## Appendix L-I

**Field Instructor’s Final Evaluation of Student in Junior Field Experience**

Cedarville University Social Work Program

Student: Click here to enter text.

Agency: Click here to enter text.

Period Evaluation Covers: Click here to enter a date. to Click here to enter a date.

USE OF THIS FORM

This is the evaluation form to use at the end of the junior student's field experience. It is important that evaluation of the student be a shared process and that you and the student discuss variations and similarities in your assessments.

RATING SCALE

In an ongoing effort to assess the quality of the social work program at Cedarville University, we are asking you to complete the following evaluation. Listed below are several questions regarding how academically prepared the student was to work in this agency. The response items range from 1 to 5 (1 reflecting you strongly disagree and 5 reflecting you strongly agree). Please circle the response that reflects your opinion.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Strongly Disagree** |  | **Agree** |  | **Strongly Agree** |
| Knowledge of Agency1. Demonstrates comprehension of agency history, philosophy, and funding
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|   |  |  |  |  |
| 1. Demonstrates knowledge of agency programs
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|  |  |  |  |  |
| 1. Demonstrates understanding of client population served
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| 1. Demonstrates knowledge of organizational structure
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|  |  |  |  |  |
| 1. Actively utilizes policies and procedures
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|  |  |  |  |  |
| 1. Represents agency in a professional manner
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| Professional Social Work Roles1. Shows awareness of social work values and ethics
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| 1. Maintains client confidentiality
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| 1. Demonstrates accountability to client systems (by keeping appointments, following through on plans)
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| 1. Identifies self as a social work professional
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| 1. Handles work load, organizes time well, works efficiently
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| 1. Works effectively with other staff of the agency, both individually and as a team member
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| 1. Demonstrates ability to apply critical thinking skills within context of professional social work practice
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| Personal and Professional Issues1. Demonstrates understanding of the differences between personal and professional tasks
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| 1. Recognizes personal changes he/she needs to make in order to work effectively as a social worker
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|  |  |  |  |  |
| 1. Demonstrates self-awareness in relation to human diversity (cultural differences, disadvantaged groups, women’s issues)
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|  |  |  |  |  |
| 1. Demonstrates understanding of how his/her own values help or interfere with social work practice
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|  |  |  |  |  |
| 1. Demonstrates understanding of oppression and discrimination as it relates to client systems
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| 1. Demonstrates an understanding, sensitivity, and commitment to issues related to poverty
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|  |  |  |  |  |
| 1. Applies knowledge of bio-psycho-social-spiritual variables to client situations at a beginning level
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| Communication and Interviewing Skills1. Expresses self clearly in verbal communication
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| 1. Demonstrates ability to establish warm, helping relationships
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| 1. Demonstrates acceptance of self and others
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| 1. Expresses differing points of view without depreciating others
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| 1. Expresses self clearly in written communication
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| 1. Shows congruence in verbal and non-verbal messages given
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| 1. Demonstrates ability to listen with empathetic understanding
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| Use of Supervision1. Seeks feedback and critique regarding own work
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| 1. Shows ability to use feedback for constructive growth and change
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| 1. Is on time for appointments
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|  |  |  |  |  |
| 1. Shows responsibility for work coverage
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|  |  |  |  |  |
| 1. Completes assignments on time
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| Integration and Application of Academic Knowledge and Theory to Actual Social Work Situations1. Shows ability to apply basic concepts and principles to client situations
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|  |  |  |  |  |
| 1. Discusses classroom knowledge and theory in relation to client situations
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|  |  |  |  |  |
| 1. Contributes to the learning of others
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|  |  |  |  |  |

STUDENT'S RESPONSIBILITIES

Number and types of assignments the student has been given. Please write a brief description of each assignment—working with individual cases, working with groups, special projects.

Click here to enter text.

EVALUATION OF LEARNING GOALS (Please refer to Learning Contract)

1. Those completed: Click here to enter text.

2. Those not completed: (Please explain) Click here to enter text.

ADDITIONAL COMMENTS AND SUGGESTIONS OF FIELD INSTRUCTOR REGARDING STUDENT (student's strengths, areas of growth) Click here to enter text.

SIGNATURES

Field instructor: Click here to enter text. Date: Click here to enter a date.

Professor: Click here to enter text. Date: Click here to enter a date.

Student: Click here to enter text. Date: Click here to enter a date.

Please total the circled numbers on the rating scale above: Click here to enter text.

Now circle the grade that corresponds with that total number.









This is meant to be used as a guide in determining the student’s grade. If you feel that the number does not accurately reflect the student’s deserved grade, please fill in a suggested grade below.

Suggested Grade: Choose an item.