## Appendix M-I

**Field Instructor’s Final Evaluation of Student in Senior Field Experience**

Cedarville University Social Work Program



Student: Click here to enter text.

Agency: Click here to enter text.

Period Evaluation Covers: Click here to enter a date. to Click here to enter a date.

USE OF THIS FORM

This is the evaluation form to use at the end of the student's senior field experience. It is important that evaluation of the student be a shared process and that you and the student discuss variations and similarities in your assessments.

RATING SCALE

In an ongoing effort to assess the quality of the social work program at Cedarville University, we are asking you to complete the following evaluation. Listed below are several questions regarding how academically prepared the student was to work in this agency. The response items range from 1 to 5 (1 reflecting you strongly disagree and 5 reflecting you strongly agree). Please circle the response that reflects your opinion.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Strongly Disagree** |  | **Agree** |  | **Strongly Agree** |
| Knowledge of Agency1. Demonstrates comprehension of agency history, philosophy, and funding
 |
|  |   |   |   |   |
| 1. Demonstrates knowledge of agency programs
 |
|  |   |   |   |   |
| 1. Demonstrates understanding of client population served
 |
|  |   |   |   |   |
| 1. Demonstrates knowledge of organizational structure
 |
|  |   |   |   |   |
| 1. Actively utilizes policies and procedures
 |
|  |   |   |   |   |
| 1. Represents agency in a professional manner
 |
|  |   |   |   |   |
| Professional Social Work Roles1. Shows awareness of social work values and ethics
 |
|  |   |   |   |   |
| 1. Maintains client confidentiality
 |
|  |   |   |   |   |
| 1. Demonstrates accountability to client systems (by keeping appointments, following through on plans)
 |
|  |   |   |   |   |
| 1. Identifies self as a social work professional
 |
|  |   |   |   |   |
| 1. Handles work load, organizes time well, works efficiently
 |
|  |   |   |   |   |
| 1. Works effectively with other staff of the agency, both individually and as a team member
 |
|  |   |   |   |   |
| 1. Demonstrates ability to apply critical thinking skills within context of professional social work practice
 |
|  |   |   |   |   |
| Personal and Professional Issues1. Demonstrates understanding of the differences between personal and professional tasks
 |
|  |   |   |   |   |
| 1. Recognizes personal changes he/she needs to make in order to work effectively as a social worker
 |
|  |   |   |   |   |
| 1. Demonstrates self-awareness in relation to human diversity (cultural differences, disadvantaged groups, women’s issues)
 |
|  |   |   |   |   |
| 1. Demonstrates understanding of how his/her own values help or interfere with social work practice
 |
|  |   |   |   |   |
| 1. Demonstrates understanding of oppression and discrimination as it relates to client systems
 |
|  |   |   |   |   |
| 1. Applies knowledge of bio-psycho-social-spiritual variables to client situations at a beginning level
 |
|  |   |   |   |   |
| Communication and Interviewing Skills1. Expresses self clearly in verbal communication
 |
|  |   |   |   |   |
| 1. Demonstrates ability to establish warm, helping relationships
 |
|  |   |   |   |   |
| 1. Demonstrates acceptance of self and others
 |
|  |   |   |   |   |
| 1. Expresses differing points of view without depreciating others
 |
|  |   |   |   |   |
| 1. Expresses self clearly in written communication
 |
|  |   |   |   |   |
| 1. Shows congruence in verbal and non-verbal messages given
 |
|  |   |   |   |   |
| 1. Demonstrates ability to listen with empathetic understanding
 |
|  |   |   |   |   |
| Use of Supervision1. Seeks feedback and critique regarding own work
 |
|  |   |   |   |   |
| 1. Shows ability to use feedback for constructive growth and change
 |
|  |   |   |   |   |
| 1. Is on time for appointments
 |
|  |   |   |   |   |
| 1. Shows responsibility for work coverage
 |
|  |   |   |   |   |
| 1. Completes assignments on time
 |
|  |   |   |   |   |
| Generalist Social Work Practice Method—Engagement 1. Shows ability to state nature of concerns/problems that are brought to his/her attention
 |
|  |   |   |   |   |
| 1. Is able to identify feelings as expressed verbally or non-verbally by client systems
 |
|  |   |   |   |   |
| 1. Shows ability to work with different systems (clients, communities, other agencies, staff)
 |
|  |   |   |   |   |
| 1. Shows ability to respond in a helpful way to clients from different cultural, racial, lifestyle, and gender traditions
 |
|  |   |   |   |   |
| Generalist Social Work Practice Method—Data Collection1. Shows purposefulness and selectivity in gathering facts
 |
|  |   |   |   |   |
| 1. Demonstrates ability to organize facts
 |
|  |   |   |   |   |
| 1. Shows ability to record data in a clear concise manner
 |
|  |   |   |   |   |
| 1. Involves client system in process of data collection
 |
|  |   |   |   |   |
| 1. Maintains client confidentiality
 |
|  |   |   |   |   |
| Generalist Social Work Practice Method—Assessment 1. Shows ability to identify the major systems involved with the problem(s) being addressed (family, community, school, employment)
 |
|  |   |   |   |   |
| 1. Demonstrates ability to prioritize problems
 |
|  |   |   |   |   |
| 1. Shows ability to set goals and contract with client systems
 |
|  |   |   |   |   |
| 1. Shows ability to work with diverse groups and individuals
 |
|  |   |   |   |   |
| Generalist Social Work Practice Method—Intervention 1. Uses knowledge and skill in connecting client systems with needed resources, making referrals
 |
|  |   |   |   |   |
| 1. Exhibits skill in helping others to identify and explore alternative courses of action and the potential consequences of each
 |
|  |   |   |   |   |
| 1. Has realistic expectations of self and others in relation to task performance and time allotment
 |
|  |   |   |   |   |
| 1. Demonstrates ability to advocate for client systems
 |
|  |   |   |   |   |
| 1. Shows awareness of self and his/her own feelings in working with clients
 |
|  |   |   |   |   |
| 1. Applies knowledge of bio-psycho-social-spiritual variables to client situations at a level expected for senior social work students
 |
|  |   |   |   |   |
| Generalist Social Work Practice Method—Evaluation 1. Helps clients and others to evaluate movement toward agreed-upon goals
 |
|  |   |   |   |   |
| 1. Shows ability to use evaluations as a basis for changing goals and/or course of action
 |
|  |   |   |   |   |
| 1. Participates in evaluation of own work
 |
|  |   |   |   |   |
| Integration and Application of Academic Knowledge and Theory to Actual Social Work Situations1. Shows ability to apply basic concepts and principles to client situations
 |
|  |   |   |   |   |
| 1. Discusses classroom knowledge and theory in relation to client situations
 |
|  |   |   |   |   |
| 1. Contributes to the learning of others
 |
|  |   |   |   |   |
| 1. Demonstrates ability to identify strategies of change in order to change oppression and discrimination
 |
|  |   |   |   |   |
| 1. Shows ability to evaluate research studies, analyze policies, and apply findings to practice
 |
|  |   |   |   |   |

STUDENT'S RESPONSIBILITIES

Number and types of assignments the student has been given. Please write a brief description of each assignment—working with individual cases, working with groups, special projects.

Click here to enter text.

EVALUATION OF LEARNING GOALS (Please refer to Learning Contract)

1. Those completed: Click here to enter text.

2. Those not completed: (Please explain) Click here to enter text.

ADDITIONAL COMMENTS AND SUGGESTIONS OF FIELD INSTRUCTOR REGARDING STUDENT (student strengths, areas of growth) Narrative required to support your evaluation.

Click here to enter text.

SIGNATURES

Student: Click here to enter text. Date: Click here to enter a date.

Field Instructor: Click here to enter text. Date: Click here to enter a date.

Professor: Click here to enter text. Date: Click here to enter a date.

Please total the circled numbers on the rating scale above: Click here to enter text.

Now check the grade that corresponds with that total number.









This is meant to be used as a guide in determining the student’s grade. If you feel that the number does not accurately reflect the student’s deserved grade, please fill in a suggested grade below.

Suggested Grade: Choose an item.