



FINAL INTERNSHIP WORK PERFORMANCE EVALUATION

Intern:

Organization:

Internship Coordinator:

Supervisor:

Date Sent:

Please return by:

1. Indicate how satisfied you are with the Student Intern's performance in the following areas:

	Excellent	Very Good	Average	Below Average	Poor	
• Possesses necessary writing and speaking skills	5	4	3	2	1	N/A
• Shows ability to work independently	5	4	3	2	1	N/A
• Does assignments thoroughly	5	4	3	2	1	N/A
• Exhibits a sense of responsibility	5	4	3	2	1	N/A
• Able to accept and use constructive feedback	5	4	3	2	1	N/A
• Shows creativity & originality on assignments	5	4	3	2	1	N/A
• Functions at a high level of productivity	5	4	3	2	1	N/A
• Exhibits a professional attitude	5	4	3	2	1	N/A
• Adapts to changing circumstances	5	4	3	2	1	N/A
• Displays a spirit of cooperation	5	4	3	2	1	N/A
• Is punctual and dependable	5	4	3	2	1	N/A
• Presents an appropriate personal appearance	5	4	3	2	1	N/A
• Exhibits an overall sense of maturity	5	4	3	2	1	N/A
• Overall assessment of Student Intern	5	4	3	2	1	N/A

2. Please comment on the Student Intern's strengths and/or areas needing improvement.

3. Please add any additional comments regarding the Student Intern's performance.

Site Supervisor Signature

Date

Intern Signature (after review)

Date