

# CUVR 100: STATEMENT OF GENERAL POLICIES

Sections 100 – 110

## 100: VEHICLE REGISTRATION

A Cedarville University parking permit is required for **every** vehicle, whether used by student, faculty or staff, parking on or using Cedarville University property; regardless of the residency status of the student or the status of the employee (full or part-time or contract). University-owned fleet vehicles are exempt. Vehicles must be registered within 24 hours or 1 business day of arriving on campus.

Vehicle registration is only available on-line at <https://www.cedarville.edu/Offices/Campus-Safety/Parking-and-Vehicles.aspx>.

Faculty and staff will receive a parking permit, via mail, after completing and submitting the vehicle registration request. Merely **submitting** the request **DOES NOT** constitute registration.

Students **MUST** appear at the Campus Safety office and obtain an actual permit and affix that permit to their vehicle.

Cedarville University maintains sufficient parking for students, faculty and staff however vehicle registration **does not** guarantee a parking space. Vehicle registration and the resulting parking permit grant the user/owner the privilege of operating and parking a vehicle on the Cedarville campus and its controlled properties.

**All vehicles must be registered within 24 hours or 1 business day of being brought to campus or university property.**

### 100A: REGISTRATION FEES

All full-time students; whether freshman, resident or commuter, are required to pay a registration fee when they register their vehicle. Fees will be charged to the student's account. (See also **CUVR 700**).

Fees are charged **by the year** as follows:

☞ Resident Students:	\$100
☞ Commuter Students:	\$100
☞ Freshman Students:	\$100
☞ Graduate Students:	\$100
☞ College Now Students	\$ 20

### 100B: Refunds for vehicle registration.

Students who complete their study, withdraw or are involved in an “off-campus” experience (*i.e.* study abroad or an out-of-town internship) for the second semester must notify Campus Safety, turn in their permit and they will be refunded 50% of the registration fee. This will be credited to their student account.



**WARNING:** There is a **\$25** fee for the replacement of a “lost” or “stolen” permit.

### **100C: LIMITATIONS ON REGISTRATION**

- ☞ No resident student, whether freshman or upper-classman may have more than one car on campus at any given time. If a student of this status needs to replace a vehicle, they may “swap” vehicles. The student must “register” the second vehicle and obtain a new permit. (There is no charge for the additional registration).
- ☞ Only one (1) student may register a vehicle at any given time. (Two students, such as siblings, cannot both register the same vehicle under each person’s name/ID).
- ☞ Vehicles cannot display two different types of permits at the same time (*i.e.* a resident permit & a commuter permit or a freshman permit & a resident permit).
- ☞ Dependents of faculty or staff may operate their parents’ registered vehicle(s), but the dependent **must** register the vehicle under their name as a student (**Refer to CUVR 300C** for clarification) and display a student permit while operating the vehicle.

### **100D: VEHICLES ON CAMPUS OR PROPERTY**

All vehicles parked on Cedarville University campus and/or or controlled properties must display a current and valid parking permit. Vehicles in violation of this (see **CUVR 300**) are subject to citation, immobilization and/or towing at the owner’s expense.

Visitors should obtain a visitor’s parking permit at the main office of Campus Safety & Security at no charge in order to avoid citations.

### **100E: TRANSFER OF PERMITS**

Students cannot take a permit off of one vehicle and place it on another. This constitutes fraudulent use and may be cited under CUVR 402.

### **101: LIABILITY**

Cedarville University accepts no legal responsibility nor assumes any liability for the safety/security of vehicles on its campus or controlled properties due to theft, loss of property, vandalism, accident or other damage while the vehicle is on said campus or properties.

Campus Safety & Security strongly recommends and encourages the removal of all items of value from the vehicle in order to prevent theft and/or loss of property.

### **101A: OPERATING AGREEMENT**

Anyone operating and/or parking a vehicle on Cedarville University campus or controlled properties agrees to:

- ☞ Read and abide by Cedarville University Vehicle Regulations (CUVR).
- ☞ Possess a current and valid driver’s license from their respective state.
- ☞ Maintain current license, registration and applicable insurance for the registered vehicle as mandated by the state of permanent residence.
- ☞ Take responsibility for and pay all fines and fees resulting from the use of their vehicle, regardless of who was operating the vehicle at the time of any infraction.
- ☞ Protect and hold harmless the university, its students, officers and employees from all claims of injury or damages by reason of the operation of this or any other vehicle on the university campus or controlled properties.

### **101B: 72 HOUR RULE (OWNER RESPONSIBILITY)**

All owners/operators of vehicles registered on Cedarville University campus are responsible to check their vehicles on a regular basis, for reasons of safety and security as well as the possibility of the need for maintenance or possible parking violations. Campus Safety & Security recommends and encourages checking vehicles at least once during a 72 hour time period.

## **102: OHIO REVISED CODE**

All provisions of the Ohio Revised Code (ORC) as it applies to the operation of vehicles are applicable on the campus of Cedarville University and its controlled properties. This may include bicycles and skateboards as defined in ORC 4501.01. Under this provision, violations of the ORC not listed herein may be cited except as the regulation may be modified by the CUVR. Tickets may be issued by Campus Safety & Security officers for ORC violations\* and may be cited as CUVR 102 with an accompanying explanation of the violation. Cedarville Police Department may cite for violations of the ORC, whether the offense occurs on or off the campus or controlled properties.

**\*See CUVR 600 for enforceable ORC codes.**

## **103: EXEMPT VEHICLES**

Campus Safety & Security, emergency services and physical plant service vehicles are exempt from time and lane or space restrictions (other than Handicap spaces), and subject to safety precautions with limited time restrictions while in the performance of their duties.

In incidents of medical, police and/or fire emergencies, if no other spaces are readily available, the use of available handicap spaces by emergency vehicles is permitted.

## **104: PARKING SPACES**

All vehicles must be parked within a painted, marked parking space unless specifically directed to do otherwise by a Campus Safety Officer or a local Police Officer. Vehicles parked outside of a space, or occupying multiple spaces, including the obstruction of any additional space, will be cited in violation of **CUVR 505**.

## **105: MOTORCYCLES**

All motorcycles **MUST** be registered with Campus Safety & Security. The fee for motorcycles is the same as a car (**Refer to CUVR 100A** for registration fees). Motorcycles may park in the “hashed-out” areas at the end of a parking row or in any space specifically designated for motorcycle parking.

Motorcycles may **NOT** park in the “hashed-out” areas directly adjacent to or associated with a handicap parking space. Motorcycles may **NOT** park in or directly adjacent to any residence, sidewalk, entry or stairwell. (**Refer to CUVR 505C**).

## **106: TRAFFIC & PARKING SIGNS**

Traffic and parking signs are posted in order to communicate specific regulations that apply to specific areas or spaces. There is an implicit expectation that motorist will in fact read and follow these signs as they apply to any given area or space. This may include but may not be limited to posted signs or signs painted directly on the pavement. “Failure to see” or “failure to read” posted signs is no longer a basis for an appeal of an issued citation.

## **107: EXCEPTIONS NOTIFICATION**

Any individual who needs an exception to any regulation in the CUVR must do so, either in person or in writing via e-mail, or by phone. Such contact is to be done **PRIOR** to the need for said exception. Students with situations that involve long-term or repeated exceptions should contact Campus Safety & Security for a specialized permit. Exceptions that are class, project or work related must have their advisor, professor or supervisor contact Campus Safety & Security with the necessary information (**Refer to CUVR 403B**).

**108: FRESHMAN VEHICLE POLICY**

REMOVED August, 2017.

**109: WARNINGS, TICKETS AND LOSS OF PRIVILEGE**

The Department of Campus Safety & Security is not required to notify or warn individuals regarding vehicle regulation violations. The department may issue warnings as they relate to “Campus Parking & Traffic Regulations. Regulations that are based on federal, state or local laws may have tickets issued without warning or notice.

The Department tries to notify those in danger of loss of privilege but is under no obligation to do so. It is the responsibility of the faculty, staff and student to obtain, read and abide by the CUVR (**Refer to CUVR 101A**).

**110: IMMOBILIZATION and TOWING**

Cedarville University does not regularly immobilize vehicles. (**Refer to CUVR 805A**) for clarification on immobilization.)

Cedarville University retains the right to tow vehicles from its campus or controlled properties in accordance with both the CUVR and ORC. Any vehicle parked in violation of the CUVR, that presents a threat or hazard, or is in violation of the ORC may be towed, at the owner’s expense from Cedarville University campus or property. Cedarville University is not liable or responsible for any towing charges or any damages that may result from a vehicle being towed from its campus or controlled properties. All charges for towing, impound and any claims for any resultant damages incurred are the responsibility of the vehicle owner and must be dealt with through the towing company and their personal insurance carrier. (**Refer to CUVR 805B**).