

Undergraduate Billing Guidelines

Transition to Block Pricing

2012-13 Undergraduate Tuition Rates

Continuing Student rate per hour	\$780
Pharmacy Premium rate per hour	\$858
Summer School rate per hour(2012)	\$719
All Students Audit/Test out rate per hour	\$390
Block tuition (12 – 17 hours)	\$12,748
Under Block rate per hour(1-11.5 hours)	\$965
Block over-load rate per hour(>17 hours)	\$660
Dual Enrollment rate per hour	\$150

Continuing Undergraduate Students (billed by the hour)

1. Eligibility
 - a. This billing option can only be used by students who have completed and received credit for courses between July 1, 2007 and January 31, 2010
 - b. Academy, Summer Studies, and high school Dual Enrollment is not a consideration in determining eligibility
 - c. Readmitted students who completed a full term prior to January 1, 2010
 - d. This billing option will cease to exist after September 1, 2013. All students will be billed on the block plan no matter how they have been billed in the past
2. All classes charged by the hour regardless of load
3. Pharmacy students will pay a premium rate per hour for classes with a PHAR designator

New Undergraduate Students (billed under block pricing)

1. Eligibility
 - a. This billing option is the default billing for all students who enroll for the first time after May 1, 2010
 - b. Academy, Summer Studies, and high school Dual Enrollment is not a consideration in determining eligibility
 - c. Readmitted students who last completed a full term after January 1, 2010
2. Summer School hours will be billed hourly
3. Dual Enrollment /Academy hours will be billed hourly
4. Audit Hours will not count towards block but hours will count towards accident/sickness insurance (example student takes 5 regular hours plus 2 audit hours, student will be included in student health insurance program)

5. No credit classes will not count towards block, accident/sickness insurance, or determining eligibility for Federal Financial Aid
6. Co-op hours will not count towards block but will count towards accident/sickness insurance and determining eligibility for Federal Financial Aid
7. Pharmacy hours will count towards block, accident/sickness insurance, and determining eligibility for Federal Financial Aid
8. Lifelong learning courses will be charged at a flat rate per course and will not count towards block, accident/sickness insurance, or determining eligibility for Federal Financial Aid
9. Travel Study
 - a. After the transition period, semester courses will be billed under block pricing. The over-load/under load rates will apply.
 - b. During the transition period, students eligible to be billed by the hour will continue to be billed under this method for Fall and Spring
 - c. Course changes would adhere to the same add/drop billing procedures.
 - d. Any additional charges for room & board or fees would be invoiced by a single letter per trip.
 - e. Summer programs will be billed by hourly tuition rates plus fees to cover administrative costs, travel expenses, and other incurred program costs.

10. Adding Hours

- a. If added hours cause the student's total load to fall within block (12 – 17 hours), all hourly tuition charges will be refunded and tuition will be re-billed at the block amount
- b. If added hours cause the total student load to exceed the maximum block hours, the incremental hours over the block will be billed at the overload rate per hour
Example: Original load 15 hours, add 3 hours
Add'l Charge=\$660 because total load exceed block maximum of 17 hours by 1 hour

11. Dropping Hours

- a. If the drop, no matter what refund period, causes the student's total load to be 11 or less hours, the entire block rate will be refunded and rebilled at the under-block hourly rate. The student will forfeit the difference between the block rate and the rebilled hourly rate multiplied by the refund period.
Example: Original load 14 hours, drop 3 hours during 50% refund period
Refund=\$1,067 (block \$12,748 less (11 * \$965) times 50%)

- b. If the student's total load prior to the drop exceeds the block and the drop does not cause the total load to fall under the block, the student will forfeit the difference in original load and upper limit of the block, multiplied by the overload hourly rate, times the refund period

Example: Original load 19 hours, drop 3 hours during 50% refund period

Refund=\$660 (2 * \$660 times 50%)