

chapter 9: health, safety, and legal issues



All students are expected to assume responsibility for their own personal care. Information about special accommodations or the use of personal care assistants is available from the coordinator of disability services. This chapter contains information about a number of important health, safety, and legal issues related to your education at Cedarville University.

Health Issues

University Medical Services (UMS)

UMS is a full-service ambulatory health care facility committed to helping students maintain their health while enrolled at Cedarville University. UMS is staffed by a team of physicians, nurse practitioners, registered nurses, and other health care specialists. UMS exists to serve all current students with services that include physician and nurse practitioner appointments, physicals, nurse and insurance consultations, nutritional and dietary counseling, an allergy clinic, and the nation's first on-campus EMS team. For more information about UMS, call 937-766-7862.

Counseling Services

Counseling Services is staffed by licensed, professional counselors. They offer individual counseling sessions as well as support groups that address specific topics. These free services are offered by appointment.

Wellness Policy Concerning HIV and Sexually Transmitted Diseases (STDs)

Cedarville University's HIV policy communicates our desire to respond to health issues like HIV and STDs in a way that models the University's commitment to the scriptural model

of love, trust, and responsibility. The purpose of the University wellness policy concerning HIV and STDs is to respond to medical, legal, ethical, and spiritual questions that may be posed by HIV infection and STDs. A copy of the University HIV Policy is available online at cedarville.edu/hivpolicy.

Medical Situations That Require Students to Temporarily Leave Campus

There are a few medical situations that require students to leave campus in order to ensure the safety and health of our student body. For example, any student diagnosed with chicken pox will be required to leave campus until all lesions are dry.

Also, any student who does not show proof of measles immunity will not be permitted on campus during an outbreak of measles. Such students must also make arrangements to stay off campus. Vaccinations for measles are available at the local health department, and UMS can assist with arrangements to get vaccinated. All students are encouraged to be vaccinated if they are not already immune.

Finally, because of the potential complications following any surgery that requires a general anesthetic, students are not permitted back in the residence hall for 48 hours following surgery. If necessary, UMS will help students and their parents find local accommodations in these situations, though expenses must be covered by the student and his or her family.

"Being at Cedarville these past four years has truly been a life-changing experience, specifically through my involvement in the EMS squads both on campus and in town. Each call I go on opens the door to be the hands and feet of Christ, allowing me to combine the biblical knowledge from my Bible minor as well as the medical experience from my nursing major to be a living example of God's love. It has connected me not only to the students on campus but also to the surrounding community and as such is an experience I'll never forget."

— Amy Vanover
Raleigh, North Carolina

“Submit yourselves for the Lord’s sake to every authority instituted among men ... show proper respect to everyone” (1 Peter 2:13–17).

Safety and Security Issues

Bikes and Skates

Bike Parking, Storage, and Confiscation

Bikes may not be parked in building entryways, hallways, stairways, doorways, roadways, or handicap ramps/access areas, nor against railings, sign poles, light poles, etc., nor any place that could cause a hazard. Bikes must be parked in bike racks or in close proximity to the rack when at full capacity.

Bikes may be kept in student rooms as long as they do not impede exit in the event of an emergency evacuation. They may not be stored in lounges, mechanical rooms, electrical/utility closets, or stairwells.

Bikes that are not properly parked will be confiscated and stored by campus safety. Owners whose bikes are confiscated during the school year will be subject to a \$10 fine and a \$5-per-week storage charge for up to four weeks. Bikes not claimed after this time are eligible for disposal or, if retained in storage, charged an additional fine of \$50. All unclaimed or impounded bikes may be disposed of after a 30-day period from the time of receipt.

All bikes are to be removed from campus promptly after the school year is completed and are not to be kept on campus during the summer months. All bikes found after graduation will be confiscated and disposed of in accordance with this policy.

Bike Registration and Security

Bikes must be registered with campus safety. There is no cost for this service. A sticker will be issued at the time of registration to help ensure that a lost or missing bike can be traced to the owner. Failure to register will result in:

- First offense: courtesy warning
- Second offense: \$10 fine
- Third offense: confiscation with all related fines and fees

We recommend the use of security locks to prevent theft. All bikes found missing should be reported promptly to campus safety, and a missing/lost property report should be filed. Unreported bikes that have not been claimed after the 30-day holding period become the property of Cedarville University and are subject to disposal.



Bike Use

Bikes can present a special level of risk for a university environment due to the number of cars and pedestrians on campus. Bikes may be ridden on sidewalks and roadways as long as students are courteous and mindful of issues related to safety. According to state law, bikes are subject to regulations similar to those governing automobiles.

When riding on campus sidewalks, bicyclists must:

- travel at a safe speed at all times
- keep right except to pass
- announce passing to others and proceed with caution

When riding on campus roadways and in parking lots, bicyclists must:

- travel at safe speeds at all times
- follow all traffic signs
- use proper hand signals when making turns
- travel in proper traffic lanes
- keep their bicycles in safe operating condition, with reflectors and good brakes

Bikes should never be used in a reckless manner. According to Section 373.07 of the Ohio Revised Code, no person shall operate a bike:

- without due regard for the safety and rights of pedestrians and drivers and occupants of all other

vehicles, and so as to endanger the life, limb, or property of any person while in the lawful use of the streets or sidewalks or any other public or private property

- without exercising reasonable and ordinary control over such bicycle
- in a weaving or zigzag course unless such irregular course is necessary for safe operation in compliance with law
- without both hands upon the handle grips except when necessary to give the required hand and arm signals
- at a speed greater than is reasonable and prudent under the conditions then existing

In-line Skates, Skateboards, and Scooters

In-line skates, skateboards, and scooters may be used on campus roadways, parking lots, and sidewalks as long as students respect the rights and safety of others. Skaters are expected to:

- skate in a safe and reasonable manner
- stay to the side of the road and face traffic
- follow all posted traffic signs
- avoid roadways, parking lots, and sidewalks in the vicinity of University events such as concerts, athletic games, hosting activities, or during primary business hours in areas where a high volume of pedestrian and vehicular traffic may be present

Skating Ramps and Other Related Equipment

Devices used for stunts and aerobatics are not permitted for use on campus unless approved by campus safety.

Areas Where Biking and Skating Are Prohibited

Use of bikes, in-line skates, scooters, or skateboards are strictly prohibited at the following locations:

- inside all campus buildings
- on entrance steps to all buildings
- on loading dock steps and ramps
- along the edges of elevated curbs or sidewalks
- on handrails (grinding)

Fines for Misuse of Bicycles and Skating Equipment

Violation of any regulation related to biking or skating may result in a \$20 fine, confiscation of equipment, and additional fines related to storage and registration.

Cars

Having a vehicle while at Cedarville University is considered a privilege, and the University reserves the right to revoke or suspend this privilege for non-compliance. All motor vehicles, including temporary vehicles, used on campus at any time throughout the academic year are to be registered with campus safety. Students must show state vehicle registration and proof of insurance in order to register a car.

All students operating vehicles on campus are responsible to act in accordance with regulations located in the campus Traffic and Parking Regulations Handbook (cedarville.edu/vehicles). Relevant information is issued to each registrant at the time of registration. Students are responsible to ensure that they receive and are familiar with this information.

To foster academic success, freshman residence hall students are discouraged from bringing cars during their first semester. Those who bring cars are assigned to a restricted freshman lot. Upperclassmen are given priority, and all vehicles on campus must be registered with campus safety. Requests for parking permits may be made online at cedarville.edu/vehicles.

Student Identification Card

Cedarville University provides each student with a photo identification card. ID cards are the property of Cedarville University, and the University reserves the right to require that they be returned if they are misused in any way. Students use their ID cards daily to enter the dining hall, to check out books at the library, to check into chapel, and for identification purposes, such as when cashing checks in the area or entering Cedarville University basketball games. Students should carry a current, valid Cedarville University ID card with them at all times. Students are expected to respectfully present their ID cards upon request by any staff, student staff, or faculty member, including campus safety personnel or any village official. Students who refuse to present their ID cards are subject to discipline. Using another student's ID card is an act of dishonesty and a violation of the Community Covenant. Student ID cards are only for the personal use of the student to whom the card was issued. Students using ID cards other than their own or who lend



their ID cards to another student or non-food-contract person or who attempt to use an invalid ID card will be issued 15 demerits and a \$45 fine. Multiple abuses of this regulation may result in disciplinary withdrawal or dismissal.

Campus ID cards also have the ability to function as a PIN base debit card tied to a Fifth Third Bank account. Students will be able to have funds directed to the card from the payroll (if applicable) and cashier refunds. This is not a credit card and cannot be used to incur debt. It can only be used for PIN base transactions if funds are available on the card. It can be used nationwide wherever a merchant accepts PIN base transactions

Closing of Buildings

Closing hours of all campus buildings may vary each year and will be posted online at www.cedarville.edu/campussafety. Any student, other than student employees performing normal duties, who is in a University building after its closing hours must have permission in writing from the staff or faculty member for whom he or she is working or the supervisor of the department in charge of

that area. The written permission must be forwarded to campus safety for final approval. Students are not to possess or duplicate keys for which they are not authorized, nor are they to enter or occupy areas of facilities for which they are not authorized. No student is to force entry into any locked room on campus or alter or tamper with a lock (this includes, but is not limited to, residence hall rooms). Violations will result in a suspension, probation, and/or fine.

Towers and Roofs

Students who climb on buildings or the water or radio tower without proper authorization, or who have been involved in defacing buildings and other University property, are subject to suspension or dismissal and monetary restitution and fines.

Cedar Lake

Due to our concern for our students' safety, students are not permitted in or on Cedar Lake. This includes swimming, wading, boating, skating, or walking on the ice. Throwing or pushing any individual(s) into the lake



for any purpose is also prohibited. Violations of this policy are subject to suspension or dismissal. Any use of the lake for a student activity must be approved in advance by campus safety.

Emergency Evacuation

The activation of any fire alert device (such as horn and strobe units, etc.) in any academic building or residence hall is the signal for controlled, yet rapid, evacuation of the building through the nearest exit. Occupants should walk at least 100 feet from the building. The appropriate officials will inspect the building before allowing reoccupancy. Fire drills will not be held in academic buildings or administrative buildings due to the changing character of building occupancy and the fact that most students are already conditioned to the above procedure.

Failure to leave a building/residence hall within a three-minute time frame in the event of a fire alarm/drill will result in a minimum of five demerits and a \$15 fine. Refusal to leave a building/area after being directed to do so by a campus/village official will result in a minimum of 10 demerits plus a \$30 fine. Please become familiar with any posted instructions relating to exits and exit procedures of each of the buildings you will occupy over the course of the year.

Fire Alarms

Setting off a false fire alarm, or falsely reporting a fire in any other way, is a serious offense. It endangers fellow

students and other members of our community, including police and fire officials. Falsely setting off an alarm or reporting a fire is a violation of state law, and in addition to University discipline (immediate dismissal and a \$200 fine), the student may face criminal prosecution as well.

Fire Equipment

Intentional tampering with fire hoses, smoke detectors, extinguishers, sprinklers/pipes, and other protection equipment is against state law and will result in a suspension or dismissal from the University and a \$100 fine plus cost of repair/replacement. Unintentional damage to fire equipment that results from horseplay will result in the student being charged the cost of repair/replacement plus a \$50 fine. Accidental damage to the above-mentioned fire equipment will result in the student being charged the cost of repair/replacement. Any type of lighting in corridors, on stairways, and outside of buildings is part of the system of protection. This includes exit signs, exit lights, and smoke alarms. The above penalties apply to these kinds of equipment as well.

Students may not disconnect/disarm a smoke detector at any time for any reason (this includes the removal of batteries). Problems should be reported immediately to the on-duty campus safety officer by calling 999 from any campus phone. Our first line of defense to prevent fires in our residence halls is fire safety equipment. This equipment always needs to be in good working order, ready to be used in case of emergency. Therefore, if

damage, use, etc., to the above-mentioned equipment occurs, regardless of the circumstances, and is not reported (to the resident director and/or campus safety), additional fines/discipline will be levied.

Fire Code Compliance

The following is a list of important fire regulations that must be maintained in all residence halls (the same regulations apply to other campus buildings as well). Each of the items listed are required by the Ohio Fire Code or National Fire Protection Association and are enforced by the local fire department, which has jurisdiction over the University. Campus safety, in conjunction with the Cedarville Fire Department, conducts regular fire inspections of all campus buildings and residence halls. All violations that are noted must be corrected immediately or the individual resident and the University may be subject to fines and penalties (up to \$1,000). Enforcement of these regulations is not intended to be punitive but to help preserve safety and protection for those in the residence halls.

- No door wedges are permitted on any of the interior doors to stairwells, rest rooms, laundry rooms, or lounges; door wedges are also not permitted on interior doors separating sections of the corridors. These doors are considered fire barriers and must be kept closed. Wedges must be removed and discarded. (Code: FM-303.4.1 Hold-open)
- Absolutely no student-owned items are to be kept in the hallways or corridors. This includes bikes, ironing boards/irons, boxes, boots and other miscellaneous footwear, furniture of any kind, etc. No decorations can be placed at the entrance doors to student rooms, such as Roman-style pillars, shelving units, etc. The only items permitted in the corridors are the University-owned vacuum cleaners, and they must be pushed up against the wall. (Code: FM-605.1 Obstructions)
- Absolutely nothing can be hung on or near the resident room ceiling. This includes items such as blankets, paper decorations to filter the light, wooden lattice work, flags, etc. (Code: FM-306.0 Decorative Material)
- In sprinkled rooms and all other areas, storage must have at least 18" of clearance between the sprinkler head and the highest point of storage unless located against the wall such as on top of storage racks or bookshelves. In non-sprinkled rooms and areas, storage of all items must be maintained with a 24" clearance from the ceiling including those located against the wall.)
- No fire suppression, fire detection, or life safety equipment should be blocked or obstructed visually in any way. This applies to sprinkler heads, fire extinguishers, smoke detectors, horn and strobe units, fire bells, exit lights, emergency lights, and fire hose cabinets and stand-pipes. (Code: F-604.1, F-610.5, F-502.1, NFPA 1-6.2.3)
- Ceiling tiles must not be removed, damaged, or defaced. They are considered smoke and fire barriers.
- No bikes or combustible materials of any kind can be stored under stairways. Egress must be clear and accessible at all times. (Code: F-606.1 Exits)
- Residence hall rooms cannot be divided by bookcases, wall structures, etc., that span from floor to ceiling or cover a substantial portion of the room. This condition impedes the ability of the sprinkler system to cover the entire room and increases the total fire load beyond the sprinkler's capabilities. In addition, it impedes going into and out of the room, creating a problem during emergency evacuation.
- Extension cords that are not equipped with surge protection are not permitted for use (use power strips with surge protection). In addition, multi-plugged adaptors and the interconnection of extension cords are not permitted. All upholstered furniture, such as couches, chairs, etc., brought into the room by residents must meet the federally mandated fire ratings (label should be affixed to bottom) unless the room is fully covered by sprinklers. (NFPA: Section 10.3)
- The burning or use of candles, potpourri, incense, matches, lighters, etc., is prohibited in all residence halls and in other campus buildings.

Fires and Bonfires

Bonfires, etc., on campus must be scheduled and approved in advance by campus safety. Intentional starting of a fire, regardless of method, size, or reason, in or around any campus facility or anywhere on campus without appropriate authorization may result in immediate dismissal from the University and criminal prosecution under state law. Also, the use or storage of cooking grills is prohibited in all campus buildings. Use of grills anywhere on campus must be approved by campus safety.

Firearms and Weapons

The possession of all firearms, live ammunition, explosive devices, pellet or BB guns (including airsoft guns), paintball guns, bows and arrows, knives with blades longer than three inches, wrist rocket-type slingshots,

etc., is not permitted on campus or in the residence halls at any time. Should any of these items be found, they will be confiscated and stored by campus safety until the end of the school year or semester. Any student found in violation of this regulation is subject to disciplinary action up to and including suspension or dismissal and may be in violation of state law. Special accommodations are made for paintball and hunting enthusiasts. Their hunting or paintball equipment may be brought to campus and stored with campus safety where they are allowed to check it out when needed for appropriate use. Assault rifles are not considered hunting guns.

Fireworks and Explosives

The possession and use of fireworks/explosives are in violation of state law. Any student violating this law will receive 10 demerits, a \$30 fine, and an official warning. If the fireworks are discharged in or around residence halls or other campus buildings, creating a fire/safety hazard, the student will receive 15 demerits, probation, and a \$100 fine and will be liable for all damages.

Fleeing and Eluding Campus Safety or Police

Campus safety staff and our local police look after the safety and security of our students. University students are expected to treat them with respect and courtesy. Any student who engages in activities on or near campus that involve fleeing or eluding campus safety or police officials will be subject to probation and a \$75 fine. In addition, behavior that involves disorderly conduct, trespassing, defacing or tampering with property, or any other minor or major act of criminal activity may subject the student to possible criminal charges.

Tornado Procedures

Tornadoes can occur during any month, but tornado season for this area includes April, May, and June. Please note the difference between a tornado watch and a tornado warning.

- “Watch” means weather conditions are such that a tornado could form.
- “Warning” means a tornado has actually been sighted.

In the event of a tornado watch, the appropriate University officials will be alerted. In the event of a tornado warning, students will be alerted and requested to implement procedures as posted in each campus building and residence hall. The tornado evacuation procedures can also be found on the campus safety website (cedarville.edu/departments/cps/tornado).

Legal Issues

Notice of Non-Discrimination

Cedarville University admits students of any race, color, or national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. The University does not discriminate on the basis of race, color, sex, or national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, or athletic and other school-administered programs.

Family Educational Rights and Privacy Act (FERPA)

Each year, Cedarville University is required to give notice of the various rights to students and to the parents of dependent students, as determined by law, pursuant to the Family Educational Rights and Privacy Act (FERPA). Students and such parents have a right to be notified and informed. In accordance with FERPA, you are notified of the following:

- **Right to Inspect:** You have the right to review and inspect substantially all of your educational records maintained by or at this institution.
- **Right to Control Disclosures:** The provisions of FERPA permit the disclosure of only limited and basic information regarding students. With the exceptions of certain records which are excluded from the application of FERPA, it is the intent of this institution to restrict the disclosure of your educational records to only those instances when your prior written consent has been obtained.
- **Right to Request Amendment:** You have the right to seek to have corrected any parts of an education record which you believe to be inaccurate, misleading, or otherwise in violation of your rights. This right includes the right to a hearing to present evidence that the record should be changed if this institution decides not to alter the education records according to your request.
- **Right to Complain to FERPA Office:** You have the right to file a complaint with the Family Educational Rights and Privacy Act Office, Department of Education, 400 Maryland Avenue, S.W., Washington, D.C., 20202, concerning this institution’s failure to comply with FERPA.
- **Right to Obtain Policy:** You have the right to obtain a copy of the written institutional policy adopted by this institution in compliance with FERPA. A copy may be obtained in person or by mail from the Office of the Registrar, Cedarville University, 251 N. Main Street, Cedarville, OH 45314.

Notification of Family

The University recognizes the concern of parents for the welfare of their sons and daughters. However, access to educational records by parents is limited to these circumstances: (a) the student is a dependent of his or her parents, or (b) the student has signed a form consenting to the release of his or her educational records. However, the University is permitted to notify parents concerning the following matters: (a) medical or psychiatric emergencies; (b) discontinuation, extended absence, or suspension/dismissal from the University; or (c) violation of a University drug or alcohol policy.

Release of Directory Information

The regulations drafted by the department of health, education, and welfare relating to the privacy rights of parents and students provide that the University may release “directory information” relating to a student as requested. “Directory information” includes the student’s name, home and local address, telephone number, major field of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, and other similar information (e.g., height and weight for intercollegiate athletes). If, for some reason, a student does not wish for the University to release such information to those outside the University, that student must go to the office of the registrar, to complete a form “blocking” the release of all such information. Upon submission of this form the “block” will remain in effect indefinitely, even after graduation from Cedarville University. Otherwise, it is assumed that the University has permission to release “directory information” as requested by others outside the University.

Demonstrations and Disruptions

Cedarville University will permit only those demonstrations that, in the judgment of the University administration, are orderly, peaceful, and restricted to members of the University community. In addition, those demonstrations that will be permitted by the University will be restricted to those that support views that are consistent with Scripture and with the mission of Cedarville University. Demonstrations that, in the opinion of the University, involve advocacy of unscriptural positions, are disorderly, or that interrupt or disrupt the primary teaching and/or administrative functions of the University or any other

activity or proceeding on campus that is generally accepted as a legitimate University function, are prohibited. Students wishing to organize a demonstration must secure permission in advance from the vice president for student life.

Cedarville University reserves the right to consider any and all participants who are not members of the Cedarville University student body to be trespassers and therefore subject to arrest by the local law enforcement. Any activity that, in the opinion of the University, interrupts or disrupts campus life is prohibited.

Federal Campus Security Act

In compliance with the Federal Campus Security and Student Right-to-Know Act of 1990 and as amended in 1998, information relative to campus safety and security policies and procedures is available to all students. This information is available on the campus safety website. The required reporting of certain on-campus crime statistics is included. Students can also obtain a hard copy of this information from student life or campus safety at any time during the year.

Intellectual Property

From time to time students may become involved with developing patentable inventions through their interactions with coursework and projects. The student should contact an appropriate faculty advisor as soon as possible. The faculty advisor will direct the student to the Intellectual Property Policy. In order to secure the best protection for the student regarding intellectual property, the faculty advisor may also have discussions with the department chair or dean regarding the potential invention.