

# Dual Enrollment Enrollment Information for Faculty & Staff Families



# Overview

To participate in Dual Enrollment at Cedarville, every high school student must do six things:

1. Be accepted to Cedarville University
2. Secure College Credit Plus funding
3. Submit Tuition Remission forms
4. Attend an academic advising session
5. Provide a copy of their CCP award letter (nonpublic and homeschool students only)
6. Register for courses



# University Admission

- Undergraduate admission requirements
  - GPA: 3.0 - Needs to have completed at least a half year in the four core subject areas for graduation
  - Recommendation from a Christian leader
- Test optional admissions until spring 2023
  - scores recommended but not required
  - scores still used for English or math proficiency
- Students who need a college acceptance letter to apply for CCP funding should apply by March 25



# College Credit Plus Application

- Dual Enrollment students using tuition remission must secure CCP funding
- The application process depends on school type
- Students must meet CCP eligibility requirements
  - Enrolled in an Ohio public, private or homeschool
  - GPA: 3.0 cumulative
  - Test scores: No longer required (except no HS GPA)
  - Submit a completed application/Intent to Participate form by April 1, 2022



# Public School CCP Application

- Attend an information meeting at high school
- Provide Intent to Participate form to school office
  - Typically April 1, but check school deadline
  - Late forms may be considered
  - Denials may be appealed with superintendent
- No CCP funding application is needed
- Online K-12 students are public school students
  - eg: Ohio Virtual Academy (OVA) or Ohio Connections Academy (OCA)



# Public School CCP Timeline

- Oct 1 to March 15 - CCP information meetings
- May 3 - Summer online application deadline
- April 1 - Submit Intent to Participate form
- May 17 Summer course registration ends
- July 16 - Fall admission deadline
- July 29 - Fall course registration ends



# Public School CCP Funding Explained

- Tuition is paid by the high school (from state's funds)
- Fees are waived by participating colleges
- Public high schools provide textbooks
- Students may take up to 30 credits per year (120 credit lifetime maximum)
  - High school classes count toward 30 credits
  - One high school class = 3 credit hours



# Nonpublic and Homeschool CCP Funding Explained

- Tuition is paid with state funds
  - Funding awards vary (2021 Range: 4-20 credits)
  - Ohio Legislature allocates funds in state budget
  - Funding is limited; requests may not be fully funded
  - Award amounts are determined by grade level
- Fees are waived by participating colleges
- Books are provided by the high school
  - Chartered non-public schools provide books
  - Families provide books for non-chartered non-public and home schooled students





# Nonpublic and Homeschool CCP Funding Application

- Apply online annually beginning in February
- Award notifications arrive in early May
- Students/families may take non-CCP courses
  - Choose to self-pay at \$185/credit hour
  - Use tuition remission (if applicable)



# Nonpublic and Homeschool CCP Funding Application Deadline

- Late applications will not be considered.
- No exceptions or extensions are available.
- All available funding is dispersed to eligible applicants who meet the deadline.

**Extended Deadline: April 1 at 5 p.m. EST**



# Nonpublic and Homeschool CCP Funding Application

## Step 1: Create an OH|ID Account

- A parent/guardian must create this account at: <https://ohid.ohio.gov>
- OH|ID account can be created at anytime!
- If you already have an OH|ID account
  - Do not create a new account.
  - Login and create a new application.
  - Use the same OH|ID account for all of your children.



# Nonpublic and Homeschool CCP Funding Application Process

## Step 2: Application Access

- In your OH|ID account, request access to the College Credit Plus funding application.
- Receive an email when access is granted.

## Step 3: Intent Form

- After access is granted, complete the online Intent to Participate form.
- Paper forms are not available for non-public and homeschool students.

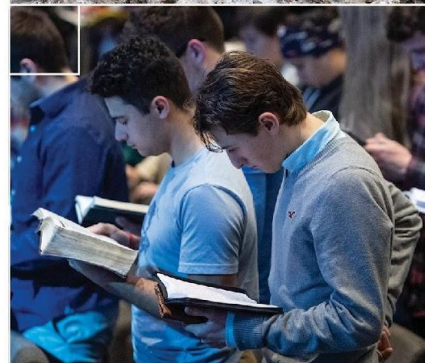


# Nonpublic and Homeschool CCP Funding Application Process

## Step 4: Complete & Submit Application in OH|ID

- Complete each section (manually select each tab)
- Upload the required documents
- **SUBMIT** the completed application
- Check your email for confirmation of completion

**CCP Deadline: April 1, 2022 at 5 PM EST**



# Nonpublic and Homeschool CCP Funding Application Documents

- High school transcript
- College transcripts
- College acceptance letter
- Letter of excusal from compulsory attendance (homeschool students)

Nonpublic school students should inform their guidance counselor of their intent to participate.



# Nonpublic and Homeschool CCP Funding Award Letters

- Award letters arrive in May
- Parent email notification to view award
- Login to OHJID to download the award letter.
- Email a PDF copy to your student's Dual Enrollment advisor.



# Nonpublic and Homeschool CCP Funding Application Timeline

- Anytime! - Create OH|ID account
- February - CCP application opens in OH|ID
- March 25 - Cedarville application due
- April 1 - Submit CCP funding application
- May 17 Summer course registration ends
- July 16 - Fall admission deadline (non-CCP)
- July 29 - Fall course registration ends





# More Funding Questions?

- Visit [www.ohiohighered.org/ccp](http://www.ohiohighered.org/ccp)
- Click on the **Students & Families** tab for updated instructions & additional information



A screenshot of the Ohio College Credit Plus website. The main heading "College Credit PLUS" is displayed in green and blue. Below it is a navigation bar with four tabs: "About", "FAQs", "Students &amp; Families", and "Resources for Administrators". The "Students &amp; Families" tab is highlighted in green and circled in orange. Below the navigation bar, the text "Key Information for Students &amp; Families" is visible, followed by a section titled "Nonpublic &amp; Homeschool Families" with a red background. The text below this section reads: "Funding awards for homeschool and nonpublic students for the 2019-2020 school year have been made! Award letters are available in the new OH|ID System. Please check your email for additional information and follow about how to access the new system."

# Tuition Remission (TR)

- Dual Enrollment students must apply for CCP funding.
- Non-CCP or non-funded courses are eligible for TR
- TR does not include fees or books.
- TR form submission:
  - For each child's initial use of the TR benefit, contact UHR.
  - Submit a TR form for each student; one time submission
- Contact UHR with any questions: [hr@cedarville.edu](mailto:hr@cedarville.edu) or 937-766-7885



# College Now Course Registration

College Now course registration is VERY DIFFERENT than registering for undergraduate courses



# College Now Course Registration Process

Step 1: Complete an online orientation.

Step 2: Meet with your academic advisor.

Step 3: Submit a course request form.

Step 4: Sign a financial responsibility agreement.

Step 5: Ensure parent and guidance counselor (if applicable) sign a course approval form.



# College Now Course Registration

- Students may not ADD or CHANGE courses after the submit a Course Request Form
- Students may DROP a course
- Students are registered first-come, first-serve
- Students must
  - Take their first 15 courses at Level 1
  - Meet math and English proficiency requirements
- Professors may not “hold” or “add” a seat for a dual enrolled student



# Summer Course Registration

Students taking summer courses should not wait for their CCP award before registering.

If the student is not awarded enough credits, you may:

- Use Tuition Remission
- Self-pay at \$185/credit hour (part-time employees)
- Drop the course

**Summer online registration ends May 17.**



# Fall Course Registration

On campus course requests will not be fulfilled until after freshman are registered (late July).

We recommend that on campus requests be accompanied by a request for an alternate ONLINE course.

**Fall registration ends July 29.**



# Considerations for athletes

## High school student athletes should:

- Confirm their school is an Ohio High School Athletic Association (OHSAA) member
- Learn the OHSAA requirements
- Know that summer term CCP courses cannot be used to bring a student into compliance with the OHSAA requirements for interscholastic athletic participation





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# Questions

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<https://www.ohiohighered.org/ccp/students-families>