVR 406**), - 1<sup>st</sup> offense. (May include expired temporary handicap passes.
- Transferring, altering or displaying a fraudulent permit.
- Tampering with a ticket (**CUVR 410B**) – 2<sup>nd</sup> offense.

### **\$75 Fines**

- Parking in a Fire lane or Yellow zone.

### **\$100 Fines**

- Unauthorized Handicap parking (**CUVR 406**) – 2<sup>nd</sup> offense.
- Tampering with a wheel lock device (**CUVR 410C**)\*

### **\$150 Fines**

- Unauthorized Handicap parking (**CUVR 406**) – 3<sup>rd</sup> offense – includes loss of right to appeal.

### **\$250 Fines**

- Unauthorized Handicap parking (**CUVR 406**) – 4<sup>th</sup> offense – includes loss of right to appeal and loss of privilege for 1 semester.

\*In addition to fines, violators face the immediate loss of privileges plus cost of repair or replacement of wheel-lock device and liability for any damage to vehicle as a result of the attempted or actual removal of the wheel-lock device and the possibility of discipline under the Cedarville University Student Handbook.

## **705: FINE SCHEDULE #2 – TRAFFIC ENFORCEMENT**

### **\$20 Fines**

- Failure to yield to a Pedestrian.
- Driving against the flow of traffic, including but not limited to going the wrong way on a 1-way (CUVR 505D).

### **\$25 Fines**

- Driving in/on non-designated areas, including non-roadways.+
- Excessive speed.\*
- Failure to stop at a STOP sign.\*
- Failure to obey traffic control device (s).\*
- Reckless operation. \*
- Unsafe operation including exhibitions of speed (CUVR 505C).
- Failure to obey an officer.+
- Failure to stop or attempting to flee or evade an officer.\*+

+ Note that stated fines may be in addition to fines, fees and/or demerits issued by departments other than Campus Safety & Security.

\*Note that stated fines may be combined with other designated violations and their associated fines.

**WARNING:** Local and County Law Enforcement agencies may affect traffic stops and cite university personnel ON CAMPUS if warranted to do so.

## **706: FINE SCHEDULE #3 – EXCESSIVE OFFENSES**

### **706 A: HABITUAL OFFENDERS - STUDENTS**

Habitual offenders are those who receive more than 5 tickets in an academic year. Habitual offenders will have the face-value fines for additional tickets doubled (beginning with the 6th ticket), the loss of the right to appeal and the possibility of disciplinary action taken by the Student Life Department. (Refer to CUVR 602).

### **706 B: HABITUAL OFFENDERS – STAFF & FACULTY**

Those deemed habitual offenders are those who receive more than 5 tickets in an academic year will may lose their privilege in addition to possible disciplinary action taken by their department. (Refer to CUVR 603).

### **706 C: LIMITATION OF PRIVILEGE**

There is no additional fine associated with loss of privilege. Individuals facing limitation or loss of privilege will be notified via e-mail or a letter in campus mail as to the adjudication of their case.

Individuals who have had their privilege limited may face:

- Restriction of privilege for 90 days from date of adjudication of the citation.
- Probation for the balance of the academic year from the date of release of restriction.
- Towing & impound at the owner's expense.

Individuals who have had their privilege revoked MUST

- Turn in their university-issued parking permit
- Immediately remove the vehicle from the university campus or property.

Students who live a significant distance from campus (in excess of 300 miles), and who cannot find suitable off-campus storage for their vehicle will be “banned” and the vehicle will be restricted to a specific location of the department’s choosing.

**706 D: NON-COMPLIANCE WITH LIMIT or LOSS of PRIVILEGE**

Individuals who are found to be non-compliant with either limited or revoked privilege will be in violation of this section (**CUVR 605**) and will be cited and towed at their expense. Citations will be double the face value of the citation and violators face disciplinary action under the Cedarville University Student Handbook.

Failure to comply with limited or revoked privilege may prevent the individual from being able to register their vehicle the following year and/or place them on probation for at least one semester in the following year.



- Someone else was driving
- Financial difficulty
- I did not receive a copy of the ticket
- Other people were parked there (“*The car parked next to me didn’t get a ticket. . .*”)
- Passage of time
  - “*I parked there when it was legal and forgot to move my car. . .*”
  - “*I was only parked there for x minutes. . .*”
- The vehicle had a mechanical problem.
- “*I locked my keys in the car*”
- “*It’s finals week. . .*”

#### **804: LOSS of RIGHT TO APPEAL**

Under certain circumstances, the individual’s right to appeal may be forfeited. Contributing factors may include but are not limited to:

- Habitual Offender status (**Refer to CUVR 602**).
- The severity of the offense or situation.
- Status of privilege (**Refer to CUVR 604**).

#### **805: LIMITATION of APPEALS**

Appeals are limited to the semester within which the original ticket was issued. The exception to this section is any ticket issued within the last 10 days of a semester. Appeals will NOT be re-opened after the start of the new semester. In the case of spring semester, appeals will not be re-opened after the second week of May term.

#### **806: PAYMENT of FINES**

All fines are charged directly to the student’s account. Fines will be charged within 5 business days of the issue and before the completion of the appeals process (**Refer to CUVR 702**). Payments for all fines are made at the cashier’s office in the lower level of the Steven’s Student Center. In the event that a citation is overturned, the student’s account will be credited the amount incurred by the citation.

## **CUVR 900: SPECIAL SITUATIONS & CONSIDERATIONS**

Sections 900 – 902 (Fine Schedule 1)

### **900: CAMPUS CONSIDERATIONS**

The following sections apply to all vehicles operated, driven and/or parked on Cedarville University campus and/or controlled properties.

#### **900A: CHAPEL & PRESENTATIONS**

Cedarville University is a “**WALKING CAMPUS**”. Resident students are not to drive on/around campus prior to 5:00 pm Monday through Friday. The Department of Campus Safety & Security recognizes that extenuating circumstances do arise on occasion. Permission to drive and/or park for such an event or activity, including but not limited to performing in chapel, setting up a display or presentation or being a member of a “crew” preparing for an event **MUST** be obtained **PRIOR** to the need for the exception.

#### **900B: MEDICAL EXCEPTIONS/PERMITS**

Individuals who need a temporary exception due to a medical situation may obtain one at the Campus Safety & Security office. Applicants should submit an application for the permit along with a physician’s request or note. University Medical Services or Athletic Training will suffice and are acceptable as a physician’s request.

Medical exceptions are valid for **30 days** and are renewable upon the physician’s request. Failure to renew the exception permit will result in a citation being issued.

Medical exception permits are to be obtained **PRIOR** to utilizing the privilege afforded by the permit, except in cases of extreme emergency (proof may be requested).

Medical exception permits **DO NOT** qualify the individual to park in faculty/staff or specifically reserved parking spaces.

Individuals found in violation of the provisions of a medical exception permit, or who abuse the privilege may forfeit their rights to the permit and it will be revoked immediately.

The applicant’s signature on the permit indicates that they have read and understand the provisions and restrictions of the permit.

#### **900C: VEHICLES WITH EMERGENCY LIGHTS**

Any student, faculty or staff member having a vehicle operating or parking on Cedarville University campus or properties, equipped with emergency lights, whether rotating, oscillating or strobing including but not limited to red, clear, amber or blue, whether mounted permanently or temporarily must register the vehicle as an emergency vehicle with the Department of Campus Safety & Security. The operator’s copy of the registration should be kept in the vehicle at all times and presented upon request.

#### **900D: VEHICLE MAINTENANCE/REPAIRS**

No vehicle repairs or maintenance may be conducted on Cedarville University campus or properties without the prior written consent of the Director of Campus Safety & Security. Said permission must be obtained **PRIOR** to the beginning of any work on a vehicle. Maintenance/repairs may include but are not limited to changing oil or fluids, mechanical work such as brake jobs or engine repair, patching or painting a vehicle. Changing a flat tire is not considered under this section.

Individuals who “take vehicles off-campus” in order to affect repairs on behalf of the vehicle owner, whether taking the car outright or leaving another registered vehicle in its place, must contact the Department of Campus Safety & Security prior to doing so.

### **900E: ORDERLY VEHICLE APPEARANCE**

All vehicles must be kept in working order and maintain an orderly appearance at all times. This includes but is not limited to being free of excessive amounts of dirt, mud, grass or debris; flat tires, or broken windows. Vehicles that are seriously damaged and appear to be disabled and/or abandoned (**Refer to CUVR 902**) will be marked and an attempt will be made to contact the owner to address the issue. If the issue has not been corrected within 10 days of being marked, the vehicle will be towed from the property at the owner's expense.

### **900F: DISABLED VEHICLES**

In the event that a vehicle becomes disabled, whether due to accident or mechanical failure including "unknown causes", and does not fall under the guidelines of **CUVR 900D** or **902**, the registrant of the vehicle **MUST** contact the Department of Campus Safety & Security to provide notice of this fact. Notice **MUST** be provided within 24 hours of the vehicle becoming disabled and the registrant should make arrangements for resolution of the situation. Contact can be in person at either the office or by contacting the officer(s) on duty.

### **900G: SNOW REMOVAL**

In the event of snow that requires plowing, the following policy will apply:

- Announcements requesting student to empty selected lots that need to be plowed will be made through appropriate means, including but not limited to the campus e-mail system.
- Physical plant or other authorized groups will plow the lots when empty.
- Vehicles must be returned to their original and appropriate lot **NO LATER** than curfew on the same day the lot is plowed.

### **901: SUMMER VEHICLE "STORAGE"**

Due to annual construction, paving and/or painting in parking lots on the CU campus; students, faculty and staff are not to leave their vehicle(s) on CU campus or properties without **PRIOR CONSENT**. Failure to obtain prior consent will be viewed under **CUVR 902** and the vehicle will be subject to towing at the owner's expense.

Individuals who need to leave a vehicle on the campus for the summer must:

- Show justified cause for the request.
- Completely fill out the Summer Storage Form
- Park the vehicle in the area designated/assigned by Campus Safety & Security
- Provide contact information in case of need.
- Understand and agree that Cedarville University neither warrants nor assumes any liability for the safety of any vehicle and/or its contents due to theft, loss of property, damage, vandalism, accidents or damage while the vehicle is on CU property. (**Refer to CUVR 101**).

### **902: UNATTENDED, STORED or ABANDONED VEHICLES**

Unattended vehicles are those vehicles which are left unattended or unused for 120 hours or more (5days).

Stored vehicles are those vehicles which sit parked for extended periods of time (greater than 5 days).

Abandoned vehicles are those vehicles which are evidently no longer in use.

No student, faculty, staff or visitor may store or abandon a vehicle on the CU campus or properties. Vehicles identified under the above listed definitions will be classified as unattended, stored or abandoned.

The Department of Campus Safety & Security will attempt to identify the owners of such vehicles and in accordance with ORC 4513.64, attempt to contact the owner and determine the disposition of the vehicle.

Vehicles that are not removed within 10 days of being marked will be towed from the campus or property at the owner's expense per ORC 4513.64. Vehicles whose owners cannot be identified will be towed from the campus or property with no further notice.

This section does not replace **CUVR 400** (regarding vehicles which are unregistered) or **CUVR 606** (regarding the general guidelines for immobilization and/or towing).

## **CUVR 1000: PEDESTRIAN & BICYCLE REGULATIONS**

Sections 1000 – 1006 (Including Fines)

### **1000: PEDESTRIAN REGULATIONS**

- A) In accordance with ORC 4511.46, pedestrians within a crosswalk, an on the half of the roadway upon which a vehicle is operating; or if the pedestrian is approaching so closely from the other half of the roadway as to be a hazard, the pedestrian maintains the right of way (ORC 4511.132).

**HOWEVER:** no pedestrian shall suddenly leave a curb or [sidewalk] and walk or run into the path of a vehicle so as to constitute a hazard.

- B) In accordance with ORC 4511.48, pedestrians who are crossing a roadway at any point **OTHER THAN** a marked crosswalk or at an intersection with a marked crosswalk, **MUST** yield the right of way to all vehicles upon the roadway.

No pedestrian shall cross a roadway intersection diagonally unless authorized by official traffic control.

This section DOES NOT relieve the operator of a vehicle from exercising due care to avoid colliding with any pedestrian upon a roadway.

- C) In accordance with ORC 4511.50, wherever a sidewalk is provided and its use is practical, it is unlawful for any pedestrian to walk along and upon a roadway.

When a sidewalk is not provided nor a shoulder available, any pedestrian walking along and upon a roadway shall walk as near as practical to the outside edge of the roadway and, if a two-way road, shall only walk on the left side of the roadway. (facing on-coming traffic).

Pedestrians who are walking along and upon a roadway are required to yield the right of way to all vehicles upon the roadway.

- D) Individuals found in violation of this section may be cited. Citations for violations of this section carry a fine of UP TO \$20 depending on the severity of the situation.

### **1001: BICYCLE REGISTRATION**

All bicycles on Cedarville University campus are to be registered with the Department of Campus Safety & Security. Registration remains valid for the course of the individual's time at Cedarville. Bicycle registration forms are available in the Campus Safety office and registration is free of charge. Failure to register a bicycle may result in a citation.

### **1002: BICYCLE PARKING & STORAGE**

Bicycles may NOT be parked in any building egress (interior or exterior), hallways, stairways, doorways, roadways, handicap parking, ramp/access areas or against railings, sign posts, light posts, etc. or in any place that would create a hazardous condition.

## 1002: Bicycle parking & storage continued

Bicycles are to be parking and secured in the bike racks provided or in close proximity to the rack if the rack is fully occupied.

Bikes may be kept in student rooms as long as they do not impede exit in the event of an emergency evacuation. They may not be stored in lounges, mechanical rooms, electrical/utility closets, or stairwells.

Bicycles which are not properly parked/stored may be confiscated by the Department of Campus Safety & Security. Bicycles which are confiscated and stored are subject to both fines and storage fees. Bicycles will NOT be stored for more than 4 weeks. Bicycles not claimed within this time are subject to disposal. This applies to bikes that are both impounded or confiscated as a result of being “abandoned”.

- Fine for improper parking or storage is \$10
- Fee for storage is \$5 per week up to 4 weeks.
- Bicycles claimed AFTER 30 days but before disposal is completed will be charged an additional \$50.

### **1002 A: FINES FOR BICYCLE VIOLATIONS**

Failure to register a bicycle with the Department of Campus Safety & Security in accordance with both the CUVR and the Cedarville University Student Handbook (**Refer to page 47**), are considered in violation and may be cited accordingly. Fines for bicycle violations, including failure to register are:

- 1<sup>st</sup> offense           Courtesy warning
- 2<sup>nd</sup> offense           \$10
- 3<sup>rd</sup> offense           Confiscation and all related fines and fees.

### **1002 B: BICYCLE USE ON CAMPUS**

Please refer to Cedarville University Student Handbook, **pages 47-48** for a complete listing of elements regarding bicycle use on the campus.

According to state law, bikes are subject to regulations similar to those governing automobiles.

When riding on campus sidewalks, bicyclists must:

- travel at a safe speed at all times
- keep right except to pass
- announce passing to others and proceed with caution

When riding on campus roadways and in parking lots, bicyclists must:

- travel at safe speeds at all times
- follow all traffic signs
- use proper hand signals when making turns
- travel in proper traffic lanes
- keep their bicycles in safe operating condition, with reflectors and good brakes

Fines for misuse of bicycles on the campus are:

- A mandatory \$20 fine
- Possible confiscation of equipment
- Additional fines or fees for storage and/or registration.

### **1003: BICYCLES LEFT ON CAMPUS OVER the SUMMER**

All students, other than those attending May term or a Summer Session **MUST** remove their bicycles from campus immediately at the completion of the academic year. Bikes cannot be left on the campus over summer. All bicycles found to be left where the owner is not on campus, will be considered abandoned and removed even in those cases where it may involve cutting a cable, lock or chain.

#### **1003 A: TERM of STORAGE:**

Bicycles confiscated under this section will be held for 30 days and then disposed of. Bicycles confiscated under this section where the owner has contacted the Department of Campus Safety & Security, may be stored for the length of the summer, but will be subject to an additional storage fee. Bikes that are so stored **MUST** be reclaimed within the first 10 business days of the next semester or they will be disposed of.

#### **1003 B: REIMBURSEMENT**

If it is necessary to remove a lock, cable or chain from a bike under this section, there will be no replacement or reimbursement for any loss or damage caused during the removal process.

Owners who make arrangements to store a bike over the summer months, but fail to reclaim the bicycle, are not entitled to a refund of the storage fees nor will there be any replacement or reimbursement for the bicycle once it is disposed of.

### **1004: ORDERLY PRESERVATION of BICYCLES**

In accordance with both the CUVR and the ORC, bicycles must be maintained in working order and orderly appearance. This includes but is not limited to being free of excessive dirt/mud, flat tires, debris and having all parts intact and functional including seats, pedals, gears, brakes, etc. Bicycles found to be not maintained may be identified as disabled or abandoned will be marked. Bicycles marked under this section that are not repaired or removed from the campus within 7 days will be confiscated at the owner's expense in addition to all fines/fees (**Refer to CUVR 1002, 1002B**).

### **1005: SKATES & SKATEBOARDS**

Skates, rollerblades and skateboards (long-boards) may be used on CU campus roadways and parking lots, as long as students respect the rights and safety of others, both pedestrian and motorist. Skaters and boarders are expected to:

- Operate in a safe and reasonable manner.
- Stay to the proper side of the road (skates – facing traffic, skateboards – with traffic).
- Follow ALL posted traffic signs in accordance with the ORC.
- Avoid roadways, parking lots and sidewalks in the vicinity of university events such as concerts, athletic games, hosted activities or events, etc. where a high volume of vehicular and pedestrian traffic are likely.

#### **1005 A: STUNT SKATEBOARDS**

Skateboards designed and used for stunts are restricted from CU campus roadways. These may be used in empty parking lots or in large empty sections of parking lots where vehicular and pedestrian traffic are not present. Like long-boards, these may be used on campus sidewalks as transportation to and from classes.

#### **1005 B: RAMPS & EQUIPMENT**

Devices used for stunts and aerobatics, whether for skateboards, in-line skates or bicycles are prohibited on CU campus and property; unless prior specific permission is obtained through the Department of Campus Safety & Security.

### **1006: GENERAL PROHIBITION**

The use of bicycles, unicycles, scooters, skates, skateboards and in-line skates is strictly prohibited in the following cases:

- Inside of ALL campus buildings
- On entrance steps, ramps or accesses to campus buildings.
- On loading docks, ramps or steps.
- Along edges of elevated curbs and sidewalks,
- On handrails, benches or other “furnishings” designed for sitting.

Fines for violations of this section are the same as Bicycle Use on Campus (**CUVR 1002 B**).