Campus Services

Summer Housing Information

Residence hall housing is available for graduate students during the summer course schedule. All housing is single occupancy, air conditioned, fully furnished (desk, bed, chair, dresser, and closet) and equipped with a phone, permitting students to dial and receive calls directly. Every residence hall room is equipped with a networked computer and ink jet printer, enabling residents to use Cedarnet, the University's intranet. Graduate students may purchase meals in the dining hall at faculty/staff rates.

Students needing residence hall housing are required to submit a housing application at least two weeks prior to the start of class. You may access the housing application at **www.cedarville.edu/gradapply**.

All graduate students living in the residence halls must provide proof of medical insurance. International students attending class in the United States are required to purchase medical insurance. Cedarville University will coordinate the purchase of insurance.

Housing assignments are made by the student life office. Contact the student life office (937-766-7872) with any questions.

Library

The Centennial Library provides a rich environment of resources and professional support to assist students with their research and course assignments. The library houses a collection of approximately 200,000 volumes and provides more than 7,000 electronic journal titles and nearly 1,000 periodical subscriptions in print form. The library also contains the MediaPLEX, the Center for Teaching and Learning, the Curriculum Materials Center, computer classrooms, a variety of individual and group study facilities, and the University archives. As a member of OhioLINK, a cooperative of 89 Ohio college and university libraries, students and faculty have access to more than 11 million unique titles in a centralized computer catalog. Additional partnerships provide access to more than 50 million library materials from more than 69,000 libraries worldwide. Our librarians provide reference services, research appointments, and library instruction to prepare students to locate, use, and evaluate information. At the conclusion of the master's program, each student's thesis is submitted to the library for binding and will be added to the collection. For more information and to access the library's catalog and online resources, visit the library's website at **www.cedarville.edu/library**.

Computer Services

Cedarville University is nationally known as a leader in instructional technology. A computer and high-speed internet connection are necessary to access online course activities using WebCT Blackboard. To access the online course material:

- Go to Cedarville's home page (**www.cedarville.edu**) and click "Current Students" and then "WebCT Blackboard Courses."
- Click "Login" and type in your CedarNet username and password.
- Students who have forgotten their account information can select one of the options under the "Forgot your password?" heading.
- Contact your professor if you are unable to get into the course.

You will also want to conduct academic business using CedarInfo (e.g., "View your class schedule" or "View your transcript"). To use this powerful tool:

- Go to Cedarville's home page (**www.cedarville.edu**) and click "Current Students," then "CedarInfo."
- Log in using your Cedarville username and password.
- Students who have forgotten their account information can select one of the options under the "Forgot your password?" heading.

Before using WebCT, CedarInfo, and other network resources, please read the Acceptable Use Policy for CedarNet at **www.cedarville.edu/acceptableuse**. Use of Cedarville University computer or network resources implies agreement to these policies.

Computer Help

The computer help desk may be reached by phone at 937-766-7905 or e-mail at computerhelp@cedarville.edu. Please identify yourself as a graduate student so that the staff can help you more efficiently. Accessing the comprehensive list of help pages answers many common problems: **www.cedarville.edu/computerhelpall**.

We also have an introductory video to help you understand the computing environment at Cedarville: **www.cedarville.edu/help/Introduction+to+CedarNet**.

E-mail

Graduate students will receive e-mail from the University on their Groupwise e-mail accounts. Check this account frequently! Select "Resources" on the student home page (**www.cedarville.edu/student**) and then click on "Groupwise WebAccess." Enter your username and password and click "Login."

Recreation Center

Cedarville University graduate students have full access to the Campus Recreation programs and facilities at no additional charge. The Recreation Center includes the 60,000 square-foot Doden Field House and the 28,000 square-foot Fitness Center. The Field House has a 200-meter indoor track along with four basketball/tennis/volleyball courts. The Fitness Center has a 40-foot climbing wall, an exercise studio, three racquetball courts, a free-weight room with 22 stations, 28 Nautilus machines, and more than 45 cardio machines. For hours of operation and additional information, please visit **www.cedarville.edu/reccenter**.

Food Services

Graduate students may purchase meals in the dining hall at faculty/staff rates. Current rates are posted at the entrance to the dining hall.

Campus Safety

Parking Registration

All graduate students should register their vehicles with the campus safety department, located in the Human Resource and Safety Center. At the time of registration, you will need to provide the make, model, color, and license plate number of your vehicle. Your will receive a window sticker that can be affixed to your right-rear-side window. There is no cost for graduate registrations.

Graduate ID Cards

Every graduate student is required to have an ID card and may obtain one from the campus safety department, located in the Human Resource and Safety Center. The first ID will be provided to you free of cost. A minimal fee is required for replacements. You must have your ID to check books out of the Centennial Library. They also provide a source of security identification.

Security and Safety

Security personnel are on duty on a 24/7 basis. To request an officer to assist for a door opening, report an emergency, etc., you may dial 999 from any campus telephone or call 937-239-6491 from off campus or a cell phone. Please dial 911 for fire or medical emergency.

Course Descriptions

BEGS-6250 Bible Survey for Professionals   **2 hours**

This course provides a comprehensive perspective or "big picture" of the Bible. Students will develop and apply inductive Bible study methods and principles for developing theology while increasing their Bible content knowledge and awareness of Bible study tools. Students will strengthen their biblical worldview as it relates to their field, enabling them to assist colleagues, parents, and students in applying biblical principles.

BEGS-7250 Foundations of Biblical Theology   **2 hours**

Designed to introduce the student to a Christian worldview created within a biblical framework, this course addresses the definition, function, formation, and evaluation of worldview. Then Christian responses and applications will be developed from a survey of biblical theology with emphasis on the teaching of the Bible, God, man, and salvation. Through course assignments, the student will be able to use the skill of worldview development to examine basic issues in education as well as in life. *Prerequisite: BEGS-6250 Bible Survey for Professionals.*

ECS-6550 Special Topics in Curriculum   **1–2 hours**

This course offers focused instruction and project work on a current or special topic in **curriculum**, often provided as part of a school inservice, teachers' convention, or specially scheduled course. Students may earn up to four credits.

ECS-7000 Curriculum Theory: Analysis and Design   **2 hours**

This course studies the philosophical basis, theoretical models, and instructional considerations necessary in curriculum design and construction. Emphasis will be given to the necessity of identifying assumptions underlying curriculum decisions, ascertaining and developing curriculum to meet the needs of various types of students, and aligning instructional techniques with curriculum goals and objectives. The historical foundations of curriculum and the role of leadership in curriculum change are also addressed.

ECS-7100   **2 hours**
Curriculum Theory: Implementation and Evaluation

This course offers a study of the theoretical models, instructional considerations, and administrative issues involved in the implementation and evaluation of curriculum. Emphasis is given to the process of curriculum implementation at the district and school level and the evaluation of curriculum effectiveness in light of specified goals. *Prerequisite: ECS-7000 Curriculum Theory: Analysis and Design*.

ECS-7900   **2 hours**
Applied Research Project in Curriculum, Instructional, and Personnel Development

Students will complete an approved applied research project designed in conjunction with a faculty advisor and/or an external mentor. The project must take place in an appropriate educational setting. The research project will be documented by a multi-media presentation and written report which will be suitable for the portfolio.

ECS-7950   **2 hours**
Research Thesis in Curriculum, Instructional, and Personnel Development

Students develop an organized scientific contribution or comprehensive analysis of a theory and/or practice in a specific area of education. Thesis topic must be approved by graduate advisor or thesis committee. Credit may be earned over a period of several semesters.

EDA-6550 Special Topics in Administration   **1–4 hours**

This course offers focused instruction and project work on a current or special topic in **administration**, often provided as part of a school inservice, teachers' convention, or specially scheduled course. Students may earn up to 4 credits.

EDA-6600   **2 hours**
The Principalship: Early Childhood to Young Adolescence

This course will focus on issues that promote the effective operation of schools for early and middle grades. Promotion of the success of all students by quality management of school operations will include (1) developmentally appropriate design and use of facilities, (2) development of a safe, secure, and efficient learning environment, (3) nurture of a school culture conducive to learning, and (4) developmentally and legally appropriate day-to-day operational policies and procedures.

EDA-6700   **2 hours**
The Principalship: Adolescence to Young Adult

This course will focus on issues that promote the effective operation of schools for middle and secondary grades. Promotion of the success of all students by quality management of school operations will include (1) developmentally appropriate design and use of facilities, (2) development of a safe, secure, and efficient learning environment, (3) nurture of a school culture conducive to learning, and (4) developmentally and legally appropriate day-to-day operational policies and procedures.

EDA-7100 School Finance   **2 hours**

Students will study the historical issues, constitutional issues, sources of revenue, state aid distribution methods, and the budgeting process for K–12 schools. The course is designed for the practicing school administrator and will focus on Ohio public schools.

EDA-7200 Staff and Pupil Personnel Services   **2 hours**

This course emphasizes the systematic selection, evaluation, assignment, and development of both professional and classified school personnel. Developing an understanding of the decision-making functions of personnel administration and the associated task areas will be emphasized.

EDA-7900   **2 hours**
Applied Research Project in Educational Administration

Students will complete an approved applied research project designed in conjunction with a faculty advisor and/or an external mentor. The project must take place in an appropriate educational setting. The research project will be documented by a multi-media presentation and written report which will be suitable for the portfolio.