

### Registration Schedule

Classification is determined by the total hours completed at the time of registration. Credit hours for Spring Semester 2014 courses are not included.

Hours Completed	Classification	Registration Period
91+ hrs	Seniors	March 18-19
61-90 hrs	Juniors	March 20-21
31-60 hrs	Sophomores	March 24-25
1-30 hrs	Freshmen	March 26-28

### Registration Steps

1. All students, including freshmen, will work with their advisors to develop their class schedules for Fall Semester. *Currently enrolled freshmen will not receive generated schedules in advance of their registration time.*
2. View your class registration date and time in CedarInfo under "Academic Transactions."
3. Use your registration code (available from your advisor) to make changes to your class schedule through CedarInfo.
4. Under "Academic Transactions" verify that your schedule is accurate through "Your class schedule, advisor, library id."

### Key Registration Information

- **All current students who plan to continue for Fall Semester 2014 must register for classes and pay the reservation deposit of \$250 by May 1st**
- Course information for Fall Semester 2014 is available on the Course Schedules web page located under the "Quick Links" menu on both the current student and faculty and staff homepage.
- Instructions for registration for online courses are available on the Course Schedules web page.
- A minimum of 12 credit hours is required for full-time status; an average course load is 16 credit hours. Block tuition covers 12-17 credit hours.
- You must come to the Office of the Registrar in SSC-132 to obtain a form to register for:
  - Classes that are full
  - Classes with overlapping meeting times
  - Classes that require instructor approval
  - Course overloads
  - Non-Traditional Courses
- Waitlisting
  - If a class for which you wish to register is closed, the online registration process allows you to request to be placed on a waitlist for the course.
  - Adding your name to the waitlist does not guarantee that you will get the course. It is advisable to register for an alternative course while you wait.
  - The Office of the Registrar will contact waitlisted students if space becomes available in a course and assist them in adding the course to their schedules.

## FALL SEMESTER 2014 *(Continued)*

### Financial Information

You may view your student account balance and current invoice on CedarInfo under Financial Transactions.

Your first payment is due on August 4, 2014. Accounts paid after this time are considered late and are subject to a \$25 late payment penalty

#### Payment Methods:

- Check: Make your check payable to Cedarville University. Please write your ID# on your check.
- Credit Card: Most major credit cards are accepted with a 2.5% fee.
- Guaranteed Student Loan Check: Please see a cashier.

#### Deferred/Monthly Payment Due Dates:

August 1, September 1, October 1, November 1

Cashier's Office - Stevens Student Center 130

### Drop/Add Schedule

No tuition refund is applicable for block tuition students who remain within the block of 12-17 credits; for other students who qualify, tuition refunds will be credited according to the following schedule.

Dates	Transcript Will Show	Refund (Outside of Block)
August 20 - 22	No Record	100%
August 25 - 29	No Record	75%
<b><i>A \$50.00 late registration fee will be charged to add a class after August 29</i></b>		
Sept. 1 - Oct. 24	W	0%
Oct. 27 - Nov. 7	WP/WF	0%
Nov. 10 - Dec. 12	No drops permitted	

**Last day to register online: August 22**

**Last day to drop a class: November 7**

### Final Exam Schedule

Final exams for Fall Semester 2014 will be held in the regular classrooms where the classes meet during the semester. Classes which meet at times other than listed below will have their exams on Thursday at 3:30-5:30 p.m. or another time as designated by the instructor.

Class Time	Exam Date	Exam Time
<b>MWF, M-R, M-F</b>		
8:00 a.m.	Wednesday, Dec. 10	8:00 - 10:00 a.m.
9:00 a.m.	Friday, Dec. 12	8:00 - 10:00 a.m.
11:00 a.m.	Wednesday, Dec. 10	10:30 a.m. - 12:30 p.m.
12:00 p.m.	Friday, Dec. 12	10:30 a.m. - 12:30 p.m.
1:00 p.m.	Wednesday, Dec. 10	1:00 - 3:00 p.m.
2:00 p.m.	Friday, Dec. 12	1:00 - 3:00 p.m.
3:00 p.m.	Wednesday, Dec. 10	3:30 - 5:30 p.m.
4:00 p.m.	Friday, Dec. 12	3:30 - 5:30 p.m.
<b>TR</b>		
8:00 or 8:30 a.m.	Thursday, Dec. 11	8:00 - 10:00 a.m.
9:00 a.m.	Tuesday, Dec. 9	8:00 - 10:00 a.m.
11:00 a.m.	Thursday, Dec. 11	10:30 a.m. - 12:30 p.m.
12:00 or 12:30 p.m.	Tuesday, Dec. 9	10:30 a.m. - 12:30 p.m.
1:00 p.m.	Thursday, Dec. 11	1:00 - 3:00 p.m.
2:00 p.m.	Tuesday, Dec. 9	1:00 - 3:00 p.m.
3:00 or 3:30 p.m.	Tuesday, Dec. 9	3:30 - 5:30 p.m.