

REGISTRATION AND PARKING ENFORCEMENT (CUVR 300)

300: No Current CU Parking Permit

All vehicles are required to display a current and valid CU parking permit in order to park on CU campus or property. Any vehicle not displaying a current and valid permit is in violation of **CUVR 200 & 202** and will be fined \$25. Vehicles which are found to be registered but fail to display a permit will have the ticket amended under CUVR 301a for failure to display a permit and fined \$25.

WARNING: Any vehicle receiving three (3) tickets for being unregistered will be towed/impounded and remain impounded until registration is completed as outlined in **CUVR 204**. A **mandatory \$25** release fee, in addition to registration and any tickets/fines and/or impound fees incurred will be charged prior to the release of the vehicle. (refer to **CUVR 505**)

WARNING: Any vehicle that has been immobilized, and remains immobilized in excess of 24 hours, will be towed at the owner's expense, with no additional warning. (refer to **CUVR 505**)

WARNING: The refusal to register a vehicle that is being operated and/or parked on CU campus or property may result in the towing of the vehicle at the owner's expense, with no additional notification.

301: Proper Display of the CU Permit

All CU parking permits must be displayed in accordance with the CUVR (refer to **CUVR 202**) and neither the permit nor the permit number may be covered or obstructed.

- Each student, faculty and staff member will be issued 1 sticker per vehicle, consisting of an assigned permit number. This sticker must be placed on the rear window of the vehicle, on the passenger side in the lower corner.
- In cases where the permit cannot be displayed on the rear window, the permit must be displayed on the passenger side of the vehicle, on the window closest to the rear of the vehicle. (It is not recommended that the permit be placed on a "roll-down" window and it can be obscured from view and unnecessary tickets issued).
- Motorcycles will be issued a sticker that is to be displayed on the right front fork of the motorcycle. This applies to motorcycles owned by both faculty/staff and students.
- Due to the color-coding of the parking lots. All previous CU parking permits must be removed from the vehicle. **ONLY the current year permit may be displayed.**

302: Temporary Permits

Any vehicle using or parking on CU campus or property for a period of 21 days or less may display a temporary permit. (refer to **CUVR 203**). The permit **MUST** be visibly displayed. Vehicles which remain on the campus longer than 21 days will be required to obtain a permanent CU parking permit.

Temporary permits which have expired will be cited as "expired temporary" if the date of the citation is within 7 days of the permit expiration date. Permits which are expired for longer than 7 days will be cited as an "unregistered vehicle". (refer to **CUVR 502**).

303: Fraudulent, Altered or the Misuse of a CU Parking Permit

All parking permits are the property of Cedarville University and the Department of Campus Safety & Security. Permits cannot be given, sold, traded or transferred to another vehicle, even if the second vehicle is owned by the original registrant. Any attempt to obtain, use, produce or reproduce a CU parking permit in a fraudulent manner may result in the immediate loss of all campus driving and parking privileges, a mandatory fine and the immobilization and/or towing of the vehicle at the owner's expense. (refer to **CUVR 314, 502 & 509**).

304: Parking Lot Assignments

Cedarville University has adopted an “open resident lot” policy in relation to student parking.

RESIDENT STUDENTS

- Will be issued a resident (**BLUE**) permit and may park in any resident hall lot (posted as a **BLUE** lot), except those lots specified in this section (**304**) and in section **904**.
- May **NOT** drive and/or park in any lot OTHER than those lots designated as a resident lot prior to 5 pm Monday through Friday.
- **MUST** be parked in a designated resident hall lot or the approved overflow lot by curfew.

COMMUTER STUDENTS

- Will be issued a commuter (**GOLD**) permit and may park in any lot designated/posted as a commuter lot. Commuters are **not permitted** to park in any resident hall lot unless using the 30-minute time limited spaces for short term parking.
- Commuter students **MUST** be off campus by curfew (see student handbook, pg.16). There is **NO** overnight parking on campus, unless **PRIOR ARRANGEMENTS** have been made (**refer to CUVR 907**).
- **See also CUVR 902**

FRESHMAN STUDENTS

- Will be issued a freshman (**ORANGE**) permit and **MUST** park in designated freshman parking. Freshmen are **not permitted** to park in resident hall lots.
- May use the 30-minute time-limited spaces for short term parking in resident hall lots.
- Weekends are not exceptions to this regulation.
- **See also CUVR 904**

SHARED LOTS

- The large commuter lot at the Hill and the Apple/CBTS parking lot are considered “shared lots”. These lots are designated as “COMMUTER LOTS” (posted **Gold**). Resident students may **NOT** park in these lots prior to 5 PM Monday – Friday (**refer to CUVR 905**).

EXCEPTIONS

- PRINTY and LAWLOR parking lots are designated as “**FEMALE ONLY**” and “**MALE ONLY**” respectively. Violations will be issued as noted.
- Commuters who find it necessary to leave a vehicle on campus overnight must contact Campus Safety & Security prior to the time of need. In emergency situations (including a disabled or inoperative vehicle) students can contact the duty officer immediately. The duty officer can be contacted by dialing **9-9-9** from any campus phone or **937-239-6491** from any other phone.
- Students who are placed in RESTRICTION or who have lost campus driving privileges will also be designated with an **ORANGE** permit, with an accompanying notation of restriction. Such vehicles **MUST** remain in the lot of restriction at all times. (**refer to CUVR 511**),

305: Angled Parking Spaces

In parking lots where spaces are angled, traffic flow is established as **1-way**, whether or not signs are posted. In such lots, all vehicles must park **HEAD-IN ONLY**, **without pulling through**.

These lots are located:

- DODEN Field House – along the West side of the building along Varsity Dr.
- ENS – between the ENS and Milner.
- TYLER Digital Communications Center – along the South side of the building.

306: Reserved Parking Spaces

All specifically designated reserved staff and guest spaces are reserved 24 hours per day, 7 days per week, unless otherwise specified.

- **Faculty/staff spaces:** all faculty/staff spaces are indicated by **BLUE** lines, and in most cases signs. These spaces are reserved for faculty/staff between the hours of 7 am and 5 pm Monday through Friday. Students may NOT park in these spaces during the designated times.
- **Faculty/staff & Visitor lot:** The DMC lot (between the DMC and SSC) is reserved for faculty/staff and visitors between the hours of 7 am and 5 pm Monday through Friday. The exception is the 6 white-lined “quick drop” spaces at the Southwest corner of the lot. These spaces are designated by signs and limited to 30 minutes. These spaces are for resident (**BLUE**) and freshman (**ORANGE**) registered vehicles to use for quick drop situations. Times are strictly monitored.
- **Faculty/staff lot:** The ENS lot between Milner and the ENS is reserved for faculty and staff ONLY between 7 am and 5 pm Monday through Friday.
- **Visitor & Guest spaces:** There are 15 guest spaces located at the upper level entrance of the SSC. These spaces are designated by signs, and are reserved Monday – Friday from 7:00 am until 6:00 pm. There are also 2 visitor spaces designated by signs in the parking lot on the South side of Founder’s hall. (Student-registered vehicles do NOT qualify as visitor vehicles for these spaces). White lined spaces in all other lots are for common use by both commuters and visitors.
- **Specifically designated spaces:** There are certain spaces that are specifically designated, either by name or by office. These spaces are reserved on a 24 hour a day basis and may not be used by anyone other than the person designated by the signage.

307: Disabled Persons Parking

Pursuant to ORC 4503.44, ONLY those vehicles displaying a valid disabled person’s license or placard may use a disabled person’s parking space. There is absolutely no parking in the “hashed-out” areas of any handicap parking space.

Persons “standing/parking” in a handicap space may be requested by an officer or other person authorized to enforce parking/traffic regulations, to present evidence of a placard, license or plate that permits the use of disabled person’s parking. Tickets will be graduated based on offense:

- 1st ticket: \$ 50 posted fine
- 2nd ticket \$100 fine
- 3rd ticket \$100 fine and the loss of right to appeal and possible restriction of campus driving privileges.
- 4th ticket \$250 fine (state minimum) in addition to the loss of campus driving privileges for 1 semester.

Public law enforcement may enforce this violation on campus, resulting in the \$250 state minimum (regardless of the # of ticket).

Violators of this section will be cited ([refer to CUVR 501](#)) and may be towed at the owner’s expense with no further notification. ([refer to CUVR 505](#)).

EXCEPTIONS:

- Persons displaying a CU Campus Safety & Security temporary handicap permit *that designates the use of a handicap space* may legally park in handicap spaces under the specifications of the temporary permit.
- Disabled persons may request an “ASSISTANCE PASS” from the Department of Campus Safety & Security for those instances when a third party may be driving or assisting the disabled person.

Persons requiring a temporary disabled person’s permit must obtain one at the Department of Campus Safety & Security PRIOR to using the privilege. ([refer to CUVR 703](#)).

NOTE: The use of emergency flashers (4-way) does NOT exempt a vehicle from this section.

308: Misuse of a Disabled Person's Placard

No person shall lend any certificate of registration, license plate, placard or permit issued to them if the person desiring to borrow or use it would not be entitled to its use under its specifications. Nor may anyone knowingly permit its use by any individual not entitled to it under its specifications.

Any person who knowingly uses or allows to be used, a disabled person's placard, license or permit will be cited under CUVR 308 and the fines will be the same as listed in CUVR 307.

309: Temporary, Limited or Timed Parking Spaces

Spaces designated by the use of signs, pavement markings or any other indicators are to be used for a limited time only. Spaces that are designated as time-limited have a posted time limit and times are strictly monitored by authorities. Violators are subject to multiple fines, as an exception to the 24 hour rule as outlined in this section (309).

The 9 spaces in the DMC/SSC parking lot near the lower level entrance of the SSC have been labeled as "RESIDENT PERMITS ONLY". Vehicles bearing a **BLUE** or **ORANGE** permit may utilize these spaces. Commuters in violation of this policy will be cited under CUVR 306b (reserved/restricted space - \$15 fine). If such a vehicle is in violation of the time restriction, the ticket issued under CUVR 306b may be amended to reflect the violation of CUVR 309 (time limit - \$25 fine).

- Violations that exceed 2 hours are subject to an additional citation.
- Violations that exceed 3 hours are subject to an additional citation.
- Violations that exceed 4 hours are subject to immobilization and/or towing of the vehicle at the owner's expense with no further notification. ([refer to CUVR 508](#)).

310: Parking Lots Restricted for Special Events

Due to the frequency of special events on campus, selected parking lots may be closed to students and/or faculty-staff as announced by the Department of Campus Safety & Security. ([refer to CUVR 900](#)).

Campus Safety & Security will utilize the campus e-mail system to communicate these closures. Tickets will be issued to enforce this policy, once closure information has been communicated.

311: Illegal Parking – On Campus

Any person(s) who stops, parks or leaves any vehicle in any of the following will be considered illegally parked.

- Sidewalks, lawns, sports fields or any other landscaped areas.
- Walkways, doorways or access points to buildings.
- Driving lanes (including obstruction of), double-parking or blocking in other vehicles.
- Moving, displacing or ignoring cones, barricades or other devices designed to restrict a space or lot. ([refer to CUVR 501](#)).
- Obstructing or parking in front of dumpsters, either permanent or temporary.
- Extending a parking row by either parking in the "hashed-out" area at the end of the row, or by parking beyond the designated end of a row. (Unless under the stipulation of [CUVR 106](#)).
- Areas (either paved or unpaved) which are NOT designated for parking.

312: Illegal Parking – Off Campus

Cedarville University diligently strives to maintain and increase the positive relationship with the surrounding community, especially those properties directly adjacent to the CU campus. In an effort to be sensitive to their needs, and to continue to foster this positive relationship, students should follow all parking and traffic regulations in these areas. The Cedarville Police Department will cite vehicles in violation of these regulations and property owners may tow such vehicles, at the vehicle owner's expense, with no prior notification to either CU or the vehicle owner. As of July, 2006, the village of Cedarville has established zone-regulated parking spaces on most village streets. Cedarville Police Department will be enforcing these parking spaces.

313: Fire Lanes & Yellow Zones

Yellow zones are designated by either yellow stripes or hash-marks. These areas may be designated by markings on either the curb or the pavement.

Fire lanes are designated by either signs or yellow markings. Vehicles may not park, either attended or unattended, in any fire lane. Fire lanes include, as defined by the ORC as the area which extends 10 feet in either direction of a fire hydrant. Note that emergency (4-way hazard flashers) do not relieve a driver from this section.

Both yellow zones and fire lanes MAY be used for the purpose of loading or unloading ONLY. Vehicles may be in these areas for this purpose for no longer than ten (10) minutes.

314: Tampering

Tampering, as defined herein, contains three elements:

- **Tampering with a Permit**
 - Any person who gives, sells or trades a permit with another person
 - Any person who attempts to fraudulently obtain, produce or reproduce a permit
 - Any person who transfers a permit to another vehicle.
- **Penalty**
 - \$50.00 fine
 - Possible restriction or loss of campus driving privileges ([refer to CUVR 509](#)).
 - Possible loss of right to appeal ([refer to CUVR 605](#))
- **Tampering with a Ticket**
 - Any person who alters, removes or places a ticket on another vehicle.
 - Any person who uses a previously issued ticket in an effort to avoid a possible ticket for an offense.
- **Penalty**
 - 1ST offense: \$25.00 fine
 - 2ND offense: \$50.00 fine and the loss of right to appeal ([refer to CUVR 605](#)).
 - 3RD offense: \$100.00 fine with no appeal and probation and/or restriction of campus driving privileges.
- **Tampering with a wheel-lock device**
 - Any person who tampers with, attempts to remove or does remove a wheel-lock device placed on a vehicle.
 - Any person who, whether or not through above listed activities, causes damage to a wheel-lock device.
- **Penalty**
 - A mandatory \$100.00 fine
 - Immediate probation and/or restriction
 - Legal responsibility for any and all repairs and/or replacement costs of the wheel-lock device, in addition to any applicable Ohio penal codes.
 - Disciplinary action taken under the Cedarville University Student Handbook as adjudicated by the Department of Student Life.

315: Faculty & Staff Parking (formerly CUVR 506)

Faculty & staff parking spaces are indicated by BLUE striping. ([refer to CUVR 306](#)). Students are prohibited from parking in these spaces between 7 am and 5 pm Monday through Friday. This includes students whose vehicle may bear a faculty/staff permit based on their parents' employment. ([refer to CUVR 102](#)). Faculty & staff may park in white-lined commuter/visitor spaces in the event that all faculty/staff spaces in the area are full.

316: Parking Violation Issuance

While most parking violations are issued at the time of the infraction, the Department of Campus Safety & Security reserves the right to mail the citation to the registrant of the vehicle involved in the infraction.