



# Employer Recommendation

Inspiring today's professionals, tomorrow's leaders.

Complete Section I and then have a current employer or supervisor complete Section II. **Whoever you choose needs to have known you for at least six months and must not be related to you.**

## I. To be completed by the applicant (please print or type)

Name \_\_\_\_\_

Last

First

Middle

Home address \_\_\_\_\_

Street Address

P.O. Box

City

State

Zip

Home phone (\_\_\_\_\_) \_\_\_\_\_ E-mail address \_\_\_\_\_

Waiver of right of access to confidential statement: *I, the undersigned, hereby voluntarily waive any right to inspect the content of this recommendation.*

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

## II. To be completed by the employer

As an applicant to a Cedarville graduate program, the individual named above is required to submit an employer recommendation. Your comments are important to us; therefore, provide your complete and careful evaluation. *You must have known the applicant for at least six months and must not be related.* **Please return this completed form promptly to Graduate Admissions, Cedarville University, 251 N. Main St., Cedarville, Ohio 45314.**

1. How long have you known the applicant? \_\_\_\_\_
2. How well do you know the applicant?
 

<input type="checkbox"/> Close personal relationship	<input type="checkbox"/> Fairly well
<input type="checkbox"/> Casually	<input type="checkbox"/> By name only
3. How long has the applicant worked for you? \_\_\_\_\_
3. Would you consider this applicant to be of good moral character?
 

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> I don't know
------------------------------	-----------------------------	---------------------------------------
4. Rate the applicant in each of the following areas:
 

a. Performance in leadership situations	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
b. Ability to work with others	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
c. Ability to work independently	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
d. Ability to manage a work environment	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
e. Acceptance of responsibility	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
f. Response to supervision and constructive criticism	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
g. Ability to complete tasks on time	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
h. General respect for the applicant in all settings	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor

MORE

