

Academic Information

The Cedarville University academic program is designed to meet the educational, moral, physical, social, and spiritual needs of young people who desire to honor God with their lives. The total program represents a balance between the knowledge gained through the courses studied, the co-curricular activities, and worship in the regular chapel and church services. In such a setting, truth from Scripture is integrated with the knowledge taught in each course to provide effective learning and enduring life values. The knowledge and skills learned from the courses give students an excellent background for professional competence in their chosen fields.

Calendar and Credits

The regular college year consists of two semesters of 15 weeks each plus final exam days, extending from August to May. Credits are earned in terms of semester hours; a semester hour equals one 50-minute period each week for one term. As an illustration, a student completing a course that meets 50 minutes a day, three days a week, for 15 weeks receives three semester hours credit. Laboratory sessions, applied music courses, physical education courses, compressed courses, and internships are exceptions to this pattern.

Classification of Students

Regular students are those who have met the requirements for admission, are enrolled in a degree program, and are carrying at least 12 semester hours of credit from Cedarville University in that academic semester. **Special students** are those who are not enrolled in degree programs. **Part-time students** are those who have met all admission requirements, are seeking a degree, and are taking fewer than 12 semester hours. **Transfer students** are those who have studied full time for at least one term at another accredited college or university after graduation from high school. **High school students** are those who have not completed high school graduation requirements.

Assignment to Classes

Official class membership is determined according to the following schedule:

Class	Hours Completed
Freshman	0-30.99
Sophomore	31-60.99
Junior	61-90.99
Senior	91+
Special	Assigned

Class Attendance

In general, regular attendance is necessary for the student to receive full benefit from the college experience. Since there are several different ways in which ideal class attendance may be achieved, official faculty policy allows each faculty member to determine and develop attendance standards that will meet the particular needs of the course.

Graduate Study

The Cedarville University graduate academic program is designed to meet the professional, personal, and spiritual needs of adults who desire to honor God with their careers and lives. Truth from Scripture is integrated with the knowledge taught in each course to provide effective learning and enduring life values. The knowledge and skills learned from the curricular experiences provide adults with an excellent background for professional competence in education in their chosen fields.

The **Teacher-Leader Program** is a 34 semester hour Master of Education degree (M.Ed.). This program serves educators interested in enhancing their classroom effectiveness and becoming instructional leaders in their schools.

The **Principal Licensure Program** is a 15 semester hour extension of the Teacher-Leader program. This program can be individually tailored to meet Ohio licensure requirements for elementary, middle school, or high school. Electives permit students to develop specific areas of emphasis that correspond to their particular interests.

Three benchmarks make the Cedarville University graduate program worth consideration.

- Convenience – Program design works well with active professionals.
- Cost – Tuition is competitively priced with other graduate programs.
- Content – Biblical truth is integrated into all course content.

For information about available graduate opportunities at Cedarville, an application, or a graduate catalog, contact the graduate admissions office at 1-888-CEDARVILLE (233-2784), e-mail gradprog@cedarville.edu, or visit the graduate program website at www.cedarville.edu/graduate.



Undergraduate Study

Degree Requirements

Cedarville University grants a master's degree and eight baccalaureate degrees: Master of Education (M.Ed.), Bachelor of Arts (B.A.), Bachelor of Music (B.M.), Bachelor of Music Education (B.M.E.), Bachelor of Science (B.S.), Bachelor of Science in Computer Engineering (B.S.Cp.E.), Bachelor of Science in Electrical Engineering (B.S.E.E.), Bachelor of Science in Mechanical Engineering (B.S.M.E.), and Bachelor of Science in Nursing (B.S.N.).

A degree candidate should carefully study the requirements for that degree as well as the special requirements for graduation found in this catalog. Careful attention to these requirements will enable the student to avoid doing unnecessary work.

Students are responsible to see that graduation requirements are met. Bachelor's degree requirements are listed below.

1. Meet all admission and proficiency requirements.
2. Complete at least 128 semester hours (not including proficiency), 32 hours of which must be of upper-division work (3000-4000 level courses).
3. Maintain an overall cumulative grade point average of not less than 2.0.
4. Maintain a grade point average in the major of not less than 2.0.
5. Establish minimum residency of one year (32 semester hours, normally the senior year).
6. Complete the general education requirements.
7. Complete the specific course and professional requirements for the desired major. At least one-third of the course requirements within a major must be taken from Cedarville University.
8. Pass ENG-1400 Composition.
9. Satisfy the appropriate global awareness requirement.
10. Participate in the University testing and assessment program when asked.
11. Complete an application for graduation.

Specific curricular requirements are outlined in each departmental section of the catalog.

Requirements for a Second Degree

If a student has a baccalaureate degree from Cedarville University and desires to earn a second degree, the student must:

1. Meet all the admission requirements.
2. Have fulfilled each of the general education courses in biblical education.
3. Earn a minimum of 160 credits (32 credits beyond the 128 minimum required for a first baccalaureate degree). At least 22 of the credits earned after 128 must be taken at Cedarville University.
4. Earn at least 43 credits in upper division courses (3000-4000 level courses).
5. Fulfill the requirements of a designated major of the second baccalaureate degree. Any appropriate coursework from the first degree may be applied toward the second degree.
6. Earn at least a 2.0 grade point average in the major.
7. Participate in the University testing and assessment program when asked.
8. Complete an application for graduation.

If a student has a baccalaureate degree from another institution and desires to earn a second degree, the student must:

1. Have earned the first baccalaureate degree from a regionally accredited institution of higher education or from an institution specifically approved by Cedarville University.

2. Meet all the admission and proficiency requirements.
3. Earn at least 32 credits from Cedarville University, including at least 22 credits of upper division courses (3000-4000 level courses).
4. Fulfill the equivalent of the Cedarville University general education requirements.
5. Fulfill the requirements of a designated major for the second baccalaureate degree.
6. Earn at least a 2.0 grade point average in the major.
7. Participate in the University testing and assessment program when asked.
8. Complete an application for graduation.

Graduation

All students must realize that it is their own responsibility to check on their progress toward meeting all requirements for graduation. They are urged to plan the class schedule for both semesters of the senior year at early registration time at the end of the junior year. This plan should be approved by the faculty advisor and checked to see that when it is completed all degree requirements will have been met.

To participate in the May commencement ceremony, students must submit applications for graduation by February 1st of the year they plan to graduate. This includes May, August, and December graduates.

IMPORTANT

The catalog in use when a student first enrolls governs that student's graduation requirements, unless that catalog is over 10 years old or that student has left and then re-enrolled more than one year later. Consequently, that catalog should be retained and used as a guide in case changes are made in the course or graduation requirements during the time the student is enrolled. A student may select a subsequent catalog if the student wishes; however, all requirements from that catalog must be completed.

Early Commencement

Students who cannot complete their graduation requirements before the end of the spring semester of their senior year, but who can complete them during the following summer or fall semesters, must apply to participate in commencement before degree requirements are met. Students who have more than 18 semester hours to complete after the spring semester must obtain approval from the office of the registrar to participate in commencement. Information concerning eligibility for August or December graduation and early commencement is available in the office of the registrar.



Academic Programs and Majors

Admission to Academic Programs

Some academic programs have unique requirements. For example, music students must audition for entry to that department; engineering candidates must meet a minimum test score requirement; students in education, social work, and nursing apply for admission to their respective programs during their sophomore year after the program prerequisites have been satisfied; admission into the athletic training program is competitive and limited to the top 10 eligible students. Therefore, students should review the specific entrance requirements outlined in the respective departmental sections of the catalog. Admission to the University does not guarantee admission to an academic program.

Selecting a Major

Many students have not chosen a major field of study by the time they enroll at Cedarville. Others change their major at some time during their collegiate studies. The University offers special advising and other services to help students make these important decisions through the academic assistance center.

Students uncertain of a major begin as “undeclared” majors. They work with academic advisors who specialize in helping students who have not yet chosen a field of study. Until they choose a particular major, undeclared students typically take courses specified as meeting the general education requirements. They are also encouraged to utilize the resources of the career services office. This office offers career profiles, interest inventories, and counselors so that students in the midst of making career decisions have good information.

Most undeclared students select a major by the middle of the sophomore year. In many instances, delaying the choice of major does not extend the time needed to graduate from Cedarville. However, in programs of study with extensive specific course requirements, delaying the choice of that major even one semester can cause students to take longer to complete degree requirements. The suggested four-year curricula listed with each major outlines the recommended course sequences.

Requirements of a Major

The amount of work for a typical major field approximates 36 semester hours and must include the requirements of the department. Comprehensive majors are typically from 48 to 60 hours. Specific requirements are listed at the beginning of department course offerings.

In order to graduate, a student must satisfy the requirements for at least one major field of study. With proper scheduling, he or she may concurrently complete the requirements for more than one major. Majors involving fewer than 42 semester hours of coursework lend themselves to this approach.

Major courses in which “D” grades are received may count as meeting the requirements of the major field if permitted by departmental policy. If “D” grades are not permitted, the department chair may approve a course substitution as an alternative to repeating a course.

To qualify for graduation, students must maintain at least a 2.0 grade point average for their major.

Major Fields of Undergraduate Study

The University offers 68 major fields of undergraduate study. Some of the majors represent combinations of two or more areas of study; these are denoted with an asterisk (*). Course requirements for each of the majors are outlined in the respective departmental sections of the catalog. Major fields of study include:

- Accounting
- Allied Health
- American Studies*
- Applied Psychology
- Athletic Training
- Bible Teacher Education*
- Biology
- Chemistry
- Chemistry Education
- Christian Education
- Church Music Ministries
- Comprehensive Bible
- Comprehensive Communication
- Computer Engineering
- Computer Science
- Criminal Justice
- Early Childhood Education
- Electrical Engineering
- Electronic Media
- English
- Environmental Science
- Exercise Science
- Finance
- Forensic Science
- Graphic Design
- History
- History – Political Science*
- Information Systems
- Intercultural Communication
- International Studies* – Global Economics and International Business
- International Studies* Missiology/World Missions
- International Studies* – Social Science
- Journalism
- Keyboard Pedagogy
- Language Arts Education – Integrated
- Life Science Education
- Management
- Marketing
- Mathematics
- Mathematics Education – Integrated
- Mechanical Engineering
- Media Communication
- Middle Childhood Education
- Molecular & Cellular Biology
- Music
- Music Composition
- Music Education – Multi-Age
- Music Performance
- Nursing
- Organizational Communication
- Pastoral Studies
- Philosophy
- Physical Education – Multi-Age
- Physical Science Education
- Physics
- Physics Education
- Political Communication
- Political Science
- Prelaw*
- Preseminary Bible
- Psychology
- Public Administration*
- Science Comprehensive Education – Integrated
- Social Studies Education – Integrated
- Social Work
- Sociology
- Spanish
- Spanish Education – Multi-Age
- Special Education-Intervention Specialist
- Sport and Exercise Studies
- Sport Management
- Studio Art
- Technical and Professional Communication
- Theatre
- Worship
- Youth Ministries

Minor Fields of Undergraduate Study

Fifteen credits in a particular field of study usually constitute a minor. Cedarville graduates complete a minor in Bible as part of the general education requirements. Other minor fields are optional. One-third of the minor must be completed at Cedarville. Available minors include:

- Actuarial Science
- Asian Studies
- Bible
- Bioethics
- Biomedical Engineering
- Biology
- Business Administration
- Chemistry
- Christian Education
- Christian Ministries Management
- Church Music Ministry
- Coaching
- Comprehensive Communication
- Computer Science
- Creative Writing
- Criminal Justice
- Cross-Cultural Nursing
- Earth Science
- Economics
- Editing and Publishing
- Electronic Media
- French
- German
- Graphic Design
- Greek
- Health Education – Multi-Age
- Health Promotion
- History
- Information Systems
- Intercultural Communication
- International Business
- International Studies
- Literature
- Mathematics
- Mission
- Music
- Philosophy and Religion
- Organizational Communication
- Physics
- Political Science
- Preseminary Bible
- Psychology
- Public Administration
- Sociology
- Spanish
- Spanish for Professionals
- Sport Management
- Sport Ministry
- Studio Art
- Teaching English to Speakers of Other Languages (TESOL)
- Theatre
- Women's Ministry
- Writing for the Professions
- Youth Ministry

Electives

The provision of elective choice is based upon the premise that students should have an opportunity to strengthen their major field or minor field or broaden their background by selecting courses in areas of inadequacy or interest. Elective choice also provides students with some flexibility should they decide to change major fields.



Special Academic Programs

Cedarville offers several special programs designed to enhance the collegiate experience and/or to help prepare for a particular career.

One-Year Bible Program

The University offers a concentrated program for the student who desires a formal education in Bible before pursuing a vocation at home or engaging in a field of technical study not available in a Christian school. It is designed so that a student can function as a more knowledgeable layperson at church. This curriculum is outlined in the biblical education section of this catalog.

Pre-professional Programs

Many students seek specialized training in professions after attending Cedarville University. A number of pre-professional programs are available. The preseminary curriculum, which prepares students for seminary studies and the gospel ministry, is outlined in the biblical education section of this catalog. The prelaw curriculum prepares students for law school and is explained in the history government section of this catalog. Preprofessional curricula in dentistry, medical technology, medicine, optometry, osteopathy, pharmacy, physical therapy, and veterinary medicine are described in the science and mathematics section of this catalog.

Other Programs

- Computer/Technology Teaching Endorsement
- Honors
- Medical Technology
- ROTC – Army and Air Force
- TESOL – Teaching Endorsement (Teaching English to Speakers of Other Languages)

Descriptions of these programs are located in the academic departments sponsoring the programs.

Early College: The Cedarville Academy and Summer Studies

High school juniors and seniors may enroll in The Cedarville Academy and take one online course each fall and spring semester at deeply discounted tuition rates. Designed for learners with the flexibility to take college courses as part of a high school curriculum, students may earn up to 12 semester hours of credit before arriving on campus as a freshman. Participants may be eligible for an Academy scholarship of up to \$2,000 to attend Cedarville University. Visit www.cedarvilleacademy.com.

Students who have completed their junior year of high school and who display sufficient academic strength may apply for the two week residential Summer Studies program held in mid-June. Designed to provide the full Cedarville experience, students enroll in one course and enjoy chapel, residence life, student activities, and ministry opportunities. Visit www.cedarville.edu/summerstudies.

Continuing Education

Cedarville University offers a variety of non-credit classes for lifelong learning through continuing education. Classes are open to students, faculty, staff, and adults from surrounding communities. Some courses and seminars are offered to fulfill CEU requirements for various professions.

Non-credit courses do not accumulate toward a degree or certificate, but are the same high quality programs that you expect from Cedarville University. They can be useful for career enhancement, personal improvement, or taken just for fun.

Typical classes include Reading Rate and Comprehension, EMT-Basic, and Beginning Sign Language, as well as non-credit certificate programs in Faith Community Nursing and STEPS (Seminar Training to Equip People for Service). New courses are periodically added; visit www.cedarville.edu/continuing for current course offerings.

EMT Classes and Special Credit

The Cedarville University Emergency Medical Services Education program was developed by the Center for Lifelong Learning to meet the needs of the Cedarville University EMS squad, local fire departments, and local EMS departments who are providing skilled emergency medical care to the communities they serve. Classes are offered on campus each semester and during the summer. After students complete and obtain state EMT-basic certification, they will be qualified to provide emergent care in a pre-hospital setting to their level of certification. The program is based upon the National Standard Curriculum EMT Basic 1994, prepared by the U.S. Department of Transportation.

Cedarville University will grant credit for EMT and paramedic training. Upon receipt of bona fide copies of National Registry certificates of completion, the University will grant three semester hours of elective credit for EMT basic training, two additional semester hours for EMT-intermediate training, and five semester hours for paramedic training.

In 2004 the University was granted authorization to conduct EMT-basic training by the State Board of Emergency Medical Services (Accreditation #387). Re-accreditation was granted in 2007 for another three years.

Summer Terms

The University offers two summer sessions on campus. Students can earn up to six credits in the three-week May Term that begins the week after graduation. A two-week session is held in June in which three credits can be completed.

The summer sessions appeal to a variety of students. Some wish to accelerate their college program. Students from other institutions may desire Bible courses that are not available at their institutions. Teachers find the summer terms a convenient means by which to update themselves in their disciplines. Others enjoy the advantages of smaller summer classes. Incoming international students recognize summer attendance as an excellent opportunity to become acclimated to academic pursuits before campus activities begin in the fall.

Continuing students interested in attending summer school should contact the Center for Lifelong Learning. New students should contact the admissions office. Visit www.cedarville.edu/summerschool.

International Study Opportunities

Students are encouraged to take advantage of a semester at one of Cedarville's satellite campuses. Participants remain enrolled at Cedarville, continue to receive financial aid, and take classes for Cedarville credit. Programs are mainly open to juniors and seniors. Advanced planning is highly recommended. For additional information and help with planning, contact Cedarville University's travel studies director. Application procedures and program details are also listed at www.cedarville.edu/internationalprograms.

Council for Christian Colleges and Universities (CCCU) Study Programs

Cedarville University participates with the CCCU in offering programs for students in the places listed below. Students interested in any program should contact the office of international programs (OIP) for more information.

- American Studies Program (Washington, D.C.)
- Australia Studies Centre
- China Studies Program
- Contemporary Music Program (Martha's Vineyard)
- Latin American Studies Program
- Los Angeles Film Studies Center
- Middle East Studies Program (Egypt)
- Oxford Honors Program and Oxford Summer Program
- Russian Studies Program
- Scholars' Semester in Oxford
- Uganda Studies Program
- Washington Journalism Center

ISEPS Program

The Instituto Sevillana de Estudios y Prácticas (ISEPS) is an independent, educational, and socio-cultural institute that offers programs in Spanish in Seville, Spain. Of special note is the **unique ISEPS** hands-on real-world internships in a wide range of professional disciplines for those students who wish to seriously develop genuine professional experience prior to graduation. ISEPS is available for students who want to study a semester, a year, or six weeks in the summer.

IBI – International Business Institute

The International Business Institute is a cooperative overseas program in international economics and business management. This 10-week program takes place in key locations in the major political and economic centers of Scandinavia, Russia, Eastern Europe, Western Europe, and the United Kingdom. It is open to students only during the summer after completing their junior year. Currently students receive credit for the following Cedarville courses: ECON-3350, ECON-3360, MRKT-4620, and MGMT-3570.

Additional International Programs

Cedarville has cooperating agreements with the following programs. Applications must be processed through the office of international programs (OIP).

- Brethren Colleges Abroad – BCA (several countries)
- Central College Abroad – CCA (several countries)
- Council of International Educational Exchange – CIEE (several countries)
- Creation Care Study Program – CCSP
- Dublin Business School & School of Humanities – DBS
- Focus on the Family Institute
- IBEX (The Master's College in Israel)
- Jerusalem University College – JUC
- Oxford Study Abroad Program – OSAP
- Romanian Studies Program (Social Work majors)

CCTECC Student Teaching Abroad Program

CCTECC is the Christian Coalition Teacher Education Coordinating Council, which is made up of Christian colleges from around the US. Since the late 1980s, this organization has been helping its member institutions place quality student teachers in quality schools on every continent except Antarctica. Cedarville students have taught in over 20 different countries. Literally speaking, the sun never sets on Cedarville student teachers.

Students apply for this program early in their junior year. Only those with a good academic record, strong character, and spiritual and professional performance references are allowed to go overseas. Only schools and cooperating teachers who meet Cedarville's standards and the requirements of the Ohio Department of Education participate with us. CCTECC helps ensure that students are placed in environments that are safe and nurturing both personally and spiritually. Students interested in this program should contact Dr. Brenda MacKay

Au Sable Institute of Environmental Studies

Students enrolled in the environmental biology curriculum may take advantage of courses offered by the Au Sable Institute, including field botany, land resources, limnology, marine biology, animal ecology, and restoration ecology. Students may choose to attend any of five Au Sable Institute locations: Au Sable Great Lakes (Mancelona, Michigan), Au Sable Pacific Rim (Whidbey Island, Washington), Au Sable East (Chesapeake Bay, Virginia), Au Sable Africa (Nairobi, Kenya), and Au Sable India (Tamil Nadu, South India). Au Sable courses provide academic content, field experience, and practical tools for stewardship of creational resources. The Institute grants vocational certificates for environmental analysts, land resource analysts, water resource analysts, and naturalists. Qualified students are awarded the Au Sable Fellowship that normally provides 50% of tuition costs. One or more Institute Grants-in-Aid of at least \$400 are also available each year. Honors scholarships of \$500 and Au Sable stewardship awards equal to the cost of room and board are granted to returning students. Interested students should contact Dr. John Silvius, Cedarville University's Au Sable Institute representative.

ARRIBA

ARRIBA, Academic Residency and Research Internship for Baptists Abroad, is a work/study program sponsored by Faith Baptist Bible College in Ankeny, Iowa, in cooperation with Baptist Mid-Missions. Cedarville students in any major may earn up to 30 semester hours of credit in Spanish, sociology, biology, religion, missions, cross-cultural studies, and general electives. Students involved in the program spend 11 months in Peru, South America, where classroom theory is integrated with practical application and experience in cultural studies, church planting, and alpine and rainforest studies, under the direction of experienced missionaries and college professors. Students interested in the program should contact Dr. John Silvius for additional information.

Cedarville Specific International Programs

The office of international programs is continually working with professors who desire to teach a specialized course in another location. Each summer there are opportunities for students to take general education and upper level courses through our own programs. Current program locations are listed below.

- Geology of National Parks (location varies)
- Germany
- International Business (country varies)
- Oxford

Academic Support Services

Each student is assigned to an academic advisor who offers counsel concerning course scheduling. A student who has not declared a major will be assigned to a special advisor equipped to offer assistance in selecting a field of study. Students are encouraged to consult their academic advisor prior to registration, whenever an academic problem is encountered, or when considering any changes in their educational program. A student with low grades in a major or minor field may be advised to select another field of study.

Academic Enrichment Program

The University offers a supplemental academic assistance program to serve students whose academic backgrounds do not reflect their collegiate academic potential. Components of this program include an orientation course entitled COLL-1000 Transitions, special advising, tutoring when necessary, and in some cases, diagnostic testing. Admission to the academic enrichment program is determined by the admissions committee. Students selected for this program usually take a typical freshman course of study comprised of general education requirements.

Students who complete the program find that this assistance during the first year of college helps them establish an excellent foundation for academic success in the future. A complete description of this program is available from the admissions office.

Students with Disabilities

Reasonable and appropriate adjustments or modifications are implemented for students with disabilities to ensure equal access and the opportunity to achieve educational objectives. Students with qualified disabilities seeking assistance at the post-secondary level must "self identify" in a timely fashion to the coordinator of disability services. Accommodations are determined on a case-by-case basis with the provision of documentation from a qualified professional. For additional information, contact the coordinator of disability services.

Tutoring

Tutoring is available to students desiring supplemental learning opportunities through a certified tutoring program offered by the academic assistance center. The center provides one-on-one tutoring, as well as free group sessions through the Student Government Association. Sessions include the following courses: GMTH-1040 Calculus for Business, CHEM-1000 Principles of Chemistry, GBIO-1000 Principles of Biology, GSS-1100 Politics and American Culture, and other classes as needed. Faculty assistance is available for all courses during office hours. The University encourages scholarship and academic success.



General Education Requirements

The University requires a pattern of proficiencies and courses to help achieve institutional objectives. These objectives are designed to provide an educational experience that broadens the student's outlook and knowledge.

The general education pattern is:

I. English and Mathematics Proficiency 0-5 hrs

Each student upon initial enrollment at the University must demonstrate proficiency in English and mathematics. Proficiency examinations should be taken before the end of the first semester of matriculation.

A. English.....(0-3)

Students may satisfy the English proficiency requirement through any one of the following methods:

1. Score 21* or higher on the English section of the ACT; or
2. Score 500* or higher on the verbal section of the recentered SAT; or
3. Score 53 or higher on the CLEP English Composition Examination; or
4. Score 32 or higher on the Cedarville University English Proficiency Examination; or
5. Complete a course equivalent to Cedarville University ENG-1000 Basic English with a grade of "C-" or higher (A = 4.0 system) at another approved institution of higher learning prior to matriculation at Cedarville. The credits will not be transferred, but proficiency will be established and enrollment in ENG-1400 Composition will be permitted; or
6. Complete a college-level composition course with a grade of "C-" or higher (A = 4.0 system) at another approved institution of higher learning. Proficiency will be satisfied and transfer credit will be awarded; or
7. If proficiency is not verified by any of the means listed above, the required proficiency must be achieved through a successful completion of the course ENG-1000 Basic English (three semester hours), **which is to be taken during the first semester of matriculation. These three credits do not apply toward the 128 credits needed for graduation.**

B. Mathematics.....(0-2)

Students may satisfy the mathematics proficiency requirement through any one of the following methods:

1. Score 19* or higher on the mathematics section of the ACT; or
2. Score 500* or higher on the quantitative section of the recentered SAT; or
3. Score 53 or higher on the CLEP College Algebra exam; or
4. Complete the ALEKS assessment with a score of 100 on the mathematics section and a score of 80 or higher on the algebra section; or

5. Complete a course equivalent to DEV-0900 Intermediate Algebra with at least a grade of "C-" or higher (A = 4.0 system) at another approved institution of higher learning. The credits will not be transferred, but proficiency will be established and enrollment in college-level quantitative courses will be permitted; or
6. Complete a course equivalent to the Cedarville University GMTH-1020 College Algebra with a grade of "C-" or higher (A = 4.0 system) at another approved institution of higher learning. Proficiency will be satisfied and transfer credit will be awarded; or
7. If proficiency is not verified by any of the means listed above, the required proficiency must be achieved through successful completion of the course DEV-0900 Intermediate Algebra (two semester hours), which should be completed during the first semester of matriculation at Cedarville University and **must be completed no later than the last term of the sophomore year. These two credits do not apply toward the 128 credits needed for graduation.**

II. Biblical Education 16 hrs

- A. BEGE-1710 Christian Life and Thought..... 3
- B. BEGE-1720 Spiritual Formation 3
- C. BEGE-2730 Old Testament Literature 3
- D. BEGE-2740 New Testament Literature 3
- E. BEGE-3750 Christian Worldview Development..... 2
- F. BEGE-3760 Christian Worldview Integration 2

III. Communication 6 hrs

- A. ENG-1400 Composition..... 3
- B. COM-1100 Fundamentals of Speech..... 3

IV. Humanities 9 hrs

- A. HUM-1400 Introduction to the Humanities 3
- B. Any 2000-level literature course 3
- C. At least 3 semester hours from the following:..... +*3
 - **ANTH-1800 Cultural Anthropology 3
 - ART-1100 Introduction to Art..... 3
 - BEPH-2200 Introduction to Philosophy 3
 - BEPH-2250 Ethics..... 3
 - BEPH-2260 Religion and Culture 3
 - COM-2300 Voices of Diversity..... 3
 - COM-2140 Intercultural Communication 3
 - COM-4110 History of Public Address..... 3
 - EDUC-2400 Children's Literature 2
 - EDUC-4500 Philosophy of Education 2
 - EGGN-3110 Professional Ethics 3
 - HLMU-2310 Introduction to Music Literature 3
 - HUM-2430 Enjoyment of Music..... 3
 - NSG-3050 Nursing in Relationships..... 6
 - PYCH-3720 Psychology of Personality 3
 - THTR-1410 Introduction to Theatre 3
 - Any second year foreign language course 4
 - Any other 3-hour literature course 3

*Standardized test scores (ACT, SAT) earned more than three years before matriculation will not be accepted to meet the proficiency requirement.

**ANTH-1800 Cultural Anthropology may satisfy either the Humanities elective or the social science elective, but not both.

***In satisfying requirements B and C, students may not take more than one course from their major field of study. Education majors, however, may take EDUC-2400 Children's Literature and EDUC-4500 Philosophy of Education to fulfill criterion C; otherwise, EDUC-4500 Philosophy of Education does not count toward meeting this requirement.



V. Global Awareness

Students pursuing a **Bachelor of Arts (B.A.), Bachelor of Music (B.M.), or Bachelor of Music Education (B.M.E.)** degree must meet one of the following requirements:

- A. Pass three years of the same foreign language* in high school or one term of an intermediate college-level foreign language*; or
- B. Live in a non-U.S. cultural immersion experience for at least one school year after the age of 12; or
- C. Pass two years of the same high school foreign language* or pass the second semester of a college-level foreign language*, and one of the following:
 - 1. A global awareness course selected from the list under letter D below.
 - 2. An approved intercultural experience of at least four weeks.

Students pursuing a **Bachelor of Science (B.S., B.S.Cp.E., B.S.N., B.S.E.E., and B.S.M.E.)** degree must complete one of the following:

- A. Pass two years of the same foreign language* in high school; or
- B. Pass the second semester of a college-level foreign language*; or
- C. Live in a non-U.S. cultural immersion experience for at least one school year after the age of 12; or
- D. Complete a global awareness course from the following:
- E. ANTH-1800 Cultural Anthropology
ARBC-1510 Intro to Arabic Language and Culture
BEPH-2260 Religion and Culture
BUS-2910 International Business
COM-2300 Voices of Diversity
COM-2140 Intercultural Communication
ECON-3380 Economic Development and Political Economy
GEO-3520 World Regional Geography-East
HIST-3080 History of Russia & the Soviet Union
HIST-3200 History and Politics of Latin America
HIST-3210 History and Politics of Asia
HIST-3220 History and Politics of the Middle East
HIST-3230 History and Politics of Western Europe
HIST-3240 History and Politics of Eastern Europe
HIST-3250 History and Politics of Central and South Asia
HIST-3540 History and Politics of Africa
HIST-3750 Social Movements
HLMU-3400 Global Music
INTL-3190 Global Issues
INTL-3650 International Relations
MGMT-3570 International Management
MRKT-4620 International Marketing
NSG-3090 Public Health Nursing
NSG-4200 Culture and Health
PYCH-1800 Cross-Cultural Psychology
SPAN-3680 Understanding Hispanic Cultures; or
- F. Complete an approved intercultural experience of at least four weeks.

*American Sign Language courses do not satisfy the foreign language component of the global awareness requirement.

VI. Physical Education 2 hrs

- A. PEF-1990 Physical Activity and the Christian Life 1
- B. One general physical education activity course chosen from PEA-1000 through PEA-2120 1

VII. Science and Mathematics..... 10-16 hrs

- A. One laboratory course from the biological sciences..... 3.5
- B. One laboratory course from the physical sciences..... 3.5
- C. At least three semester hours selected from the following quantitative courses:
 - BUS-2110, 2120 Statistics 4
 - EDUC-2800 Principles of Mathematics II 3
 - GMTH-1010 Introduction to Mathematics 3
 - GMTH-1020 College Algebra 3
 - GMTH-1030 Pre-calculus 4
 - GMTH-1040 Calculus for Business 4
 - GSS-3630 Data Analysis and Research Methodology 4
(or SWK-3610 Data Analysis..... 3)
 - PYCH-2610 Statistics 3
 - Any 3 credit MATH course 3
- D. Students pursuing Bachelor of Science degrees (B.S., B.S.N., B.S.Cp.E., B.S.E.E., and B.S.M.E.) must complete an additional six semester hours. These hours must be selected from courses with BIO, CHEM, ESCL, GBIO, GSCL, GMTH, MATH, and PHYS designators; decision sciences; statistics; or computer application courses selected from the following:
 - EGCP-1010 Digital Logic Design 3
 - MIS-2300 Introduction to Programming..... 3

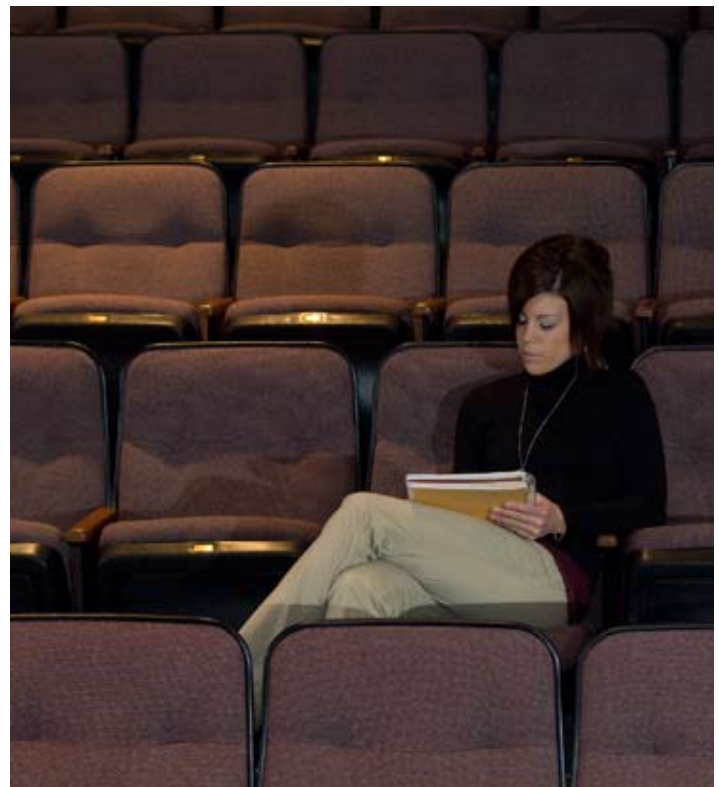
VIII. Social Sciences and History 9 hrs

- A. GSS-1100 Politics and American Culture 3
- B. One course in history 3
- C. One course selected from the following:..... 3
 - A second HIST course or
 - Any course with a designator of ANTH**, CRJU, GEO, INTL, POLS, PUAD, SOC, and SWK or PYCH-1600 General Psychology

**ANTH-1800 Cultural Anthropology may satisfy either the humanities elective or the social science elective, but not both.

Total General Education Requirements..... 52-63

Many of these courses also satisfy the requirements for major fields of study.



General Education Course Sequence

Many of the general education requirements provide important background for advanced courses that are required as a part of a major field of study. Consequently, in most programs many of these requirements are taken in the first two years of the four-year curriculum. The sample four-year curriculum found by each major field of study in the catalog outlines this sequence.

Because of the importance of several of the requirements to all students, **the following six courses must be completed before the beginning of the junior year or before a student earns 61 semester hours:**

- BEGE-1710 Christian Life and Thought
- BEGE-1720 Spiritual Formation
- COM-1100 Fundamentals of Speech
- ENG-1400 Composition
- PEF-1990 Physical Activity and the Christian Life
- The VII, C. Quantitative Course Requirement

Course Load

Assuming that proficiency requirements have been satisfied, a minimum of 128 semester hours is required for graduation. A student should average at least 16 credit hours each semester to graduate upon completion of the 8th semester. A normal course load is 15-18.5 hours each semester. Students working more than 20 hours per week are advised not to carry a full course of studies.

A student's academic load is subject to reduction or limitation by a school dean or by the academic vice president for poor scholarship or excessive work outside of school hours. Students who wish to take more than 18.5 credit hours must obtain permission through the following procedure:

To request 19-21.5 credit hours

The following students require advisor approval:

- SENIORS with at least a 2.3 cumulative GPA
- SOPHOMORES and JUNIORS with at least a 2.5 cumulative GPA
- FRESHMEN with at least a 2.7 cumulative GPA
- All students without a Cedarville University GPA who scored at least a 25 or equivalent on the ACT

The following students require department chair approval:

- Any student not meeting the criteria above
- Any student whose advisor is not available

The following students require dean approval:

- Any student whose department chair is not available

To request 22 or more credit hours

- All students require approval of advisor, department chair, and dean

The following situation requires academic vice president approval:

- When dean is not available



Credit By Examination

Advanced Placement

High school students may receive advanced collegiate standing by participating in the advanced placement program. Up to 40 semester credits may be earned through this program or by other test-out procedures. Hours earned through the advanced placement program do not count as hours in residence toward graduation with honors.

To earn credit through advanced placement, students must enroll in specific advanced placement courses offered by their respective high schools. Upon completing these courses, students take individual advanced placement examinations in each advanced placement course. Students may earn college credit for advanced placement scores of three, four, or five.

Students should request that scores from these examinations be sent directly to Cedarville University by entering code number 1151 on their registration forms. Upon receipt of an official score report, the University awards the appropriate amount and type of credit for each examination as determined by each academic department. No fees, other than the fees accompanying the examinations, must be paid in order to receive the University credit. In some cases, sophomore standing in particular subject areas may be earned through these examinations. Students should contact their local high schools to obtain advanced placement course and registration information.

College Level Examination Program (CLEP)

Students earn credit through CLEP by taking nationally standardized examinations in a variety of subject areas. These tests may be taken at local colleges before enrolling at Cedarville or at Cedarville after enrolling. To have CLEP scores sent directly to Cedarville University, students should enter code number 1151 on their CLEP registration forms. An official copy of the score report must be received before CLEP credit will be evaluated and recorded. By earning scores above specified levels, students receive college credit in specific course areas. Up to 40 semester credits may be earned through this program or by other test-out procedures. A complete list of the appropriate tests and respective Cedarville courses, as well as registration information, is available from the admissions office, the office of the registrar, or the University website. No fee, other than those accompanying the examinations, must be paid in order to receive college credit through CLEP.

Students who wish to use CLEP examinations to satisfy general education requirements in foreign language, literature, humanities, mathematics, natural sciences, and social sciences must earn credit-satisfying scores on the respective CLEP examinations by the time they earn 61 semester credits. Students may not pursue CLEP credit for courses in which they were enrolled previously, nor may they pursue CLEP credit for a course if they have taken a more advanced-level course in that discipline.

Transfer students transferring more than 61 credits must earn credit-satisfying scores on respective CLEP examinations by the end of their first semester of full-time attendance at Cedarville. Hours earned through CLEP do not count as hours in residence toward graduation with honors.

Institutional Test Out

Qualified students may earn credit toward graduation by passing the appropriate examinations with a grade of B or better. A student interested in testing out should obtain a course test-out form from the office of the registrar, obtain the approval of the chair of the department in which the course is offered, and contact the instructor of the course to schedule the test.

A student may not test out of a course previously audited. Tests must be taken during registration week or during the first two full calendar weeks of the semester.

Upon testing out of a course, a student must pay one-half tuition for the course credit. Credit for the course and a designation of test-out will appear on the student's transcript with a grade of CE (credit by examination). This grade is not computed into the cumulative grade point average. Credits earned by test-out during a semester do not count toward the 12 semester hours required for full-time status. No student may earn more than 40 semester hours of test-out credit through tests administered at the University, CLEP, AP, IB, or any other recognized testing agency. Hours earned by test-out do not count as hours in residence toward graduation with honors.

International Baccalaureate

The International Baccalaureate (IB) is an internationally recognized program that enables students to follow a special curriculum and take specific examinations to fulfill secondary school graduation requirements. Students can earn up to 18 semester hours for IB Higher Level examinations on which they earn scores of five, six, or seven. A maximum of six credits is permitted in any one group. To receive credit, students should submit IB transcripts to the admissions office.

Distance Education

Cedarville University does not offer correspondence credits, and it does not accept correspondence credits from institutions that do not have accreditation from a recognized United States regional accrediting agency. In some unusual circumstances, the University may accept correspondence credits from regionally accredited institutions of higher learning, but a student may not utilize more than 10 semester hours of correspondence credits toward fulfilling degree requirements.

Cedarville University does offer several online learning courses, and it does accept this type of course from institutions that are accredited by a US regional accrediting agency. Distance learning courses are subject to the same policies and restrictions as normal transfer courses.

The University reviews and processes credits received for distance learning and correspondence study in the same manner as transfer credits. For additional information, contact the office of the registrar.

Transient Study

Coursework to be completed at other institutions by a student enrolled at Cedarville University must be approved before the course is taken by securing the signatures of the transfer coordinator, the student's academic advisor, and the chair of the academic department governing the course requirement that the transferred course is to satisfy. Transient Study Applications are available in the office of the registrar. An official transcript must be received before transfer credit will be evaluated and recorded.

Registration for Classes

Continuing at the University

The University assumes that a student will continue taking courses from semester to semester unless the student graduates, is asked to leave for academic or disciplinary reasons, or withdraws voluntarily. To assist in planning each academic term, the University asks each student to register for the upcoming academic term during early registration. This secures courses for the student and enables the University to make enrollment decisions for that term. A student who owes money to the University may not register for future academic terms.

Enrolled students register for fall semester courses at the end

of each spring semester. To retain these course selections and confirm the intention to enroll in the fall semester, each student must submit a reservation deposit of \$250 by May 1. This deposit also reserves a place in college housing for single students under 25 years of age. The deposit is credited to the student's account and may be used to help cover fall semester expenses. Should the student decide to withdraw from the University before July 1, \$150 of this deposit is refundable. After July 1, the \$250 deposit is nonrefundable.

A student who does not register and submit the continuing student reservation deposit by June 1 or make other special arrangements with the student life office will be considered withdrawn. Any student who withdraws voluntarily or is involuntarily withdrawn must apply and be approved for readmission to return as a student to the University. Readmission forms and information are available from the admissions office.

Course Registration

Registration dates for each session are listed in the annual academic calendar. Early registration periods may be designated for currently enrolled students. During early registration, the University allows students to register for courses for the upcoming academic term. Students register for courses by academic classification and are strongly encouraged to take advantage of this early registration opportunity, rather than registering after the start of an academic term. Students who register early for a term but do not return the following semester must notify the office of the registrar of their change in status.

Registration information, including printed registration instructions and course schedules for the semester, is distributed by the office of the registrar prior to the respective registration periods. Additionally, registration information, including available course offerings and sections, is available on the University website.

Prior to processing a registration, each student meets with an academic advisor to discuss career direction, course options, and class schedules. While selecting courses, students and advisors should discuss alternative courses as a contingency for course closings and cancellations. Although each student has an academic advisor to help with scheduling, the student is ultimately responsible for the chosen class schedule and course of study. Students should become very familiar with the course requirements for their chosen major.

Class schedules are selected using the online registration process on the University website. The online registration process may be completed from the academic advisor's computer or from any other computer through which the student has internet access. Instructions for using the online registration program are available on the registrar's website or from the office of the registrar.

A registration access code is required to complete the online registration process. This code is assigned by the computer services office prior to each registration period and is given to the student's academic advisor. The registration access code may be utilized by the academic advisor to complete the student's registration during the advising process, or the advisor may give the code to the student to enable the student to complete the registration process from another computer. After the online registration process has been completed, the student's confirmed schedule becomes an active registration in the administrative computer system.

To finalize their registration, students must make financial arrangements for payment of the amount due listed on their billing invoice (see the financial section of the catalog for information concerning costs and payment plans).

Adding and Withdrawing from a Course

Students are responsible to verify the accuracy of their course registration at the beginning of each semester. All registrations must be finalized by the end of the second week of the semester. No classes may be added after this time unless approval is granted from the course instructor, chair of the department that offers the course, and the dean of the respective school. In the absence of the dean, the academic vice president may approve a late registration. A late registration fee of \$50.00 will be charged to process a registration or add a class after the deadline.

Changes in a student's course schedule must be made through the drop/add process. This may be completed online within seven calendar days after classes begin. After this time, a drop/add form is required to complete a schedule change. Forms for course changes are available in the office of the registrar and must be signed by both the course instructor and the student's academic advisor. The student is required to make up any work missed due to late entrance. Changes in a schedule caused by cancellation of courses will not result in financial penalty.

When a course is dropped, the action is recorded as follows:

Week Course Is Dropped	Action
Before the end of the 1st full calendar week	No record on transcript
During 2nd full calendar week through 9th calendar week	W – Withdrawn
10th and 11th calendar weeks or	WP – Withdrawn Passing WF – Withdrawn Failing
Week 12 through the end of the semester	Drops not permitted

Course changes are complete when the office of the registrar receives the completed drop/add form. The effective date of the course change is the date the office of the registrar receives the completed form. Failure to properly drop a class will result in a grade of Z, which counts the same as an F.

Refund information is listed in the financial information section of the catalog. This information is also available on the registrar's web page.

Auditing

Auditing involves attending and participating in a course without earning credit. A course may be changed from credit to audit before the end of the first week of the semester. Courses may be changed from audit to credit, with permission of the instructor, before the end of the first week of the semester. A student may not test out of a course already audited. Registration to audit a class will not be processed until the first day of the semester to accommodate students requiring regular registration status.

Independent Study

Independent study allows students to develop a high degree of independence in their ability to choose and investigate problems. The objectives of the program include providing opportunities to explore areas not covered in normal course structure, recognizing foreign travel experiences, rewarding self-motivated students, and encouraging joint study by faculty and students on specialized projects.

Individual students and faculty members develop the specific criteria that must be met for the successful completion of specific independent study projects. However, the following guidelines govern the independent study program:

1. Only one independent study project may be undertaken in an academic term, unless permission is granted from the department chair and dean of the student's primary major.

2. The maximum credit that may be earned for an independent study project is three semester hours.
3. The faculty member supervising the independent study, the student's advisor, and the department chair must sign the student's independent study form. Registration for the independent study must occur at the beginning of the semester in which the work is to be completed.
4. No more than six semester hours in independent study may be counted toward the major field, no more than three semester hours toward a minor field, and no more than 12 semester hours toward graduation. Independent study taken outside major and/or minor fields must be approved by the department chair and the dean of the supervising faculty member.
5. Supervising an independent study is a privilege a faculty member may extend to a student. It is not a right that a student has.
6. Supervising faculty members determine the grade (letter grade or credit/no credit) for the independent study.

Internships

Many of the major fields of study include opportunities to receive credit for supervised, on-the-job activities. Interested students should contact the respective department chair for details.

Out-of-Class Courses

In order for students with irreconcilable conflicts to be able to complete graduation requirements on schedule, it is sometimes necessary to allow instruction in an out-of-class setting. To take a course out of class:

1. The course must be 2000-, 3000-, or 4000-level.
2. Students must obtain approval from the department chair, the faculty member teaching the class, and the advisor.

Out-of-class course approval forms are available in the office of the registrar. Exceptions to the course level requirement listed above must be approved by the respective faculty member, advisor, and department chair.

Course Numbers and Designations

The course numbers are designed to help students select courses at the appropriate level. The University uses the following system:

1. The first number indicates the year in which the course is usually taken. Freshmen normally take 1000-level courses; sophomores, 1000-level or 2000-level courses; juniors, 2000-level or 3000-level courses; and seniors, 3000-level or 4000-level courses. Courses beyond the student's classification should be taken with the consent of the instructor and academic advisor.
2. The alphabetical prefixes in the course designations indicate content divisions within academic departments. For example, the prefix "BETH" indicates that the course is a theology course in the department of biblical education.

The semester that the course is offered is shown following the course title as follows: Fa – fall; Sp – spring; and Su – summer. The number to the right of the course title indicates credit given in semester hours. The University reserves the right to offer or withhold any of the courses listed.

Alternate Year Courses

Some departments offer courses on alternate years. These are designated as "even years" or "odd years" based on the first school year number. Example: 2008-09 is an even year.

Grading System

- A** Recognizes excellent achievement. It is indicative of superior quality work and reveals a thorough mastery of the subject matter. The student receiving this grade should demonstrate enough interest to do some independent investigation beyond the actual course requirements.
- B** Indicates work and achievement that are well above average. The student receiving this grade should be capable of doing advanced work in this field. The quality of the work should be considered better than that achieved by the average student.
- C** Indicates average achievement and a satisfactory meeting of requirements.
- D** Reveals inferior accomplishment and is generally unsatisfactory from the standpoint of course requirements. This is the lowest grade for which credit can be earned.
- F** Failing grade. It indicates very unsatisfactory work. No course credit is earned.
- AU** Given when a course is audited. To receive this notation, the student must attend and participate in the course. No credit is earned.
- CR** Given when credit has been granted. It also applies to the credit/no credit program in which credit is received for satisfactory ("C" average or above) performance in the course. A course in which a CR has been earned counts toward the total graduation requirements but is not used in the computation of grade point averages.
- CE** Credit for the course has been earned by an examination administered by the University or another recognized testing agency or program.
- I** Signifies an incomplete and is a temporary grade given when a student is unable to complete the coursework on time because of extraordinary circumstances, such as illness, emergency, or other reasonable cause. This temporary grade does not influence the student's grade point average. To be considered for an incomplete, the student must be passing the course and have completed the majority of the coursework. The instructor giving the incomplete will establish an appropriate completion date with the student. This date may extend to the end of the semester following the one in which the course was taken. If the work is not completed by the designated date, the "I" will be changed to an "F" and will be calculated as such in the student's grade point average.
- INC** Indicates a permanent incomplete, a grade assigned in special situations by the faculty member with the approval of the academic vice president. This permanent grade does not influence the student's grade point average. To receive a permanent incomplete, the faculty member should submit the appropriate form to the registrar identifying the circumstances warranting this special grade. If a permanent incomplete is awarded, the grade may not be changed at a future date. To receive credit for the course, the student must again register for the course and complete the course requirements.
- K** Signifies credit and accompanies courses transferred from other colleges or universities. It has no effect upon cumulative grade point average.
- NC** Indicates no credit has been earned. Credit hours for which an "NC" has been earned are not used in the computation of grade point averages.
- NP** Indicates that the student did not pass a course where the credits do not count toward the graduation requirements. Basic English and Intermediate Algebra are examples of such courses.
- NR** Indicates that the faculty member did not submit the grade in time for it to appear on the grade card.

- P** Indicates that the student performed satisfactory work ("C-" average or better) in a course where the credits do not count toward graduation, such as Basic English or Intermediate Algebra.
- W** Indicates that the student withdrew from the course between the second and ninth weeks of the semester.
- WP** Indicates that the student is passing when a course is dropped during the tenth and eleventh weeks of the semester.
- WF** Used during the tenth and eleventh weeks of the semester if the student is failing at the time of withdrawal.
- Z** Indicates that the student did not complete the course but did not officially withdraw. A "Z" is treated in the same manner as an "F" grade when figuring the grade point average.

Credit/No Credit Program

The grade designation "credit/no credit" may be assigned by faculty members in courses such as student teaching, laboratories, independent studies, electives, and one-hour courses in physical education and music. The opportunity to take elective courses on a credit/no credit (CR/NC) basis offers students the opportunity to develop background in new areas of study without threatening cumulative grade point averages.

The following guidelines govern involvement in the program:

1. A student of any classification may choose to earn credit/no credit or a letter grade in one semester hour, non-major physical education courses. This choice may be made at the end of the semester.
2. To earn credit, a student must maintain an average of "C" or better in the course.
3. A student must be at least a junior in classification (have earned at least 61 semester hours) to take an elective course on a credit/no credit basis. An elective is a course that will not count toward the student's general education, major, minor, or cognate requirements.
4. A student may take just one elective course per term under the credit/no credit designation.
5. The total number of courses (other than one-hour physical education courses) that may be taken under the credit/no credit designation is determined by the student's cumulative grade point average:
 - 2.0-2.49 one course
 - 2.5-2.99 two courses
 - 3.0-3.49 four courses
 - 3.5 and above six courses
6. A student taking an elective course who wishes to change from the credit/no credit designation to the regular grading designation must do so before the end of the fourth week of the semester.
7. A student who wishes to change an elective course to the credit/no credit designation must do so before the end of the first full calendar week of the semester.



Grade Points and Point Averages

Cedarville University uses the “four-point system” to determine academic averages. Grade points are awarded as follows:

Grade	Grade Points
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
D-	0.7
F	0.0

The grade point average is computed by dividing the total grade points earned by the total hours attempted. Grades are issued at the end of each semester. The student is responsible for discussing his or her academic achievement with his or her instructor.

Academic Progress, Warning, and Suspension

To satisfy the minimum graduation requirements, a student must earn a cumulative grade point average of 2.0. The minimum cumulative grade point average needed to maintain good academic standing is also 2.0.

The University recognizes that some students may have difficulty earning and/or maintaining the minimum cumulative grade point average required for good standing and for graduation. To assist them, the following academic progress chart outlines the minimum cumulative grade point averages needed according to the credit hours earned.

Academic Progress Chart

Credits Attempted	Minimum Cumulative GPA for Academic Probation	Minimum Cumulative GPA for Academic Warning
0-18.99	1.00	1.45
19-36.99	1.25	1.60
37-64.99	1.50	1.75
65-96.99	1.75	1.90
97-112.99	1.90	—
113-128.99	1.95	—

Some academic programs have stricter academic progress requirements than those listed above. Students should check academic department sections of the catalog for the specific grade point requirements of their majors.

Students who are not in good academic standing will be notified by the dean of their school. First-semester freshmen who do not meet the 1.0 average will usually not be academically suspended in order to provide some additional time for them to make the adjustment to college life.

Any student who does not meet the minimum cumulative grade point average required for academic probation will be suspended for at least one semester. Any student on academic probation for two successive semesters who is not making satisfactory academic progress is subject to academic suspension. Any student whose term grade point average is not above 1.0 for two successive semesters and who is not making satisfactory academic progress is subject to suspension. The dean of a school may make exceptions to the academic progress guidelines when appropriate.

A student receiving veterans benefits who is on academic probation for two successive semesters without making satisfactory progress will be reported to the Veterans Administration. The veterans benefits for such a student will be terminated unless the student is making progress toward meeting the minimum academic requirements for graduation.

Faculty members and other counselors are available to discuss student progress. The student experiencing academic difficulty should utilize these personnel, as well as resources available in the academic assistance center, to help find solutions to academic problems.

Students on academic warning or probation may be required to take a special study skills course as a condition for continuing at the University. Academic warning may preclude involvement in certain University activities. Students facing academic warning or probation should consult with the coaches, advisors, or directors of their activities to learn of academic requirements or restrictions that may apply to those activities.

A student must maintain satisfactory academic progress to receive financial aid. Students receiving aid should check the financial aid section of the catalog to obtain the academic progress requirements that pertain to particular aid programs.

A student suspended for academic reasons may apply for readmission during any semester in the regular academic year following the semester of suspension. A student who is subject to suspension for a second time may be permanently dismissed.

Repeating Courses

While adjusting to academic life at Cedarville, some new students earn grades they consider to be unsatisfactory. Consequently, any students who earn an unsatisfactory grade as a freshman (student with fewer than 31 credits) may repeat the course at Cedarville University before the end of their sophomore year (student with 31 to 60 credits). Under this freshman repeat policy, the cumulative grade point average will be recalculated using the second grade instead of the first.

A similar policy applies to a transfer student. Under the transfer repeat policy, courses taken during the first semester of attendance may be repeated within the succeeding two regular semesters. The cumulative grade point average will be recalculated using the second grade instead of the first.

Under these repeat policies, any course may be repeated. Although the first grade is no longer calculated into the cumulative grade point average, the course and grade information does remain on the student’s transcript. In all other cases when a student repeats a course, both grades are calculated into the cumulative grade point average. However, credit hours for a repeated course may count only once toward the credits needed for graduation.



Academic Honors

Dean's Honor List

Until final awards are announced at commencement, the highest academic honor possible to attain at Cedarville University is to be included on the dean's honor list. This list of high-ranking students is published at the end of each regular semester. Lists are not published following the summer sessions.

The requirements for the dean's honor list are as follows:

1. A student must have a 3.75 grade point average or higher for the semester.
2. A student must have no grade for the semester lower than a "B."
3. A student must carry a minimum of 12 semester hours, excluding CR hours. Exceptions are made for those enrolled in field experiences or internships granting credit/no credit, provided they take at least two regularly graded courses.
4. A student must complete every course being taken by the end of the semester when grades are turned in by the faculty.

Dean's List

Published at the end of each regular semester, the dean's list is issued with the following requirements:

1. A student must maintain a 3.50 average for the semester.
2. A student must be carrying at least 12 semester hours, excluding CR hours. Exceptions are made for those enrolled in field experiences or internships granting credit/no credit, provided they take at least two regularly graded courses.
3. A student must complete every course being taken by the end of the semester when grades are turned in by the faculty.

Graduation with Honors

Upon recommendation of the faculty, a student who earns a grade point average of at least 3.5 will graduate "with honor"; one who earns a grade point average of at least 3.75 will graduate "with high honor"; and one who earns a grade point average of at least 3.9 will graduate "with highest honor." A student must be in residence at least two full years (61 semester hours) to qualify for graduation with honors. Hours earned by examination (test-out) do not count as hours in residence toward graduation with honors. The cumulative grade point average at the end of the fall semester prior to spring commencement is used to determine recognition for graduation with honors at commencement. However, actual graduation with honors, as recorded on the final transcript, includes grades from all subsequent academic terms required to complete degree requirements.

See the financial aid section of this catalog for a list of additional academic awards.

Withdrawing from the University

Proper withdrawal from the University begins in the office of the registrar, where the student completes an official withdrawal form. Refund requests should be submitted to the business office at least three days prior to withdrawal. A student's ID card and dorm key must be returned to the office of the registrar on the last day the student is on campus. No student should leave Cedarville University without completing proper withdrawal through the office of the registrar.

Student transcripts will be marked with the appropriate grade once withdrawal is complete in accordance with the established University policy. (See Adding and Withdrawing from a Course.)

Withdrawal for Military Reasons

Students serving in reserve units of the armed forces may be called up to active duty during an academic term. Students who withdraw up to the end of the fourth week of the semester will receive refunds according to the following schedule:

Tuition: 100%

Room: prorated on a per diem basis

Board: prorated on a per diem basis

Fees: 0

Students who withdraw after the fourth week of the semester may file a request for "permanent incomplete." This classification provides students the opportunity to complete the coursework upon returning to the University without having to pay tuition again. Forms may be picked up in the office of the registrar.

Approval for the awarding and removal of the entry "permanent incomplete" resides with the academic vice president. Refunds for room, board, and fees will be disbursed according to the previously mentioned schedule.

To initiate the withdrawal procedure, students are to bring a copy of their orders to the office of the registrar and obtain the appropriate forms. Withdrawals will be processed according to the standard procedures listed in the University catalog.

Family Educational Rights and Privacy Act

Cedarville University complies with the Family Educational Rights and Privacy Act (the Buckley Amendment), which is designed to protect the privacy of educational records, to establish the right of students to inspect and review their records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. The University has adopted a policy that explains in detail the procedures followed for compliance with provisions of the act. Copies of the policy are available in the office of the registrar and the student life office.





School of Biblical and Theological Studies

Acting Dean: Thomas Hutchison, Associate Professor of Christian Education.

Education: B.A., Cedarville University, 1980; M.Div., Grand Rapids Baptist Seminary, 1985; Ph.D., Marquette University, 1997. At Cedarville since 1995.

Departments:

- Biblical Education



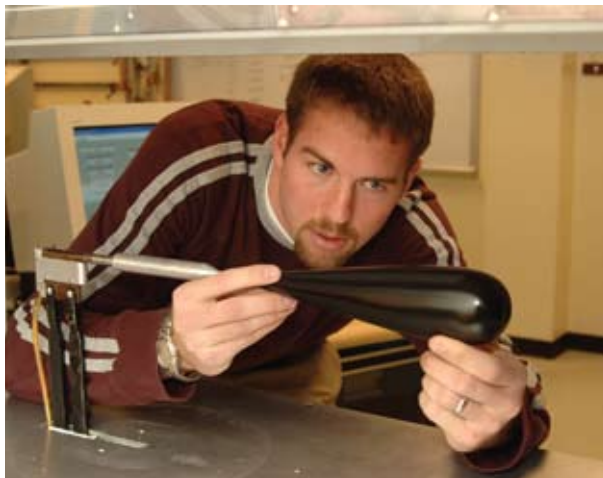
School of Humanities

Dean: Steven Winteregg, Professor of Music.

Education: B.M.E., University of Cincinnati College-Conservatory of Music, 1974; M.M., Wright State University, 1979; D.M.A., The Ohio State University, 1987. At Cedarville since 2004.

Departments:

- Communication Arts
- History and Government
- Language and Literature
- Music, Art, and Worship



School of Natural and Applied Sciences

Dean: Stanley Baczek, Professor of Polymer Science and Engineering.

Education: B.S., Southeastern Massachusetts, 1969; M.S., University of Massachusetts-Amherst, 1975; Ph.D., University of Massachusetts-Amherst, 1977. At Cedarville since 2003.

Departments:

- Business Administration
- Engineering and Computer Science
- Nursing
- Science and Mathematics



School of Social Sciences and Human Performance

Dean: Pamela Diehl Johnson, Senior Professor of Exercise and Sport Science.

Education: B.S., University of Dayton, 1970; M.A., The Ohio State University, 1971; Ph.D., The Ohio State University, 1974. At Cedarville since 1974.

Departments:

- Education
- Exercise and Sport Science
- Psychology
- Social Work, Criminal Justice, and Sociology
- Campus Recreation
- Intercollegiate Athletics