


Cedarville University Letterhead Guidelines

Please use the following guidelines when preparing University correspondence. Visit www.cedarville.edu/brandresources to download preformatted templates and font installation instructions.

Font Name – Minion Pro **Font Style** – Medium **Font Size** – 10 pt **Leading** – 13 pt **Paragraph Break** – 13 pt space **Alignment** – Left **Type Color** – Black
Signature Color – Black or Blue **Hyphenation** – None **Top Margin** – 2.25" **Left Margin** – 1" **Right Margin** – 1" **Bottom Margin** – 1"



CEDARVILLE
UNIVERSITY™

Inspiring Greatness

251 N. Main St.
Cedarville, OH 45314
937-766-2211
www.cedarville.edu

Date 8, 20xx

Recipient's Name
123 Address
City, ST 12345

Dear Friend,

Ostrud magna feugait velent iriure feum do odolorer susto dip ese te esectem zrrilis at lummy nis nostrud dio consed diam, qui bla faciduis amet veliqua mcorem zzriuscin eu facipis modolent autat accum nulpit ipismod magna adipit vel inim vulpute mincilisci tin henis essisim quat duiscin ex ese consequat voloreriure doloreet, sed dolore magniam vulla amet luptat praessit alis adit ing eugiam in hent enisl dolobor tinibh et, consed ming ex erit do commy nim dolorem num zrrit irit, consed eugiatis enis aci bla augiamcon ea feugiat ipis aut auguerit lorperat aciliqu isisim irit lamet, verci tat lamcon eugait ad ea feu feugue minim nulla feum del inis nonse tat.

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Sincerely,

First Last
Title

