

# Academic Information

## Admissions

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### Admission Criteria

Cedarville University invites applications from secondary school students who are able to present strong academic records and a clear testimony of faith in Jesus Christ. In selecting students, the Admissions Committee admits students who are most likely to contribute positively to the university community and to graduate. They carefully consider all factors that demonstrate the applicant's ability to succeed at Cedarville University. Students who wish to attend the University on a part-time basis should also follow these admission procedures.

Criteria for selection include:

1. Evidence of a personal relationship with Jesus Christ and a consistent Christian lifestyle.
2. Academic record, recommendations, and rank in class.
3. Scores from the ACT or SAT I tests.

ACT scores are preferred. Because test scores are used for placement purposes, transfer students may be requested to submit them.

Applicants with the best prospects for admission have academic credentials that include a college-preparatory secondary school curriculum, at least a "B" grade average, a rank in the upper half of the class, and an ACT or SAT I test score above the national average.

The University does not discriminate on the basis of race, color, sex, or national origin. The University admits students with various disabilities.

### Secondary School Requirements

Although the University does not prescribe actual secondary school course requirements, it recommends that students follow a college preparatory curriculum that includes:

- 4 units of English (grammar, composition, and literature)
- 3-4 units of mathematics (algebra I, II, geometry, and trigonometry)
- 3 units of natural science (physical science, biology, and chemistry)
- 3 units of social studies (history and government)
- 3 units of a single foreign language

Students planning to study engineering, science, mathematics, or nursing should take as many mathematics and science courses as possible in their secondary school curricula.

High school electives should be chosen to develop interests and skills in related practical fields. Skill in keyboarding is of real value in completing many course assignments and is of particular importance to students who plan to enroll in college computer courses. Keyboarding skill enables students to take full advantage of the extensive computer resources at the University.

### Home-schooled Students

The University welcomes applications from students with non-traditional secondary school experiences. Typically, scores from standardized tests such as the ACT or SAT I are used to help assess readiness for college-level academic work. To assist students unable to take the ACT locally, the University offers the ACT on campus on a monthly basis to prospective students.

Except for those admitted under the early admission program, students must give evidence of high school completion by the time they begin taking courses at the University.

### Early Admission

Students who have completed their junior year of high school with advanced standing may apply for early admission. This is especially helpful for students who anticipate a lengthy graduate program after graduation from college. In addition to following normal application procedures, early-admission applicants should submit superior academic records, strong recommendations from high school teachers, and a statement of approval from parents or guardians. An interview is also suggested.

### Admission Procedure

Students are encouraged to apply on-line at [www.cedarville.edu/myapplication](http://www.cedarville.edu/myapplication). Paper applications are available from the Admissions Office.

To be considered for admission to Cedarville University, a student must:

1. Complete and return an application for admission with a \$30 application fee.
2. Send ACT or SAT I score reports to Cedarville University. (Use the ACT code of 3245 or SAT code of 1151 when you register for the tests to have your scores sent directly to Cedarville.) The application for admission may be submitted before taking these tests.
3. Request that high school transcripts through the junior year be sent to Cedarville University, along with a recommendation from the high school counselor. Class rank at the end of the junior year should be included.
4. Request a recommendation from the pastor or a church leader of the church the applicant attends.
5. Transfer students should request that official copies of transcripts for work completed at other colleges be sent to Cedarville University.
6. Students transferring from a Christian college must submit a recommendation from the dean of students.

Students who have been offered admission for a particular semester may request to defer their enrollment to a subsequent semester by notifying the Admissions Office in writing at least one month before the semester begins.

### Readmission

A student whose academic work has been interrupted for one semester or more must apply for readmission two months before the beginning of the semester in which the student desires to matriculate. Readmission forms are available online or from the Admissions Office. An updated recommendation from the pastor or church leader of the church attending is needed. If college-level work has been completed elsewhere, official transcripts should accompany the application for readmission.

A student who has been readmitted after one year away from Cedarville University must complete the graduation requirements as outlined in the catalog in use at the time of re-enrollment.

### Transfer Students

Students who wish to transfer to Cedarville must submit, along with their application for admission, official transcripts of credit from all colleges attended. College-level credits earned at accredited colleges are usually transferable. Applicants with the best prospect of admission have academic credentials that include at least a "B" grade average (3.0/4.0 scale) in a full-time college-level class schedule. Courses in which less than a "C-" is earned are not granted transfer credit.

Grades for courses taken at other colleges and transferred to Cedarville are not included in the Cedarville cumulative grade point average. Only the work completed at Cedarville is included.

To help in the transition to Cedarville University and to meet other new transfer students, all transfer students are required to attend a new student orientation.

Information concerning the transfer of credits is available from the Academic Services Office. Specific course equivalencies can be determined upon receipt of official transcripts.

## Deadlines and Notifications

In most cases, Cedarville University follows a rolling admissions procedure. An application is processed as soon as the file is complete. A completed file includes an application for admission, a \$30 application fee, ACT or SAT I scores, a high school transcript, a college transcript (if applicable), a high school counselor's recommendation, and a pastor's recommendation. Applicants are typically notified by letter within two weeks after the Admissions Committee acts upon the completed file.

There may be times when the admissions committee recommends that an applicant's file be held for later review. This process is known as deferred decision. Deferred decisions occur in December and March and involve a thorough review of the applicant's academic credentials as well as a variety of personal factors. Applicants who are held for deferred decision will be notified by letter.

## Reservation Deposit

A reservation deposit must be submitted by new students as an indication of their intention to enroll. The amount of the deposit is \$250. This money is credited to the student's account and used to cover first semester expenses. A student must submit a reservation deposit to register for courses.

The reservation deposit is fully refundable if the request for refund is received before the reservation deposit deadline. Requests for refunds received after the reservation deposit deadline are partially refundable (\$150 of the \$250 deposit) until the refund date. No refunds are available after the refund date. All refund requests must be made in writing by the student.

Reservation deposit submission deadlines and refund dates are as follows:

<b>Term</b>	<b>Deadline</b>	<b>Refund dates</b>
Fall Semester	May 1	July 1
Spring Semester	Nov. 1	Dec. 1
Summer Session I	April 15	May 1
Summer Session II	May 15	June 1
Summer Session III	June 15	July 1

Students admitted after the reservation deposit deadlines must submit their reservation deposits within two weeks of notification of admission.

## Individuals with Disabilities

Through specific counseling, adjustments are made to enable students with disabilities to achieve their educational objectives. Additional information concerning specific services is available from the Student Services Office or the Academic Assistance Center. Individuals with disabilities are advised to contact the director of academic assistance, Kim Ahlgrim, at (937) 766-7765, for appropriate academic accommodations. The Campus Safety and Physical Plant departments handle ADA compliance issues.

## International Students

Cedarville University welcomes applications for admission from students of all nations. The University was approved for attendance by non-immigrants by the Immigration and Naturalization Service in 1959. International students should follow the university admissions procedure carefully, submitting their applications well in advance of deadlines so that sufficient time is available for processing and communication. Those coming from countries in which English is not the native language may need to demonstrate their proficiency in English by taking the Test of English as a Foreign Language examination (TOEFL) and earning a paper-based score of 550 or better or a computer-based score of 213 or better. All international applicants are required to submit either TOEFL or SAT I scores (Cedarville's institution TOEFL code is 1151).

To satisfy United States Immigration and Naturalization requirements, upon acceptance international students must deposit \$21,674 (includes \$1,720 for personal expenses) at the University in United States currency or submit a certified affidavit of support that demonstrates the ability to cover university-related expenses. Full admission to the University is granted upon receipt of these funds or an affidavit. Questions concerning this procedure should be directed to the international student advisor.

International students can qualify for some academic institutional scholarships. Campus employment is also available during the school year and summer.



*The beautiful 400-acre campus of Cedarville University offers many quiet places to find study time.*