



CEDARVILLE
STUDENT ORGANIZATIONS

ROLE OF ADVISOR:

Student Organizations

Advisor Operations

- Sustainability
 - The advisor does not manage or run the Student Group/Student Organization/Class Council.
 - The advisor must ensure the long term credibility and sustainability of the Student Group/Student Organization/Class Council.
 - The advisor must ensure that records are being kept.
 - The advisor must ensure that the Student Group/Student Organization/Class Council is using the Student Involvement software.
 - The advisor must ensure the Student Group/Student Organization/Class Council is holding to the stated purpose.
- Accountability:
 - The advisor must hold the members of the Student Group/Student Organization/Class Council accountable to the following:
 - Word of God.
 - University mission.
 - Core Values & Cedarville Covenant.
 - Student Life Programs (SLP) mission.
 - Purpose of the Student Group/Student Organization/Class Council.
 - The advisor must ensure that the Student Group/Student Organization/Class Council is holding to the policies and procedures of the Student Government Association (SGA) and the Student Life Programs (SLP) Office.

GOAL OF ADVISOR:

- Discipleship – Leadership and mentorship must start and end with biblical discipleship.
- Leadership Development – Leadership is the stewardship of one's God given gifts, abilities, and opportunities and seeking to influence and serve others. (CU LEAD)
- Empower & Equip Members – Advisors must strive to provide the necessary skills and knowledge for the role and then allow the members of Student Group/Student Organization/Class Council to own the opportunity and thrive.
- Reward/Recognize/Celebrate – Advisors must assist the members of the Student Group/Student Organization/Class Council to build a culture of thankfulness.



GROUP DESCRIPTIONS, REQUIREMENTS, & BENEFITS

- **Student Groups** are groups of 10 or more students who have a common interest in a specific activity or hobby.
 - Requirements:
 - Attend the annual CU LEAD Kickstart. (August)
 - Annually sign the Cedarville University Affirmation Form. (Gospel, Mission of University, Core Values, & Cedarville Covenant)
 - Keep accurate and up-to-date records for the Student Group. (Membership, Events, Governing documents)
 - Maintain good financial standing with the Student Group account.
 - Benefits:
 - Unique Cedarville University google account. (E-mail, Google Drive)
 - Unique Cedarville University budget line.
 - Ability to reserve University facilities.
- **Student Organizations** are committed to a holistic approach to student development. Student Organizations are comprised of 10 or more students who are committed to the Student Organizations purpose and to member development.
 - Requirements:
 - Attend the annual CU LEAD Kickstart. (August)
 - Attend the annual CU LEADership Conference. (January)
 - Attend the annual CU LEAD 20__ & 20__ Event. (April)
 - Annually sign the Cedarville University Affirmation Form. (Gospel, Mission of University, Core Values, & Cedarville Covenant)
 - Keep accurate and up-to-date records for the Student Organization. (Membership, Events, Governing documents)
 - Maintain good financial standing with the Student Group account.
 - Benefits:
 - Unique Cedarville University google account. (E-mail, Google Drive)
 - Unique Cedarville University budget line.
 - Ability to reserve University facilities.
 - Ability to receive incentive funds from SGA.

- **Professional & Academic Organizations** are sponsored and overseen by a specific Cedarville University school or department.
 - Requirements:
 - Annually sign the Cedarville University Affirmation Form. (Gospel, Mission of University, Core Values, & Cedarville Covenant)
 - Keep accurate and up-to-date records for the Student Group. (Membership, Events, Governing documents)
 - Maintain good financial standing with the Student Group account.
 - Attend the annual CU LEAD Kickstart or have a representative from Student Life Programs come to a group meeting.
 - Benefits:
 - Unique Cedarville University google account. (E-mail, Google Drive)
 - Unique Cedarville University budget line.
 - Ability to reserve University facilities.
 - Ability to receive incentive funds from SGA.
- **Class Council** is the voice of the members of the individual classes. Each class at Cedarville University annually selects their representatives and these individuals serve on Class Council.
 - Requirements:
 - Attend the annual CU LEAD Kickstart. (August)
 - Attend the annual CU LEADership Conference. (January)
 - Attend the annual CU LEAD 20__ & 20__ Event. (April)
 - Annually sign the Cedarville University Affirmation Form. (Gospel, Mission of University, Core Values, & Cedarville Covenant)
 - Keep accurate and up-to-date records for the Student Organization. (Membership, Events, Governing documents)
 - Maintain good financial standing with the Student Group account.
 - Lead and manage the specific class chapel.
 - Benefits:
 - Unique Cedarville University google account. (E-mail, Google Drive)
 - Unique Cedarville University budget line.
 - Ability to reserve University facilities.
 - Ability to receive incentive funds from SGA.



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GROUP GOVERNANCE:

Student Organizations

Advisor Operations

- All Student Group/Student Organization/Class Council are held accountable by the Office of Student Life Programs.
- All Student Group/Student Organization/Class Council fall under the jurisdiction of the Student Government Association (SGA).
 - Operations & Leadership Development (CU LEAD):
 - SGA Leadership Director
 - SGA Leadership Council & Student Group/Student Organization/Class Council Representatives.
 - Financial:
 - SGA Treasurer.
 - Philanthropy (Fundraising):
 - SGA Philanthropy Director.
 - Event Assistance & Management:
 - SGA Events Director.
 - Campus Communication & Campus Marketing:
 - SGA Communications Director.

GROUP EXPECTATIONS:

- **MISSION:**

Cedarville University Mission

Cedarville University is a Christ-centered learning community equipping students for lifelong leadership and service through an education marked by excellence and grounded in biblical truth.

Student Life Programs Mission

To develop lifelong leaders who influence and love others and pursue excellence in all areas of life by providing exceptional programs, services and opportunities that are distinctively Christ centered.

Our Commitment:

- Develop students into lifelong leaders.

- Develop the members of your team into lifelong leaders.
- The staff of the Student Life Programs is committed to developing you as a lifelong leader.

Our Expectations:

- Influence Others
- Love Others
- Pursue Excellence in all areas of life

Our Responsibilities:

- Exceptional Programs
- Exceptional Services
- Exceptional Opportunities

Our Goal:

- Distinctively Christ-centered.
- Gospel centered

• **COMMON PURPOSE:**

Open to Change & Growth
Wrestle with Ideas & Concepts
Never Compromise the Important
Involve Others
Total Commitment

O - OPEN TO CHANGE & GROWTH

- Mentorship
 - II Timothy 2:2 – Get Mentored – Be a Mentor
 - “proverbs 27:17

- Discipleship
- Matthew 10:37-39

W – WRESTLE WITH IDEAS & CONCEPTS

- Be excellent. Be a student. Never stop learning.
 - II Timothy 2:15
 - “Forgive me for being so ordinary while claiming to know a so extraordinary God.” Jim Elliot
- What does the Bible say about what I am about to do?

N – NEVER COMPROMISE THE IMPORTANT

- What is the most important thing(s) in life?
 - Matthew 6:31-34
 - ““He is no fool who gives what he cannot keep to gain that which he cannot lose.” Jim Elliot, October 18, 1949.

I – INVOLVE OTHERS

- Know and accept who God created you to be.
 - Psalms 139
 - We are all a part of a team (God’s team)
 - I Corinthians 12
- **CORE VALUES & CEDARVILLE COVENANT:**

CEDARVILLE COVENANT

At Cedarville, we are a community of believers accountable to one another, called to reflect the character of Jesus Christ and to be obedient to His Word. We will be faithful in our support of the local church and in

our practice of spiritual disciplines. We will practice biblical principles of encouragement, exhortation, and reconciliation. We commit ourselves to integrity, kindness, purity, and self-control and to continual growth in scholarship, leadership, and service.

Therefore, as members of the Cedarville community, we regularly affirm our commitment to the Cedarville Covenant with this pledge: We will love God and others, live with integrity, and pursue excellence in all we do.

LOVE FOR GOD

The Cedarville Covenant begins with a promise to help one another become more like Christ. At Cedarville, we help students develop disciplines that support spiritual growth. Things like participation in meaningful worship experiences, life-changing ministry opportunities, and healthy forms of spiritual accountability help students grow spiritually. Jesus taught that the most important measures of spirituality are loving God and loving people. We demonstrate our commitment to being a Christ-centered community by taking this change seriously and living by the power of the Gospel every day.

Corporate worship through experiences like church, and chapel, and more private practices like personal Bible study and a healthy respect for the importance of the Sabbath, are among the things that Cedarville encourages that help students express their love for God. These disciplines also shape our character, making us more like Jesus Christ.

- Scripture References:
 - John 21:15-22
 - II Corinthians 5:14
 - Ephesians 3:17-19
- Comments:
 - “Our response to God’s grace towards us should be a deep love for God, and this love is the first qualification for leadership.” J. Wood

- Be more concerned with being a lover of Jesus Christ than being a leader of others. R. Turner

LOVE FOR OTHERS

God uses Christian community to encourage and shape our walk with Christ. One of the most valuable parts of your experience at Cedarville will be the lifelong friendships that start and grow while you are here. Members of the Cedarville community are encouraged to be people of refuge, ready to listen and quick to offer encouragement. As members of this community, we commit to love each other and to serve one another with humility & personal sacrifice. Sometimes this involves shared times of celebration. Other times it requires the courage to lovingly confront, rebuke, or correct another member of the community. +

- Scripture References:
 - John 21:15-22
- Comments:
 - Loving others demonstrates our Love for God.
 - “Loving others authenticates the message of God.” M. Irving

INTEGRITY IN CONDUCT

The biblical definition of integrity involves having strong character and adhering to high moral principles. The book of Proverbs portrays integrity as an essential characteristic of an upright life. A person who walks with integrity is a person who habitually does the right thing. When Cedarville students pledge to live with integrity, it is a promise to be truthful and honest and to live up to the highest values of our community.

We emphasize the importance of honesty and truthfulness in all aspects of life at Cedarville. Integrity in conduct includes honoring the commitments we have made, being people of our word, submitting to the authorities in our lives, and obeying the laws of the land. We expect

students to live with integrity and to honor their commitment to abide by the rules and guidelines of this community.

- Scripture References:
 - Proverbs 10:9
 - Psalms 41:11-12
 - I Peter 3:16
- Comments:
 - Integrity works! L. Reno
 - It takes a lifetime to develop your integrity but only a moment to destroy it.

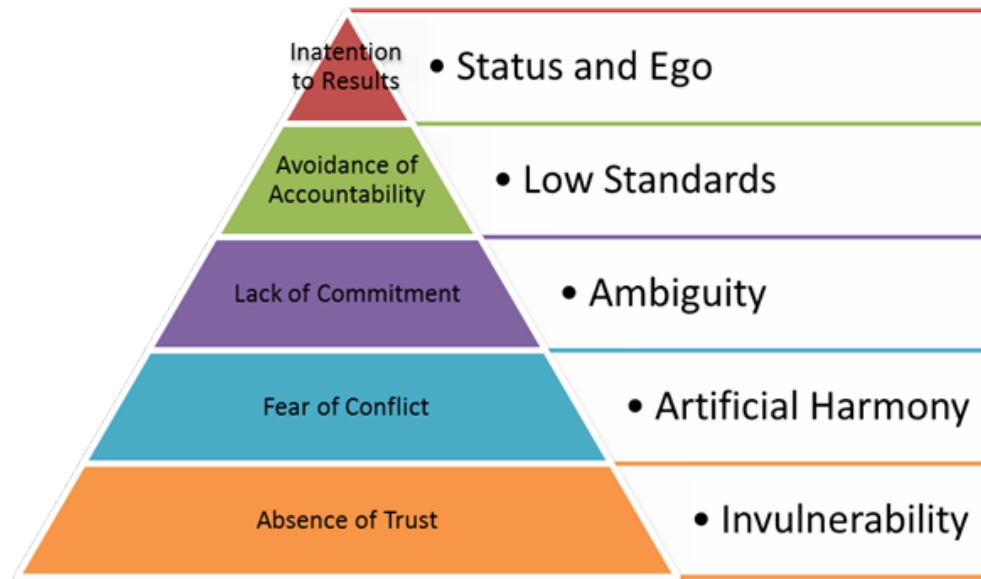
EXCELLENCE IN EFFORT

One of the words used to describe life at Cedarville is the word rigorous. Our academic programs are challenging, and you will find many people here who are dedicated to helping you do your very best. We encourage students to make academics one of their very highest priorities.

After you have planned time into your schedule for academic study, there are many ways for you to get involved and have a rich college experience. Cedarville students recognize that excellence in effort is just as important to the aspects of college life that occur outside the classroom. We want our students to do their best as ministry leaders, in community service, or in the roles they play in student organizations.

- Scripture References:
 - I Corinthians 15:58
 - Matthew 5:16
 - I Corinthians 11:1
- Comments:
 - Excellence in effort is hard work and it takes moral courage.
 - Excellence must be a default action.

- TEAM APPROACH



- Keys to developing a TEAM
 - Attention to every detail.
 - Believe the best in others.
 - Constant and effective communication.
- LEADERSHIP (CU LEAD):
 - Leadership Definition:
 - Leadership is the stewardship of one's God-given gifts, abilities, and opportunities and seeking to influence and serve others.
 - Leadership Key Words:
 - Stewardship
 - Scripture References:
 - Genesis 1:1
 - James 1:17
 - Comments:
 - Everything was created by and for God.
 - We are stewards of our God-given gifts, abilities, and opportunities.

- Biblical stewardship is built upon the foundation that everything comes from God.
- Influence
 - Scripture References:
 - I Corinthians 11:1
 - Matthew 5:16
 - Comments:
 - We are influenced by someone.
 - We all influence others.
 - Leadership is influence.
 - Biblical influence is built upon the foundation that God has influence over everything and we are called to imitate Christ.
- Service
 - Scripture References:
 - John 13:3-15
 - Comments:
 - We are called to be servants of others.
 - Biblical service is built upon the sacrifice of Jesus Christ.

EVENTS & EVENT PLANNING

1. Events must be approved by Student Life Programs via. the Student Involvement software. (recommend 1 month prior to event)
2. Student Group/Student Organization/Class Council must reserve facility space via. the Event Service Request on the Cedarville University web page. (recommend 3 weeks prior to event)
3. Student Group/Student Organization/Class Council submit a Maintenance Service Request on the Cedarville University web page for tables, chairs, and general room set up. (recommend 2 weeks prior to event)
4. Student Group/Student Organization/Class Council submit a AV Service Request on the Cedarville University web page. (recommend 1 week prior to event)
5. Ensure that the facility is left better than how it was found.



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COMMUNICATIONS & MARKETING:

Student Organizations

Advisor Operations

- Announcement Loop (Chapel & SSC)
 - Submit an Announcement Slide request on the Cedarville University web page.
- E-mail Announcement to Student Body. (Twice per week)
 - Submit a Student Org Promotion Form on the Cedarville University web page.
- Posters
 - All posters must be approved by the Information Center Staff in the SSC.
- Table Tents in Dinning Hall
 - All table tents must be approved by the staff of Student Life Programs.
- SGA Chapel Announcement.
 - Submit a Student Org Promotion Form on the Cedarville University web page.
- Videos in SGA Chapel.
 - Please contact the SGA Chaplain.

PHILANTHROPY (Fundraising):

- Student Group/Student Organization/Class Council must request approval from the SGA Philanthropy Director prior to any fundraising activity.
- Student Group/Student Organization/Class Council can reserve tables for fundraising through the SGA Philanthropy Director.

INCENTIVE FUNDS:

- Student Organization/Class Council should contact the SGA Leadership Director for Incentive Funds.
- Student Organization/Class Council are able to request Incentive Funds through SGA prior to their event.

STUDENT INVOLVEMENT SOFTWARE:

- Student Group/Student Organization/Class Council will be assigned a representative to assist with the management of the software. (SGA Leadership Council)
- Please contact the Assistant Director of Student Life Programs for any questions regarding the software.



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STUDENT ORGANIZATIONS

CONTACT INFORMATION

Student Organizations

Advisor Operations

- Student Life Programs Office
 - (937)766-7955
 - slp@cedarville.edu
- Student Government Association
 - (937)766-8677
 - sga@cedarville.edu
- SSC Information Center
 - (937)766-4491
- Campus Safety
 - (937)239-6491
- Event Services (Room Reservations & Facility)
 - (937)766-4444
- AV Services
 - (937)766-4156
 - avserv@cedarville.edu
- Physical Plan (Maintenance Work Request)
 - (937)766-2780



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Advisor Operations