Organization Incentive Fund Guidelines

Purpose:

The incentive fund exists for the following purposes:

- To assist organizations in funding eligible activities which have a tangible benefit for the organization, the campus, or the community;
- To provide incentive for organizations to be active in their operations;
- To serve as a way for the SGA to recognize deserving organizations through financial means;
- To strengthen the relationship between the SGA and organizations.

Availability:

- The incentive fund shall be budgeted as a line item in the SGA Leadership Director's budget.
- The budgeted total of the fund shall be at least five percent of the SGA's projected allocation for the semester.
- An organization may receive grants from the fund a maximum of two times per semester and may not receive more than a total of $225.00 each semester.
- When the incentive fund budget line has been exhausted, no organizations may receive further funding through incentive funds.

Procedure:

- The Leadership Director must have record of the organization’s most current constitution, officer information, and member’s list.
- In order to request incentive funds, an organization shall turn in the SGA Incentive Fund Application to the Leadership Director no later than 14 days prior to the date of the event.
- And The Leadership Director shall respond no later than five days after the application has been received.