

Academic Information

Admissions

Admission Criteria

Cedarville University invites applications from secondary school students who are able to present strong academic records and a clear testimony of faith in Jesus Christ. In selecting students, the Admissions Committee admits students who are most likely to contribute positively to the university community and to graduate. They carefully consider all factors that demonstrate the applicant's ability to succeed at Cedarville University. Students who wish to attend the University on a part-time basis should also follow these admission procedures.

Criteria for selection include:

1. Evidence of a personal relationship with Jesus Christ and a consistent Christian lifestyle.
2. Academic record, recommendations, and rank in class.
3. Scores from the ACT or SAT I tests.

ACT scores are preferred. Because test scores are used for placement purposes, transfer students may be requested to submit them.

Applicants with the best prospects for admission have academic credentials that include a college-preparatory secondary school curriculum, a "B" grade average, a rank in the upper half of the class, and an ACT or SAT I test score above national average.

The University does not discriminate on the basis of race, color, sex, or national origin. The University admits students with various disabilities.

Secondary School Requirements

Although the University does not prescribe actual secondary school course requirements, it recommends that students follow a college preparatory curriculum that includes:

- 4 units of English (grammar, composition, and literature)
- 3-4 units of mathematics (algebra I, II, geometry, and trigonometry)
- 3 units of natural science (physical science, biology, and chemistry)
- 3 units of social studies (history and government)
- 3 units of a single foreign language

Students planning to study engineering, science, mathematics, or nursing should take as many mathematics and science courses as possible in their secondary school curricula.

High school electives should be chosen to develop interests and skills in related practical fields. Skill in keyboarding is of real value in completing many course assignments and is of particular importance to students who plan to enroll in college computer courses. Keyboarding skill enables students to take full advantage of the extensive computer resources at the University.

Home-schooled Students

The University welcomes applications from students with non-traditional secondary school experiences. Typically, scores from standardized tests such as the ACT or SAT I are used to help assess readiness for college-level academic work. To assist students unable to take the ACT locally, the University offers the ACT on campus on a monthly basis to prospective students.

Except for those admitted under the early admission program, students must give evidence of high school completion by the time they begin taking courses at the University.

Family Rights and Privacy Act

Cedarville University complies with the Family Educational Rights and Privacy Act (the Buckley Amendment), which is designed to protect the privacy of educational records, to

establish the right of students to inspect and review their records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. The University has adopted a policy that explains in detail the procedures followed for compliance with provisions of the Act. Copies of the policy are available in the Academic Services and Student Services Offices.

Early Admission

Students who have completed their junior year of high school may apply for early admission. This is especially helpful for students who anticipate a lengthy graduate program after graduation from college. In addition to following normal application procedures, early-admission applicants should submit superior academic records, strong recommendations from high school teachers, and a statement of approval from parents or guardians. An interview is also suggested.

Admission Procedure

Students are encouraged to apply on-line at www.cedarville.edu/admissions. Paper applications are available from the Admissions Office.

To be considered for admission to Cedarville University, a student must:

1. Complete and return an application for admission with a \$30 application fee.
2. Send ACT or SAT I score reports to Cedarville University. (Use the ACT code of 3245 or SAT code of 1151 when you register for the tests to have your scores sent directly to Cedarville.) The application for admission may be submitted before taking these tests.
3. Request that high school transcripts through the junior year be sent to Cedarville University, along with a recommendation from the high school counselor. Class rank at the end of the junior year should be included.
4. Request a recommendation from the pastor of the church the applicant attends.
5. Transfer students should request that official copies of transcripts for work completed at other colleges be sent to Cedarville University.
6. Students transferring from a Christian college must submit a recommendation from the dean of students.

Students who have been offered admission for a particular semester may defer their enrollment to a subsequent semester by notifying the Admissions Office in writing at least one month before the semester begins.

Readmission

A student whose academic work has been interrupted for one semester or more must apply for readmission two months before the beginning of the semester in which the student desires to matriculate. Readmission forms are available online or from the Admissions Office. If college-level work has been completed elsewhere, official transcripts should accompany the application for readmission.

A student who has been readmitted after one year away from Cedarville University must complete the graduation requirements as outlined in the catalog in use at the time of re-enrollment.

Transfer Students

Students who wish to transfer to Cedarville should submit, along with their application for admission, official transcripts of

credit from all colleges attended. College-level credits earned at accredited colleges are usually transferable. Applicants with the best prospect of admission have academic credentials that include a “B” grade average (3.0/4.0 scale) in a full-time college-level class schedule. Courses in which less than a “C-” is earned are not granted transfer credit.

Grades for courses taken at other colleges and transferred to Cedarville are not included in the Cedarville cumulative grade point average. Only the work completed at Cedarville is included.

To help in the transition to Cedarville University and to meet other new transfer students, all transfer students are required to attend a new student orientation.

Information concerning the transfer of credits is available from the Academic Services Office. Specific course equivalencies can be determined upon receipt of official transcripts.

Deadlines and Notifications

In most cases, Cedarville University follows a rolling admissions procedure. An application is processed as soon as the file is complete. A completed file includes an application for admission, a \$30 application fee, ACT or SAT I scores, a high school transcript, a college transcript (if applicable), a high school counselor’s recommendation, and a pastor’s recommendation. Applicants are typically notified by letter within two weeks after the Admissions Committee acts upon the completed file.

Reservation Deposit

A reservation deposit must be submitted by new students as an indication of their intention to enroll. The amount of the deposit is \$250. This money is credited to the student’s account and used to cover first semester expenses. A student must submit a reservation deposit to register for courses.

The reservation deposit is fully refundable if the request for refund is received before the reservation deposit deadline. Requests for refunds received after the reservation deposit deadline are partially refundable (\$150 of the \$250 deposit) until the refund date. No refunds are available after the refund dates. All refund requests must be made in writing by the student.

Reservation deposit submission deadlines and refund dates are as follows:

Term	Deadline	Refund dates
Fall Semester	May 1	July 1
Spring Semester	Nov. 1	Dec. 1
Summer Session I	April 15	May 1
Summer Session II	May 15	June 1
Summer Session III	June 15	July 1

Students admitted after the reservation deposit deadlines must submit their reservation deposits as soon as possible or within two weeks of notification of admission.

Individuals with Disabilities

Through specific counseling, adjustments are made to enable students with disabilities to achieve their educational objectives. Additional information concerning specific services is available from the Student Services Office or the Academic Assistance Center. Individuals with disabilities are advised to contact the Director of Academic Assistance, Dr. Pamela Johnson, at (937) 766-2211, ext. 7765 for appropriate academic accommodations. The Campus Safety and Physical Plant departments handle ADA compliance issues.

International Students

Cedarville University welcomes applications for admission from students of all nations. The University was approved for attendance by non-immigrants by the Immigration and Naturalization Service in 1959. International students should follow the university admissions procedure carefully, submitting their applications well in advance of deadlines so that sufficient time is available for processing and communication. Those coming from countries in which English is not the native language may need to demonstrate their proficiency in English by taking the Test of English as a Foreign Language Examination (TOEFL) and earning a paper-based score of 550 or better, or a computer-based score of 213 or better.

To satisfy United States Immigration and Naturalization requirements, upon acceptance international students must deposit \$20,400 (includes \$1,800 for personal expenses) at the University in United States currency or submit a certified affidavit of support that demonstrates the ability to cover university-related expenses. Full admission to the University is granted upon receipt of these funds or affidavit. Questions concerning this procedure should be directed to the international student advisor.

International students can qualify for some academic institutional scholarships. Campus employment is also available during the school year and summer.



The beautiful 400-acre campus of Cedarville University offers many quiet places to find study time.

Academic Information

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The Cedarville University academic program is designed to meet the educational, moral, physical, social, and spiritual needs of young people who desire to honor God with their lives. The total program represents a balance between the knowledge gained through the courses studied, the co-curricular activities, and worship in the regular chapel and church services. In such a setting, truth from Scripture is integrated with the knowledge taught in each course to provide effective learning and enduring life values. The knowledge and skills learned from the courses give students an excellent background for professional competence in their chosen fields.

Admission to Academic Programs

Some academic programs have unique requirements. For example, music students must audition for entry to that department; engineering candidates must meet a minimum test score requirement; students in education, social work, and nursing apply for admission to their respective programs during their sophomore year after the program prerequisites have been satisfied. Therefore, students should review the specific entrance requirements outlined in the respective departmental sections of the catalog. Admission to the University does not guarantee admission to an academic program.

Academic Enrichment Program

The University offers a supplemental academic assistance program to serve students whose academic backgrounds do not reflect their collegiate academic potential. Components of this program include an orientation course entitled COLL-1000 Transitions, special advising, tutoring when necessary, and in some cases, diagnostic testing. Admission to the academic enrichment program is determined by the admissions committee. Students selected for this program usually take a typical freshman course of study comprised of General Education Requirements.

Students who complete the program find that this assistance during the first year of college helps them establish an excellent foundation for academic success in the future. A complete description of this program is available from the Admissions Office.



Students use campus computer labs to enhance the quality of their Cedarville education.

Advanced Placement

High school students may receive advanced collegiate standing by participating in the advanced placement program. Up to 40 semester credits may be earned through this program or by other test-out procedures. Hours earned through the advanced placement program do not count as hours in residence toward graduation with honors.

To earn credit through advanced placement, students must enroll in specific advanced placement courses offered by their respective high schools. Upon completing these courses, students take individual advanced placement examinations in each advanced placement course. Students may earn college credit for advanced placement scores of three, four, or five.

Students should request that scores from these examinations be sent directly to Cedarville University by entering code number 1151 on their registration forms. Upon receiving these scores, the University awards the appropriate amount and type of credit for each examination as determined by each academic department. No fees, other than the fees accompanying the examinations, must be paid in order to receive the university credit. In some cases, sophomore standing in particular subject areas may be earned through these examinations. Students should contact their local high schools to obtain advanced placement course and registration information.

College Level Examination Program (CLEP)

Students earn credit through CLEP by taking nationally standardized examinations in a variety of subject areas. These tests may be taken at local colleges before enrolling at Cedarville or at Cedarville after enrolling. To have CLEP scores sent directly to Cedarville University, students should enter code number 1151 on their CLEP registration forms. By earning scores above specified levels, students receive college credit in specific course areas. Up to 40 semester credits may be earned through this program or by other test-out procedures. A complete list of the appropriate tests and respective Cedarville courses, as well as registration information, is available from the Admissions Office, the Academic Services Office, or the University Web site. No fee, other than those accompanying the examinations, must be paid in order to receive college credit through CLEP.

Students who wish to use CLEP examinations to satisfy General Education Requirements in foreign language, literature, humanities, mathematics, natural sciences, and social sciences must earn credit-satisfying scores on the respective CLEP examinations by the time they earn 61 semester credits (attend Cedarville University for two years). Students may not pursue CLEP credit for courses in which they were enrolled previously, nor may they pursue CLEP credit for a course if they have taken a more advanced level course in that discipline.

Transfer students transferring more than 61 credits must earn credit-satisfying scores on respective CLEP examinations by the end of their first semester of full-time attendance at Cedarville. Hours earned through CLEP do not count as hours in residence toward graduation with honors.