Cedarville University Vehicle Regulations

I  **Title**
The title of this document is *The Cedarville University Vehicle Regulations* (CUVR)

II  **Revision History**
Baseline document was developed in Aug, 2004
14th revision June, 2015
15th revision June, 2016
16th revision April, 2017

III  **Scope**
The Cedarville University Department of Campus Safety & Security is the authorized administrator of the vehicle regulations established herein. This guideline has been established for both officers in the department as well as those utilizing the parking and traffic facilities of Cedarville University and its properties.

IV  **Summary**
The Cedarville University Vehicle Regulations provide the basis for all traffic and parking on Cedarville University properties. It does not, and cannot cover every incident which may arise, but rather it establishes the baseline for regulation and enforcement.

V  **Purpose**
The purpose of the CUVR is to provide all vehicle operators on CU properties with the governing rules and regulations, designed to provide the utmost in safety and convenience for them, whether they are members of the Cedarville University family or not.
Preface:

Cedarville University (CU) has the right and ability to control traffic and parking on its campus and controlled properties, as granted by the Ohio Revised Code (ORC). The Cedarville University Department of Campus Safety & Security has been authorized to administer and enforce the Cedarville University Vehicle Regulations (CUVR) which governs all parking and traffic on Cedarville University campus and controlled properties.

The Cedarville University Vehicle Regulations (herein referred to as CUVR) apply to all vehicles operated on the Cedarville University (CU) campus as well as properties under its control for educational, residential or support purposes.

Any use of any vehicle as stipulated by the Ohio Revised Code (ORC), motorized or not (which includes, but is not limited to electric or gas powered scooters, bicycles, rollerblades or skates) on any university property is a privilege granted by the university and is not the right of any employee, student or visitor. It is the requirement of the university that all employees, students and visitors comply with these vehicle regulations for the sake of the safety and consideration of others. Failure to comply with the CUVR may result in the limitation or revocation of this privilege at the discretion of the university.

The following parking and driving regulations have been adopted by the university to facilitate both vehicular and pedestrian movement, maximize parking and enhance safety. All parking and driving regulations are strictly enforced.

The Cedarville University Vehicle Regulations (CVUR) are subject to revision or change without prior notice.
CUVR 100: STATEMENT OF GENERAL POLICIES
Sections 100 – 110

100: VEHICLE REGISTRATION
A Cedarville University parking permit is required for every vehicle, whether used by student, faculty or staff, parking on or using Cedarville University property; regardless of the residency status of the student or the status of the employee (full or part-time or contract). University-owned fleet vehicles are exempt.

Vehicle registration is only available on-line at www.cedarville.edu/campussafety Faculty and staff will receive a parking permit, via mail, after completing and submitting the vehicle registration request. Merely submitting the request DOES NOT constitute registration.
Students MUST appear at the Campus Safety office and obtain an actual permit and affix that permit to their vehicle.

Cedarville University maintains sufficient parking for students, faculty and staff however vehicle registration does not guarantee a parking space. Vehicle registration and the resulting parking permit grant the user/owner the privilege of operating and parking a vehicle on the Cedarville campus and its controlled properties.

All vehicles must be registered within 24 hours or 1 business day of being brought to campus or university property.

100A: REGISTRATION FEES
All full-time students; whether freshman, resident or commuter, are required to pay a registration fee when they register their vehicle. Fees will be charged to the student’s account. (See also CUVR 700).

Fees are charged by the year as follows:

- Resident Students: $100
- Commuter Students: $100
- Freshman Students: $100
- Graduate Students: $100
- College Now Students? $20

100B: Refunds for vehicle registration.
Students who complete their study, withdraw or are involved in an “off-campus” experience (i.e. study abroad or an out-of-town internship) for the second semester must notify Campus Safety, turn in their permit and they will be refunded 50% of the registration fee. This will be credited to their student account.

WARNING: There is a $25 fee for the replacement of a “lost” or “stolen” permit.
100C: LIMITATIONS ON REGISTRATION
☞ No resident student, whether freshman or upper-classman may have more than one car on campus at any given time. If a student of this status needs to replace a vehicle, they may “swap” vehicles. The student must “register” the second vehicle and obtain a new permit. (There is no charge for the additional registration).
☞ Only one (1) student may register a vehicle at any given time. (Two students, such as siblings, cannot both register the same vehicle under each person’s name/ID).
☞ Vehicles cannot display two different types of permits at the same time (i.e. a resident permit & a commuter permit or a freshman permit & a resident permit).
☞ Dependents of faculty or staff may operate their parents’ registered vehicle(s), but the dependent must register the vehicle under their name as a student (Refer to CUVR 300C for clarification) and display a student permit while operating the vehicle.

100D: VEHICLES ON CAMPUS OR PROPERTY
All vehicles parked on Cedarville University campus and/or controlled properties must display a current and valid parking permit. Vehicles in violation of this (see CUVR 300) are subject to citation, immobilization and/or towing at the owner’s expense. Visitors should obtain a visitor’s parking permit at the main office of Campus Safety & Security at no charge in order to avoid citations.

100E: TRANSFER OF PERMITS
Students cannot take a permit off of one vehicle and place it on another. This constitutes fraudulent use and may be cited under CUVR 402.

101: LIABILITY
Cedarville University accepts no legal responsibility nor assumes any liability for the safety/security of vehicles on its campus or controlled properties due to theft, loss of property, vandalism, accident or other damage while the vehicle is on said campus or properties. Campus Safety & Security strongly recommends and encourages the removal of all items of value from the vehicle in order to prevent theft and/or loss of property.

101A: OPERATING AGREEMENT
Anyone operating and/or parking a vehicle on Cedarville University campus or controlled properties agrees to:
☞ Read and abide by Cedarville University Vehicle Regulations (CUVR).
☞ Possess a current and valid driver’s license from their respective state.
☞ Maintain current license, registration and applicable insurance for the registered vehicle as mandated by the state of permanent residence.
☞ Take responsibility for and pay all fines and fees resulting from the use of their vehicle, regardless of who was operating the vehicle at the time of any infraction.
☞ Protect and hold harmless the university, its students, officers and employees from all claims of injury or damages by reason of the operation of this or any other vehicle on the university campus or controlled properties.

101B: 72 HOUR RULE (OWNER RESPONSIBILITY)
All owners/operators of vehicles registered on Cedarville University campus are responsible to check their vehicles on a regular basis, for reasons of safety and security as well as the possibility of the need for maintenance or possible parking violations. Campus Safety & Security recommends and encourages checking vehicles at least once during a 72 hour time period.
102: OHIO REVISED CODE
All provisions of the Ohio Revised Code (ORC) as it applies to the operation of vehicles are applicable on the campus of Cedarville University and its controlled properties. This may include bicycles and skateboards as defined in ORC 4501.01. Under this provision, violations of the ORC not listed herein may be cited except as the regulation may be modified by the CUVR. Tickets may be issued by Campus Safety & Security officers for ORC violations* and may be cited as CUVR 102 with an accompanying explanation of the violation. Cedarville Police Department may cite for violations of the ORC, whether the offense occurs on or off the campus or controlled properties.

*See CUVR 600 for enforceable ORC codes.

103: EXEMPT VEHICLES
Campus Safety & Security, emergency services and physical plant service vehicles are exempt from time and lane or space restrictions (other than Handicap spaces), and subject to safety precautions with limited time restrictions while in the performance of their duties.
In incidents of medical, police and/or fire emergencies, if no other spaces are readily available, the use of available handicap spaces by emergency vehicles is permitted.

104: PARKING SPACES
All vehicles must be parked within a painted, marked parking space unless specifically directed to do otherwise by a Campus Safety Officer or a local Police Officer. Vehicles parked outside of a space, or occupying multiple spaces, including the obstruction of any additional space, will be cited in violation of CUVR 505.

105: MOTORCYCLES
All motorcycles MUST be registered with Campus Safety & Security. The fee for motorcycles is the same as a car (Refer to CUVR 100A for registration fees). Motorcycles may park in the “hashed-out” areas at the end of a parking row or in any space specifically designated for motorcycle parking.
Motorcycles may NOT park in the “hashed-out” areas directly adjacent to or associated with a handicap parking space. Motorcycles may NOT park in or directly adjacent to any residence, sidewalk, entry or stairwell. (Refer to CUVR 505C).

106: TRAFFIC & PARKING SIGNS
Traffic and parking signs are posted in order to communicate specific regulations that apply to specific areas or spaces. There is an implicit expectation that motorists will in fact read and follow these signs as they apply to any given area or space. This may include but may not be limited to posted signs or signs painted directly on the pavement. “Failure to see” or “failure to read” posted signs is no longer a basis for an appeal of an issued citation.

107: EXCEPTIONS NOTIFICATION
Any individual who needs an exception to any regulation in the CUVR must do so, either in person or in writing via e-mail, or by phone. Such contact is to be done PRIOR to the need for said exception. Students with situations that involve long-term or repeated exceptions should contact Campus Safety & Security for a specialized permit. Exceptions that are class, project or work related must have their advisor, professor or supervisor contact Campus Safety & Security with the necessary information (Refer to CUVR 403B).
108: FRESHMAN VEHICLE POLICY
REMOVED August, 2017.

109: WARNINGS, TICKETS AND LOSS OF PRIVILEGE
The Department of Campus Safety & Security is not required to notify or warn individuals regarding vehicle regulation violations. The department has adopted the policy of issuing warnings as they relate to “Campus Parking & Traffic Regulations. Regulations that are based on federal, state or local laws may have tickets issued without warning or notice. The Department tries to notify those in danger of loss of privilege but is under no obligation to do so. It is the responsibility of the faculty, staff and student to obtain, read and abide by the CUVR (Refer to CUVR 101A).

110: IMMOBILIZATION and TOWING
Cedarville University does not regularly immobilize vehicles. (Refer to CUVR 805A) for clarification on immobilization.)
Cedarville University retains the right to tow vehicles from its campus or controlled properties in accordance with both the CUVR and ORC. Any vehicle parked in violation of the CUVR, that presents a threat or hazard, or is in violation of the ORC may be towed, at the owner’s expense from Cedarville University campus or property. Cedarville University is not liable or responsible for any towing charges or any damages that may result from a vehicle being towed from its campus or controlled properties. All charges for towing, impound and any claims for any resultant damages incurred are the responsibility of the vehicle owner and must be dealt with through the towing company and their personal insurance carrier. (Refer to CUVR 805B).
CUVR 200: DEFINITIONS
Sections 200-237

The words and/or phrases contained in this section are defined by the meaning(s) listed as used in the Cedarville University Vehicle Regulations, unless the context of the word or phrase clearly denotes a different meaning.

200: 24/7 (At all times)
This refers to parking spaces or specifically designated areas that are restricted 24 hours a day, 7 days a week.

201: Appeal
An appeal is a written plea to have a citation overturned. The act of submitting an appeal does not guarantee that the ticket will be overturned.

202: Bicycle
A bicycle is any two- or three-wheeled device propelled by human power upon which a person may sit. This definition includes those vehicles as noted by the Ohio Revised Code that may be considered a bicycle and such items are considered to be vehicles and subject to the CUVR.

203: Boot
The “boot” is a wheel locking device, also referred to as a “wheel-lock” used to immobilize a vehicle, rendering it inoperable. This may be referred to as “immobilized”.

204: Campus
Campus as used in the CUVR is the main portion of property owned and operated by Cedarville University.

205: Campus Parking Enforcement
Campus parking enforcement refers to those rules/regulations that are specific or unique to the Cedarville University campus. Some of these may have basis in ORC regulations, but would not necessarily be enforced by local law enforcement.

206: Campus Moving Violation Enforcement
Campus moving violation enforcement refers to those rules/regulations that are specific or unique to the Cedarville University campus. Some of these may have basis in ORC regulations, but would not necessarily be enforced by local law enforcement.

207: Class (classification)
The assigned class within the student body as determined by hours of credit earned, not years of time or residency.

208: Commuter
A commuter is any student who, while enrolled at Cedarville University, lives in a residence that may not be owned or operated by the university nor is located on university campus or property.

209: Department
The Department of Campus Safety & Security for Cedarville University, a division of which is the parking and traffic division.

210: Egress
Any structural point of a building or facility designed specifically for entering or exiting the building or facility.
211: Faculty
A faculty member is any member who is recognized by the academic division as a member of the faculty, regardless of classification (adjunct, part-time, full-time, emeritus), and whose primary responsibility it to teach.

212: Freshman
A freshman is any student, full or part-time, who has accumulated LESS than 31 earned credit hours. A freshman is NOT defined by the number of years at Cedarville University. This may include transfer students.

213: General Parking Enforcement
General parking enforcement refers to those rules/regulations that are established and governed by the Ohio Motor Vehicle Code, such as fire lanes or handicap parking.

214: General Moving Violation Enforcement
General moving violation enforcement refers to those rules/regulations that are established and governed by the Ohio Motor Vehicle Code, such as speed limits and STOP signs.

215: Graduate Student
A graduate student is any student who is taking classes beyond the basic bachelor’s program; including those who may have walked as a bachelor degree student but who must still complete course work. Students residing in on-campus resident facilities are NOT considered graduate students.

216: Impound
To impound is to have a vehicle towed by a 3rd party contractor, removing it from campus and placing it in storage until such time as the registration and/or regulation requirements have been met.

217: Loading Dock
A loading dock is any signed or designated area reserved for the loading and unloading of commercial or approved service/delivery vehicles at all times. A loading dock may or may not be elevated.

218: Loading Zone
A loading zone is a signed area or drive generally used for the loading and unloading of persons or goods. It may be a fire lane, and in such cases is restricted to 15 minutes for loading/unloading.

219: Motor Vehicle
A motor vehicle is any vehicle that is self-propelled and which may be used in accordance with Ohio Revised Code standards for operation on public roads or highways.

220: Motorcycle
A motorcycle is any self-propelled two-or three-wheeled vehicle upon which a person or persons may be transported and which may be used in accordance with the Ohio Revised Code standards for operation on public roads or highways.

221: Moving violation
Any infraction of regulations that is committed while the vehicle is in motion including but not limited to speeding, failure to stop, failure to yield or driving the wrong way on a one-way street.

222: Non-Roadway
A non-roadway is any area not specified for motor vehicle use and includes but may not be limited to sidewalks, pedestrian walkways, walking tracks, sports fields, lawns, landscaped areas or other “green areas”.
223:  **Overnight**
The term “overnight” refers to that period of time beginning at curfew each night and extending until 6:00 am. A vehicle parked in a lot at any time during this period may be cited as “parked overnight without authorization”.

224:  **Park**
The term park refers to any vehicle that is stopped, regardless of location, attended or unattended by any person authorized to or capable of moving the vehicle immediately upon the request of a law enforcement or traffic officer.

225:  **Parking lot**
A parking lot is any area specifically designated for the parking of motor vehicles, whether grass, gravel or blacktop; whether marked or unmarked.

226:  **Parking violation**
Any infraction of regulations that is committed in relation to the vehicle being parked. This can include, but is not limited to parking in the wrong lot, being improperly parked, parking in a reserved or restricted lot/space.

227:  **Permit**
A permit is the pass or sticker distributed to either faculty, staff, students or visitors that indicates the vehicle has been registered with the department of Campus Safety & Security and is legally parked on the campus or controlled property.  (Refer to CUVR 100 for registration requirements).

228:  **Premier Parking**
REMOVED August, 2016.

229:  **Resident**
A resident is any student who, while enrolled at Cedarville University and regardless of classification, lives in a resident facility owned, operated and/or located on campus or on university owned/controlled property, other than married student housing (Cedar Park apt. – Kirkmont Ct.)

230:  **Retiree**
A retiree is any individual who has retired from service at Cedarville University. Such individuals are NOT required to register their vehicle and will not be issued a permit. Retirees are considered guests of the university.

231:  **Staff**
A staff member is any person whose primary purpose and main function is to be employed by the university in some aspect on the staff. Students who work on campus are not considered to be staff members.

232:  **Student**
A student is any individual whose primary purpose is to be registered as and involved in activity that results in the receipt of credit, notation or hours earned on their academic transcript. This applies to any such person regardless of the primary location of said activity, the frequency or the amount of time spent on the campus. This applies to both undergraduate and graduate work, including the classification of “bachelor’s graduate”.

233:  **Ticket**
A ticket is that notice given to a motorist when found in violation of the CUVR. This may also be referred to as a citation.
234: Time Limited
A time-limited space is any space designated by signs to have a specified time limit.

235: Tow
Towing is any event in which a vehicle is removed from its location and either relocated to another lot on campus or impounded.

236: Traffic Control Device
Any device including but not limited to personnel, barricades, signs, traffic cones/pylons/barrels or pavement markings that are deployed in an effort to control, direct or restrict traffic movement or parking; whether permanent or temporary.

237: Visitor
A visitor is any person other than current faculty, staff or student of Cedarville University.
CUVR 300: REGISTRATION POLICY AND REQUIREMENTS
Sections 300 – 304

300: PARKING PERMITS
All students, faculty and staff must register any vehicle they intend to operate and/or park on Cedarville University campus or controlled properties. This applies to all vehicles, regardless of the length of time the vehicle will be on the campus or property. The vehicle MUST display a current and valid permit. All CU parking permits are the property of Cedarville University Campus Safety & Security. Each permit is issued to a specific vehicle and cannot be moved, given, sold or transferred to any other vehicle (even if owned by the same person) or person. Any attempt to transfer an assigned permit to another vehicle or person is a violation and will be cited accordingly (Refer to CUVR 400). Any attempt to obtain a CU parking permit under false or fraudulent pretenses is a violation and will be cited accordingly (Refer to CUVR 402).

300A: PERMIT LIMITATIONS
No student, graduate student or intern will be issued a faculty-staff permit under any circumstances. All student permits are valid from date of issue until the following August 10.

300B: FACULTY/STAFF PERMITS
Faculty/staff permits are valid in three-year cycles. The cycle is pre-set and all permits have the same expiration date. Faculty-staff permits that are issued during the cycle will expire on the pre-set expiration date. The current cycle of permits expires on 8/15/2018.

300C: FACULTY/STAFF DEPENDENTS
Students who are dependents of faculty or staff members must register the vehicle they operate under their name and obtain the applicable student permit. Students who register a vehicle in this manner are required to operate the vehicle in accordance with all STUDENT REGULATIONS. The presence of a faculty/staff permit DOES NOT provide permission, either expressed or implied, to use faculty/staff parking or to operate the vehicle in accordance with faculty/staff regulations. Citations will be issued to students for those violations observed while a student is operating a vehicle registered in this manner. Faculty or staff who use a vehicle registered in such a manner (bearing a student permit) are required to notify Campus Safety & Security of this. Failure to notify Campus Safety may result in the issuance of tickets to the student’s vehicle.

300D: FACULTY/STAFF SPOUSES
Any spouse of a faculty or staff member, whose primary purpose is to enroll as a student and gain academic credit through taking classes, and who carry a minimum of 11 credit hours per semester, and who operate a vehicle which already displays a faculty/staff permit, must register the vehicle under their name as a student vehicle. Such students must operate the vehicle in accordance with all rules and regulations that govern STUDENT OPERATION of a vehicle on the university campus. The presence of a faculty/staff permit DOES NOT provide permission, either expressed or implied, to use faculty/staff parking or to operate the vehicle in accordance with faculty/staff regulations. Citations will be issued to those individuals for those violations observed while operating a vehicle registered in this manner.

300E: PERMIT REPLACEMENT FEES
There is a $25 fee for replacing “lost” or “stolen” parking permits.
301: PERMIT DISPLAY
All Cedarville University parking permits MUST be displayed as required below, with the permit number and validation dates clearly visible and unobstructed.
Only the current year permit is to be displayed. Operators who remove their permit in an attempt to avoid a ticket will be cited for “Failure to Display” under CUVR 400.

301A: STUDENT PERMITS
Students will be issued 1 permit. The permit must be displayed on the front windshield on the driver’s side in the lower corner.

Permits are issued based on student status. Students will be issued:
- A RESIDENT permit (BLUE) (Refer to CUVR 229)
- A COMMUTER permit (GOLD) (Refer to CUVR 208)
- A FRESHMAN permit (ORANGE) (Refer to CUVR 212)
- A GRADUATE permit (will be issued a COMMUTER/GOLD permit) (Refer to CUVR 215).

Motorcycle permits are issued a different permit which shall be placed on the right front fork of the motorcycle.

WARNING: There is a $25 fee for the replacement of a “lost” or “stolen” permit.

301B: FACULTY/STAFF PERMITS
Faculty and staff may be issued one permit per vehicle, up to three vehicles.

302: TEMPORARY PERMITS
Temporary permits are available for faculty, staff and students and are available in two types.

302A: TEMPORARY PARKING PERMITS
Temporary parking permits are available for those who need to use a rental car or other vehicle on a temporary basis. Temporary permits are requested on-line in the same manner as a permanent permit. Note the following restrictions to temporary permits:
- Temporary permits are valid for UP TO 21 days.
- ONLY 1 temporary permit will be issued to an individual per semester.
- Temporary permits cost $20.00 and will be charged to the student’s account.
- Temporary permits MUST be visibly displayed.
- Temporary permits which have expired may result in a citation (Refer to CUVR 404).
302B: TEMPORARY HANDICAP PERMITS
Temporary handicap permits are available for those who are injured and require parking in accordance with ADA guidelines. Individuals must appear in the main Campus Safety office in order to obtain a temporary handicap permit. Note the following restrictions to temporary handicap passes.

- Temporary handicap passes MUST be obtained PRIOR to using the space(s).
- Temporary handicap passes are restricted and the pass will indicate which type of parking is available to the vehicle bearing the permit.
  - Temporary H/C permits are valid in commuter spaces only
  - Temporary H/C permits are valid in commuter and/or handicap spaces.
  - Temporary H/C permits are NEVER valid in faculty staff spaces.
- Temporary handicap passes are valid for 30 days. Individuals who need the permit for a longer period must present a doctor’s request for an extended permit.
- Temporary H/C permits MUST be visibly displayed.
- Temporary handicap passes which have expired may result in a citation (Refer to CUVR 406).

303: VISITOR & GUEST PERMITS
Visitor and Guest parking passes are available from the main Campus Safety office as well as Campus Safety officers. Visitor and Guest passes are valid for NO MORE THAN 3 days from date of issue and are only valid in commuter/guest parking lots or for those spaces labeled “VISITOR”. Visitor passes are NOT valid for use in residential parking lots.

304: SALE or REMOVAL of a VEHICLE
When a CU registered vehicle is sold, traded or if a student removes the vehicle from campus for the purpose of leaving it at their permanent residence, the CU parking permit must be removed and returned to the office of Campus Safety & Security. Individuals must notify the Department of Campus Safety & Security within 48 hours of any change in their vehicle status.
CUVR 400: PERMIT REGULATIONS & ENFORCEMENT
Sections 400 – 405 (Fine Schedule 1)

400: NO CURRENT PARKING PERMIT/DISPLAYED
All vehicles are required to display a current and valid CU parking permit in order to park on CU campus or property. (Refer to CUVR 100). Any vehicle not displaying a current and valid permit, even if registered, will be in violation and will be cited and/or towed accordingly. Vehicles that have been issued a temporary permit for which that permit has expired (in excess of 3 days) will be considered unregistered and cited accordingly (Refer to CUVR 404).

WARNING: Any vehicle receiving three (3) tickets for being unregistered may be towed and impounded* at the owner’s expense. Vehicles may remain impounded until registration is complete. A mandatory $25 release fee will be incurred in addition to registration and any fines or fees. (Refer to CUVR 805B). NOTE: all towing and impound fees are imposed by the towing company and are the responsibilities of the vehicle owner.

WARNING: In those cases where a vehicle has been immobilized, any vehicle remaining immobilized in excess of 24 hours will be towed at the owner’s expense with no additional warning. (Refer to CUVR 805B).

401: IMPROPER DISPLAY OF CU PERMIT
All CU parking permits must be displayed in accordance with CUVR 301, appropriately displayed with nothing blocking the permit number or validation date. ONLY 1 CU permit may be displayed on a vehicle at a time. All other permits MUST be removed (Refer to CUVR 301 for exceptions). For motorcycles, the permit must be affixed to the front fork on the right side.+
Vehicles that display a permit where the numbers or validation dates are obscured or the permit is placed in an inconspicuous place will be cited accordingly.

402: FRAUDULENT, ALTERED or the MISUSE of a CU PERMIT
All parking permits are the property of Cedarville University Campus Safety & Security and are issued to a particular vehicle. Permits cannot be given, sold, traded or transferred to another vehicle. Any attempt to obtain, use, produce or reproduce a CU parking permit in a fraudulent manner is subject to the appropriate citation, towing at the owner’s expense and the immediate loss of all campus driving privileges. (Refer to CUVR 803).

403: VISITOR PERMITS
All visitors are requested to obtain a “Visitor Parking Pass” from the Office of Campus Safety & Security. There is no fee for this permit and the permit is valid for 3 days from date of issue. Visitors who receive a parking ticket are requested to print their name in the space provided on the ticket and turn it into the office of Campus Safety & Security.

403A: Specialized Permits
There are some departments, such as Global Outreach, who maintain and distribute their own visitor parking passes. These passes are recognized as visitor passes and will not be ticketed.

*Without any further notice or warning.
+It is NOT an officer’s responsibility to search a vehicle or to have to attempt to locate a parking permit.
403B: Exception Permits
Students who need to park in exception of the regulations for a period longer than a day or two, must notify Campus Safety & Security and request an exception permit. Exception permits are usually issued for cases where academics and work present a conflict in schedules. Exception permits are NOT issued for cases in which classes are “too close together” or “class directly precedes or follows an athletic class or lab”.

404: TEMPORARY PARKING PERMITS
Temporary permits are available for a fee of $20 for any member of the Cedarville family who may have to bring an unregistered vehicle (i.e. a rental or temporary replacement vehicle), to the campus but it will not “permanently” replace their previously registered vehicle. These permits are valid up to 21 days, but is limited to one per semester.

405: TEMPORARY HANDICAP PERMITS
Cedarville University Campus Safety & Security issues temporary handicap permits based on A physician’s recommendation. (Refer to CUVR 302B). Only those permits that indicate “Handicap Spaces” may utilize such spaces with a temporary permit.

All vehicles bearing a temporary handicap permit MUST give priority to vehicles bearing state-issued licenses or placards.

406: CITATION ISSUANCE
While most parking citations are issued at the time of the infraction and placed on the vehicle, the Department of Campus Safety and Security reserves the right to mail the citation to the registrant of the vehicle being cited.
CUVR 500: CAMPUS REGULATION ENFORCEMENT (Parking & Moving Regulations)
Sections 500 – 515 (Fine Schedule 1)

ARTICLE 1
500: CAMPUS PARKING REGULATIONS
Article 1 – sections 501 – 507 address parking regulations as established on and for the campus of Cedarville University and are specific to the campus and university properties.

501: UNREGISTERED VEHICLES
Any vehicle that does not display a current, valid parking permit in accordance with regulations (Refer to CUVR 300) will be considered unregistered and will be ticketed accordingly.

502: ASSIGNED LOTS
Cedarville University is a “WALKING CAMPUS”. This means that RESIDENT students are NOT to drive on campus (to/from class, chapel or dining) prior to 5:00 pm Monday through Friday.

Parking lots on campus are color-coded and restricted to the color of permit issued based on the status of the student. (Refer to CUVR 301A). Any vehicle parked in a lot without the appropriate permit will be considered in violation and ticketed accordingly. Students must note that the color of the parking lot (ORANGE, BLUE, or GOLD) supersedes the color of lines painted within the lot.

All permits are color coded as follows:

502A: RESIDENT STUDENTS
Resident students (refer to CUVR 229) who have earned 31 credit hours will be issued a resident (BLUE) permit and may park in any lot designated as a RESIDENT (BLUE) lot. These lots are adjacent to or associated with a resident hall.

Resident students are not to drive/park in any other lot OTHER THAN those designated as resident/blue lots PRIOR to 5:00 pm Monday through Friday. This restriction applies to the South Commuter lot across the street from The Hill resident hall.

All resident – registered vehicles must be in a designated resident hall (BLUE) lot, or an approved overflow lot by curfew each night.

502B: RESIDENT PERMITS WITH SPECIAL DESIGNATION

502B1: Hill Residents
All Residents of The Hill will receive permits bearing an “H”. This permit allows residents to park in the South Commuter lot, directly across from the Hill resident hall, adjacent to the E&S building. This permit DOES NOT allow for parking in other commuter lots prior to 5:00 pm Monday – Friday.

502B2: Medical Designation
Members of the Cedarville University Medical Services (CUEMS – aka Medic 15) who are resident students living on campus, will be issued a permit with a medical designation. This permit allows said registered students to park in commuter (GOLD) lots prior to the 5:00 pm rule. It does NOT however, allow for parking in designated reserved/restricted or faculty/staff parking.
502C: COMMUTER/GRADUATE STUDENTS
Commuter and Graduate students (Refer to CUVR 208 & 215) regardless of hours of credit earned will be issued a commuter (GOLD) permit, and may park in any lot designated for commuters. Vehicles bearing a commuter (GOLD) permit are NOT PERMITTED to park in resident hall (BLUE) lots, unless using the 30-minute times spaces for short term parking.

In accordance with the student handbook (refer to page 16), all commuter-registered vehicles must be off campus and university property by curfew. Commuter-permitted vehicles remaining on campus after curfew will be considered in violation and may be ticketed accordingly. There is NO OVERNIGHT parking on campus. Exceptions will be handled on a case-by-case basis and permission must be obtained PRIOR to the need for the exception.

502D: FRESHMEN STUDENTS
Freshmen students (Refer to CUVR 212) will be issued a freshman (ORANGE) permit and must park in one of the two freshman-designated lots. Freshman-registered vehicles may not park in resident hall parking lots unless using the 30-minute spaces for loading/unloading. Freshman-registered vehicles are not to park in commuter lots.

All infractions of CUVR 502 and its sub-paragraphs will be cited under CUVR 502 – wrong lot infraction.

503: RESERVED/RESTRICTED PARKING
Reserved parking may be designated by signs, pavement markings and/or notice and is reserved for specified vehicle(s), individual(s) and/or event(s). Such spaces fall into three categories:

503A: Faculty/staff parking. These spaces are indicated by BLUE lines and in some cases, accompanying signs*. These spaces are reserved for faculty and staff between the hours of 7:00 am and 5:00 pm Monday through Friday. Students are not to park in these spaces, including students whose vehicle may bear a faculty/staff permit based on their parent’s employment.

503B: Titled Spaces. These spaces are generally indicated by signs and are reserved by title, such as President, Office of the President, Vice President, Dean, etc. These spaces are reserved on a 24/7 basis. Unauthorized vehicles parked in these spaces, regardless of day/time, will be ticketed.

503C: VISITOR Spaces. These spaces are indicated by either sign or pavement marking and may be labeled as either “VISITOR” or “GUEST”. These spaces are reserved for persons who are not a part of the current, daily university family (Refer to CUVR 237). These spaces are reserved between 7:00 am and 6:00 pm Monday through Friday.

Visitor spaces located along the North side of the Apple building are specifically for visitors (excluding students) to the library and are reserved between 7:00 am and 11:00 pm Monday through Friday.

WARNING: Vehicles bearing either a student or faculty-staff parking permit do NOT qualify as a visitor.

*Signage is NOT a requisite for indicating faculty-staff parking.
504:  TIME-LIMITED SPACES
Time-limited spaces are indicated by signage and/or notice and include 30-minute parking spaces, 15-minute and delivery spaces, loading zones and temporary parking spaces. These spaces are available for parking according to the times posted or use(s) prescribed herein. Any vehicle parked beyond the allotted time or for uses other than those specified will be considered in violation and will be cited accordingly.
Traffic circles, which are fire lanes, are 15-minute limited loading/unloading areas.

505:  IMPROPERLY PARKED
All vehicles, with the exception of motorcycles, must be parked within the marked, painted parking spaces. Any vehicle(s) parked across painted lines, in hashed-off areas or occupying more than one space will be ticketed.

505A: Against the flow of traffic. In the Tyler South and Milner parking lots, it is illegal to back in or pull through a space. Vehicles must park “head-in” in these lots. Failure to do so will result in a ticket.

505B: Overnight parking. There is no overnight parking on campus, apart from resident hall lots, without PRIOR authorization. This applies to commuter students, graduate students, members of sports, drama, debate, worship or other traveling groups. In instances where overnight parking is required, individuals must notify the Department of Campus Safety & Security in order to obtain PRIOR authorization. Vehicles left without notice or authorization will be ticketed.

505C: Illegally parked motorcycles. Motorcycles may currently park in the hashed-out areas at the end of parking rows or in lined, marked spaces for motor vehicles. Motorcycles may NOT park on sidewalks, driveways, and entry ways, in stairwells or inside of any building.

506:  ILLEGAL PARKING (on campus/university property)
Any person(s) who stops, parks or leaves any vehicle in any of the following manners will be considered illegally parked and cited accordingly:

- Sidewalks, lawns, sports fields or other landscaped areas
- Walkways, doorways or points of egress
- Traffic and/or driving lanes, including obstruction, double-parking or blocking in other vehicles.
- Obstructing or parking in front of dumpsters, whether permanent or temporary
- Extending parking rows by using crosswalks, hashed-off areas or lawns at the end of a row
- Any area not specified for motor vehicle parking.

507:  TAMPERING
Tampering as defined herein contains three elements:

507A: TAMPERING WITH A PERMIT
Any person who gives, sells, trades a permit with another person; or who attempts to fraudulently obtain, produce or reproduce a permit is guilty of tampering under this section (Refer to CUVR 402).

The fine for this is $50 plus restriction or loss of campus driving privileges.

507B: TAMPERING WITH A TICKET
Any person, who alters, removes or places a ticket on another vehicle; or who uses a previously issued ticket in order to avoid a ticket is guilty of tampering under this section.
The fine for this is $25 for the 1st offense, $50 for the 2nd offense plus the loss of right to appeal, $100 fine for the 3rd offense plus the loss of appeal, loss of privilege or restriction or probation.

507C: TAMPERING WITH A WHEEL-LOCK DEVICE
Any person who tampers with, attempts to remove or does remove a wheel-lock device place on a vehicle, or who whether or not through any of the listed activities causes damage to a wheel-lock device, of any other device specifically designed and used to restrict the ability of the vehicle to move, is guilty of tampering under this section.

The fine for this is a mandatory $100 plus immediate loss of privilege in addition to legal responsibility for any and all repairs and/or replacement cost of the device in addition to any applicable Ohio penal codes. In addition, disciplinary action may be taken under the Cedarville University Student Handbook and adjudicated by the Department of Student Life.

508: ENFORCEMENT OF CAMPUS PARKING
Campus Safety and Parking Enforcement officers will issue a warning for these offenses prior to issuing a “Fineable Ticket”.

509: CITATION ISSUANCE
While most parking citations are issued at the time of the infraction and placed on the vehicle, the Department of Campus Safety and Security reserves the right to mail the citation to the registrant of the vehicle being cited.

ARTICLE 2
510: CAMPUS MOVING/TRAFFIC REGULATIONS
Article 2 – sections 511 – 513 address moving/traffic violations as established on and for the campus of Cedarville University and are specific to the campus and university properties.

511: FLEEING/EVADING OR FAILURE TO STOP

511A: FAILURE TO STOP
All vehicles MUST pull over to the side of the road when approached by ANY public safety or emergency services vehicle, including but not limited to Campus Safety & Security or Cedarville Emergency Medical Services when exhibiting emergency lighting (roof lights and/or strobes). Any vehicle failing to do so will be considered in violation cited accordingly. (Refer to CUVR 512).

511B: FLEEING OR EVADING
Any person(s), whether or not in a motor vehicle, who with the willful intent to flee or otherwise attempt to evade authorities will be considered in violation cited accordingly.

512: FAILURE to OBEY an OFFICER
Any person(s) who fails to obey any order, signal or direction of a Campus Safety & Security Officer regardless of the circumstance will be considered in violation and cited accordingly. In such cases, in addition to a fine, the loss of privilege for 1 semester through restriction or suspension as well as disciplinary action taken under the Cedarville University Student Handbook as adjudicated by the Student Life Department is possible.

NOTE: Person(s) cited for these offenses may lose privilege for 1 semester through restriction or suspension in addition to disciplinary action taken under the Cedarville University Student Handbook as adjudicated by the Student Life Department.
513: DRIVING IN/ON NON-DESIGNATED AREAS
Cedarville University has provided sufficient areas designated for the operation of motor vehicles including but not limited to roadways, parking lots and drives. Any vehicle which is operated, driven or parked on or in any area not designated for driving or parking including but not limited to sidewalks, pedestrian walkways, lawns, landscaped areas, walking tracks, sports fields or “common green areas; will be considered in violation and cited accordingly.

514: ENFORCEMENT OF CAMPUS MOVING REGULATIONS
Campus Safety and Parking Enforcement officers will issue a warning for these offenses prior to issuing a “Fineable Ticket”.

515: CITATION ISSUANCE
While most moving violation tickets are issued at the time of the infraction, the Department of Campus Safety & Security reserves the right to mail the citation to the registrant of the vehicle involved in the infraction(s).
CUVR 600: GENERAL ENFORCEMENT (Includes both Parking & Moving Enforcement)
Sections 600 – 613 (Fine Schedule 2)

ARTICLE 1
600: GENERAL PARKING
Article 1 – sections 601-603 address parking regulations as established by federal, state or local ordinances. These include, but are not limited to handicap parking, fire lanes and fire hydrants.

601: HANDICAP PARKING
Pursuant to ORC 4503.44, ONLY those vehicles displaying a valid disabled person’s license or placard issued by the resident state may use a disabled person’s parking space. There is absolutely no parking in the hashed-off areas associated with or directly adjacent to a handicap parking space. Any vehicle parking in a disabled parking space without a state-issued license or placard will be considered in violation and cited/towed accordingly. Such spaces are designated by pavement markings and/or signage.

601A: OCCUPIED VEHICLES IN DISABLED PARKING
Persons found “standing” in a disabled parking space may be requested by an officer or other person authorized to enforce parking & traffic regulations, to present evidence of the need of use (a placard or license). If such proof cannot be given, the person will be given the opportunity to move the vehicle to a legal parking space.

601B: TEMPORARY HANDICAP PERMITS
Cedarville University Campus Safety & Security issues temporary handicap permits based on physician recommendation. (Refer to CUVR 302B). Only those permits that indicate “Handicap Spaces” may utilize such spaces with a temporary permit. All vehicles bearing a temporary handicap permit MUST give priority to vehicles bearing state-issued licenses or placards.

601C: RAMPS OR ACCESS AREAS
Disabled person’s access ramps and hashed-off access areas associated with or adjacent to are to remain clear at all times. Any vehicle parked in these areas will be considered in violation and cited/towed accordingly. Public law enforcement may enforce this violation on campus.

601D: FINES FOR HANDICAP VIOLATIONS
Cedarville University reserves the right to use a graduated fine structure for violations of disabled person parking.

<table>
<thead>
<tr>
<th>Offense</th>
<th>Fine</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st offense</td>
<td>$ 50</td>
</tr>
<tr>
<td>2nd offense</td>
<td>$100</td>
</tr>
<tr>
<td>3rd offense</td>
<td>$150 plus the loss of right to appeal and possible limitation of privileges.</td>
</tr>
<tr>
<td>4th offense</td>
<td>$250 (state minimum fine) in addition to the loss of privilege for 1 semester.</td>
</tr>
</tbody>
</table>

Public law enforcement may enforce this violation on campus, resulting in the state minimum $250 fine, regardless of the number of ticket. Violators of this section will be cited/towed accordingly at the owner’s expense and with no further notice or warning.

WARNING: Disabled person’s parking spaces ARE NOT considered loading zones and are NOT to be used for loading/unloading or dropping off. The use of emergency (4-way) flashers does NOT exempt a vehicle from this section.
Fire lanes are designated by yellow curbs, hashed-out areas, pavement markings and/or signs. Yellow zones may only be indicated by yellow hashed-out areas. These areas must remain clear of vehicles at all times. Vehicles should not park, either attended or unattended in any fire lane. This includes traffic circles, which by designation are fire lanes with a 15 minute load/unload limit.

**603: FIRE HYDRANTS**

Fire hydrants on campus may be red or yellow, but bear no markings or signs. In accordance with the ORC, a fire lane includes the area which extends 10 feet in either direction of a fire hydrant. Such areas may or may not be marked by yellow hash marks. Vehicles parked in these areas may be cited/towed accordingly. Public law enforcement may enforce this regulation on campus.

**604: ENFORCEMENT OF GENERAL PARKING**

Campus Safety and Parking Enforcement officers may issue “fineable tickets” for these offenses without issuing a warning. All such tickets will be accompanied by a “Statement of Facts”.

**605: CITATION ISSUANCE**

While most parking citations are issued at the time of the infraction and placed on the vehicle, the Department of Campus Safety and Security reserves the right to mail the citation to the registrant of the vehicle being cited.

**ARTICLE 2**

**606: GENERAL TRAFFIC**

Article 2 – sections 607-611 address moving traffic regulations as established by federal, state or local ordinances. These may include, but are not limited to failure to stop, unsafe operation and excessive speed.

**607: FAILURE TO STOP**

*(ORC 4511.07)* Stop signs are universally recognized and standardized as a red octagonal sign with white lettering indicating STOP. In accordance with Ohio Motor Vehicle Code “. . . a driver MUST come to a full and complete stop behind the crosswalk or stop bar. Vehicles failing to stop will be considered in violation and cited accordingly.

**WARNING:** This violation may be cited in conjunction with excessive speed *(CUVR 608)*, and/or reckless operation *(CUVR 609)*.

**608: EXCESSIVE SPEED**

*(ORC 4511.211)* The posted speed limit on the Cedarville University campus is **15 mph** unless otherwise posted, and recommended **10 mph** in parking lots. No person shall operate a vehicle in excess of the posted speed limit. Vehicles operating in excess of posted limits will be considered in violation and cited accordingly. This policy is radar enforced.

**608A: EXCEPTION 1**

The posted speed limit on N. Varsity Dr. from State Route 72 to the Soccer Field parking lot is **25 mph**.

**608B: EXCEPTION 2**

All emergency vehicles, including but not limited to Campus Safety & Security, Cedarville Emergency Medical Services (CUEMS), local police and fire departments are exempt from posted speed limits, within reason in the execution of their duties.
609: **RECKLESS OPERATION**
In accordance with ORC 4511.20 and 4511.201, no driver shall operate his vehicle in a manner which disregards the safety of others, whether they are motorists or pedestrians; or the safety of property.

609A: Reckless operation may include, but is not limited to:
- Displays of excessive speed including but not limited to “power turns”, “donuts”, “peeling out”, and/or the squealing of tires.
- The failure to control the vehicle in a “normal operating manner”.
- The intentional weaving or “zigzagging”.

609B: Reckless operation is further defined in the ORC as: “...operating the vehicle...on any street or highway in a willful or wanton disregard for the safety of persons or property.”

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610: **FAILURE to YIELD to a PEDESTRIAN**
(ORC 4511.46) All vehicles, including but not limited to automobiles, bicycles, scooters, roller-blades and skateboards, are required to yield to pedestrians, when the pedestrian has the right of way. (Refer to CUVR 1100).

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611: **UNSAFE OPERATION**
Unsafe operation occurs whenever a vehicle is operated in a manner that MAY create a hazard or unsafe condition for other motorists, passengers or pedestrians.

611A: **UNSAFE PASSING/DRIVING LEFT OF CENTER**
(ORC 4511.29 & 4511.30) No driver shall pass any other vehicle which is stopped for traffic, a traffic control device, pedestrians of when the driver’s view may be obstructed in such a manner as to create a hazard. This may also include passing a vehicle without sufficient clearance within the lane of travel.

611B: **IMPROPER DRIVING**
Improper driving occurs in two instances.

- **611B1:** Any time the operator of a vehicle knowingly and with consent allows a person to ride on or in a moving vehicle in a manner that was not designed or intended for the use of passengers during transport.

- **611B2:** Any time the operator of a vehicle knowingly and with consent allows a person to be pushed, pulled or towed by the moving vehicle. This may include, but is not limited to bicycles, skateboards, scooters, sleds or rollerblades.
611C: EXHIBITION OF SPEED
Exhibition of speed occurs whenever a vehicle becomes engaged in a speed contest with another vehicle, or when the vehicle is engaged in drifting or other race-related activities. Any person(s) who participates, aids or facilitates in any manner such activity is in violation and will be cited accordingly. In addition, violations of this section may result in the loss of privilege or restriction.

611D: DRIVING AGAINST THE FLOW of TRAFFIC
No person shall operate a vehicle traveling in a direction opposite of the established flow of traffic. Traffic flow may be established by traffic control signs, pavement markings or the angle of parking spaces within a lot.

NOTE: ALL traffic circles on the Cedarville University campus are designated as ONE WAY, regardless of whether or not signs are posted. All parking areas with angled parking are designated as ONE WAY whether or not signs are posted. (Refer to CUVR 505A).

612: ENFORCEMENT OF GENERAL MOVING REGULATIONS
Campus Safety and Parking Enforcement officers may issue “fineable tickets” for these offenses without issuing a warning. All such tickets will be accompanied by a “Statement of Facts”.

613: CITATION ISSUANCE
While most moving violation tickets are issued at the time of the infraction, the Department of Campus Safety & Security reserves the right to mail the citation to the registrant of the vehicle involved in the infraction(s).
CUVR 700: FEES & FINE SCHEDULES
Sections 700 – 706

700: FEES
The Department of Campus Safety & Security may charge fees for various elements of the parking and traffic program. For your convenience, the most common are listed below:

700A: REGISTRATION
Resident student registration $100 per year
Commuter student registration $100 per year
Freshman student registration $100 per year
Graduate student registration $100 per year
College Now registration $20 per year
Temporary registration* $20 – limit one per semester

700B: OTHER FEES
Boot Removal Fee: $25
Impound Release Fee** $25
Bureau of Motor Vehicles search $50

701: “Fineable Tickets”
All fineable tickets, whether for parking or moving violations, are subject to processing within 5 business days. Fines are automatically charged to the account of the registered owner of the vehicle, regardless of who was operating the vehicle at the time of the infraction. All fines may be paid at the cashier’s office located in the lower level of the Steven’s Student Center. In most cases, tickets are processed and charged prior to the processing of any appeal. Appeals may take 10 days. If the appeals process overturns a ticket, a credit will be issued to the account to which the ticket was charged. (Refer to CUVR 900).

702: FINE SCHEDULES
There are three (3) fine scheduled based on category of infraction.

702A: SCHEDULE 1: Fines in this schedule are applicable to infractions covered under CUVR 500, Campus Regulations, including both parking & moving violations.

702B: SCHEDULE 2: Fines listed in this schedule are applicable to infractions covered under CUVR 600, General Regulations, including both parking & moving violations.

702C: SCHEDULE 3: Fines listed in this schedule are based on the offender being classified as a “Habitual Offender”. In this schedule, fines reflect the face value of the citation being doubled per CUVR 802A.

Fine schedules DO NOT reflect and may be in addition to any other associated fees, such as those imposed by Student Life or Maintenance/Grounds. Unless otherwise noted, the following fine schedules will be adhered to for all citations.

*Temporary registration is valid for up to 21 days (Refer to CUVR 302A & 404).

** The impound release fee is separate from any fees charged by the third party towing/impound company.
### SCHEDULE 1 – FINES for CAMPUS REGULATION VIOLATIONS

<table>
<thead>
<tr>
<th>$$$</th>
<th>SECTION</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>15</strong></td>
<td>505</td>
<td>Improperly parked in a space</td>
</tr>
<tr>
<td><strong>20</strong></td>
<td>502</td>
<td>Wrong lot</td>
</tr>
<tr>
<td></td>
<td>503A</td>
<td>Faculty/Staff Parking</td>
</tr>
<tr>
<td></td>
<td>503B</td>
<td>Restricted Parking</td>
</tr>
<tr>
<td></td>
<td>503C</td>
<td>Reserved Parking</td>
</tr>
<tr>
<td></td>
<td>505A</td>
<td>Parked against the flow of traffic</td>
</tr>
<tr>
<td></td>
<td>505B</td>
<td>Unauthorized overnight parking</td>
</tr>
<tr>
<td></td>
<td>505C</td>
<td>Illegally parked motorcycle</td>
</tr>
<tr>
<td><strong>25</strong></td>
<td>501</td>
<td>Unregistered Vehicle</td>
</tr>
<tr>
<td></td>
<td>504</td>
<td>Time-limited parking</td>
</tr>
<tr>
<td></td>
<td>507B</td>
<td>Tampering with a ticket – 1st offense</td>
</tr>
<tr>
<td></td>
<td>512</td>
<td>Failure to obey an officer</td>
</tr>
<tr>
<td></td>
<td>513</td>
<td>Driving on/in non-designated areas+</td>
</tr>
<tr>
<td><strong>50</strong></td>
<td>507A</td>
<td>Tampering with a permit</td>
</tr>
<tr>
<td></td>
<td>507B</td>
<td>Tampering with a ticket – 2nd offense</td>
</tr>
<tr>
<td><strong>100</strong></td>
<td>507C</td>
<td>Tampering with a wheel lock device *</td>
</tr>
</tbody>
</table>

+ Note that stated fines may be in addition to fines, fees and/or demerits issued by departments other than Campus Safety & Security.

*In addition to fines, violators face the immediate loss of privileges plus cost of repair or replacement of wheel-lock device and liability for any damage to vehicle as a result of the attempted or actual removal of the wheel-lock device and the possibility of discipline under the Cedarville University Student Handbook.*
**704:   FINE SCHEDULE #2 – GENERAL REGULATION ENFORCEMENT**  
CUVR 600

<table>
<thead>
<tr>
<th>$$</th>
<th>SECTION</th>
<th>DESCRIPTION</th>
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<tr>
<td>20</td>
<td>610</td>
<td>Failure to Yield to a Pedestrian</td>
</tr>
<tr>
<td></td>
<td>611D</td>
<td>Driving against the flow of Traffic (Wrong way on a 1-way)</td>
</tr>
<tr>
<td>25</td>
<td>607</td>
<td>Failure to Stop at a STOP sign</td>
</tr>
<tr>
<td></td>
<td>608</td>
<td>Excessive speed*</td>
</tr>
<tr>
<td></td>
<td>609</td>
<td>Reckless Operation*</td>
</tr>
<tr>
<td></td>
<td>611</td>
<td>Unsafe Operation*</td>
</tr>
<tr>
<td></td>
<td>611C</td>
<td>Exhibition of Speed*</td>
</tr>
<tr>
<td>50</td>
<td>601</td>
<td>Unauthorized Handicap Parking – 1(^{st}) offense</td>
</tr>
<tr>
<td>75</td>
<td>602</td>
<td>Fire lanes &amp; yellow zones</td>
</tr>
<tr>
<td></td>
<td>603</td>
<td>Fire hydrants (whether or not indicated by a yellow zone)</td>
</tr>
<tr>
<td>100</td>
<td>601</td>
<td>Unauthorized Handicap parking – 2(^{nd}) offense</td>
</tr>
<tr>
<td>150</td>
<td>601</td>
<td>Unauthorized Handicap parking – 3(^{rd}) offense</td>
</tr>
<tr>
<td>250</td>
<td>601</td>
<td>Unauthorized Handicap parking – 4(^{th}) offense (State minimum)</td>
</tr>
</tbody>
</table>

*Note that stated fines may be combined with other designated violations and their associated fines.

**WARNING:** Local and County Law Enforcement agencies may affect traffic stops and cite university personnel ON CAMPUS if warranted to do so.
705: FINE SCHEDULE #3 – HABITUAL OFFENDERS/EXCESSIVE OFFENSES

Habitual offenders as defined in CUVR 802, shall have the face-value of any subsequent ticket doubled. This applies to students regardless of classification.

705A: LIMITATION OF PRIVILEGE

There is no additional fine associated with loss of privilege. Individuals facing limitation or loss of privilege will be notified via e-mail or a letter in campus mail as to the adjudication of their case.

Individuals who have had their privilege limited may face:
- Restriction of privilege for 90 days from date of adjudication of the citation.
- Probation for the balance of the academic year from the date of release of restriction.
- Towing & impound at the owner’s expense.

Individuals who have had their privilege revoked MUST
- Turn in their university-issued parking permit
- Immediately remove the vehicle from the university campus or property.

Students who live a significant distance from campus (in excess of 300 miles), and who cannot find suitable off-campus storage for their vehicle will be “banned” and the vehicle will be restricted to a specific location of the department’s choosing.

706: NON-COMPLIANCE WITH LIMIT or LOSS of PRIVILEGE

Individuals who are found to be non-compliant with either limited or revoked privilege will be in violation of this section and will be cited and towed at their expense. Citations will be double the face value of the citation and violators face disciplinary action under the Cedarville University Student Handbook.

Failure to comply with limited or revoked privilege may prevent the individual from being able to register their vehicle the following year and/or place them on probation for at least one semester in the following year.
CUVR 800: LIMITATIONS or LOSS of PRIVILEGE
Sections 800 – 806

800: RECORDS ACCUMULATION
All warnings, tickets and fines accumulate on an ANNUAL basis. They DO NOT “reset” at the semester break.
Warnings are accumulative by permit/vehicle. Once two warnings have been issued to a permit/vehicle, no further warnings will be issued.
“Fineable Tickets” which are issued and subsequently adjudicated as “a warning” by the appeals committee are still considered “Issued Tickets” and are included in the annual count.

801: LIMITATION OR LOSS OF PRIVILEGE – STATEMENT
As stated in the preface of this document, the “Any use of any vehicle . . . on any university property is a privilege granted by the university and is not the right of any employee, student or visitor. . .,” As such, this privilege may be restricted or revoked for an extended period of time.

802: HABITUAL OFFENDERS
802A: Students
A (student) habitual offender is defined as

802A1: Any person who has received four (4) tickets for the same offense during the academic year (August – May), including any citations that may have been commuted to a warning during the appeals process.
802A2: Any person who has received a total of six (6) tickets regardless of the offenses during the academic year (August – May), including any citations that may have been commuted to a warning during the appeals process.
Fines for students who have received six (6) tickets will be doubled automatically (Refer to CUVR 702C & 705).
Students who are deemed to be habitual offenders may receive limited or restricted parking privileges. (Refer to CUVR 703).

802B: Faculty – Staff
A (faculty/staff) habitual offender is defined as that person who has received multiple tickets (regardless of the type of offense, indicating a lack of compliance with CU regulations and policies.
Adjudication of such will be:

802B1: After the 3rd ticket, written notice, either by letter or email, will be sent to the offender as well as a copy forwarded to the offender’s supervisor.
802B2: After the 5th ticket, written notice, either by letter of email, will be sent to the offender as well as copies forwarded to both the offender’s supervisor and the appropriate divisional Vice President.

803: RESULT OF FRAUD
Any person found guilty of defrauding the parking program by illegally obtaining, producing and/or displaying a fraudulent permit will face loss of privileges. (Refer to CUVR 402).
804: LIMITATION OR LOSS OF PRIVILEGE
Any person deemed a habitual offender (Refer to CUVR 702) will be subject to review and the restriction or revocation of their operating, driving and parking privileges. Persons whose privileges have been limited or revoked from operating, driving or parking a vehicle on university property will be notified of the specific limitation(s) or revocation (Refer to CUVR 704). Limitations and/or loss of privilege may extend to the following semester. In the case of Spring Semester, limitation or loss of privilege may extend to the following Fall Semester. Violations of any limitation or revocation will result in a further review and privileges and/or the towing of the vehicle at the owner’s expense. (Refer to CUVR 705B)

805: NON-COMPLIANCE WITH LIMIT OR LOSS OF PRIVILEGE
Any person(s), while having limited, restricted or revoked parking and driving privileges (Refer to CUVR 706), who operates, drives or parks their vehicle on the university campus or controlled properties will be in violation and will be cited and towed accordingly. The offender will immediately forfeit all privileges for the remainder of the current semester and the next semester, in addition to being placed on probation for one full semester.

806: IMMOBILIZATION & TOWING
Cedarville University reserves the right to immobilize and/or tow vehicles that are on Cedarville University controlled property.

806A: IMMOBILIZATION
Immobilization will not generally be used, except in the following circumstances:

- Incidents where a tow has been called for but will take longer than 20 minutes.
- Incidents during the last two weeks of any semester that would normally warrant a tow.
- Incidents within two days of a holiday break (i.e. Thanksgiving, Easter, fall break, etc.) that would normally warrant a tow.
- Incidents where a tow is not feasible or possible.

806B: TOWING
Towing will be affected through the use of a licensed and insured third party towing agent. Any vehicle which is towed is done so at the owner’s expense. Towing will be initiated in the following situations:

- Vehicles that, even after notice, are parked in restricted areas will be relocated to another lot on campus.
- Vehicles that are in violation of CU Vehicle Regulations will be towed and impounded. Vehicles which are towed from the campus or property will be impounded at a secured location. Release from impound will require the owner to present an “Impound Release Form” obtained from the Department of Campus Safety & Security. This form will only be issued upon compliance with CU Vehicle Regulations and must bear the signature of an officer or authorized representative of the Department of Campus Safety & Security.

Vehicles which are not reclaimed and remain impounded in excess of 30 days will be considered as abandoned. In accordance with ORC 4513.64, an attempt to identify and contact the owner will be made. Disposition of the vehicle will be determined by the impound operator.
CUVR 900: APPEALS
Sections 900 - 906

900: TICKET APPEALS
Any person, who believes that they received a ticket in error and that they were in fact in compliance with the CU Vehicle Regulations, may appeal the citation. Appeals are submitted on-line at www.cedarville.edu/vehicles and must be completely filled out and submitted within ten (10) days of the issue of the citation. Appeals dated later than 10 days WILL NOT be accepted/considered. (Email correspondence is NOT considered an appeal). Only those tickets issued to a vehicle registered with the Department of Campus Safety & Security will be considered for appeal.
Verbal appeals, whether in person or over the phone will not be accepted.

901: DISPOSITION OF APPEALS
Once an appeal has been submitted it will be forwarded to the Appeals Group who will review the appeal and determine disposition. Appeals are considered on a weekly basis, but may take up to 10 business days to complete. Once a decision is reached, said decision will be e-mailed to the appellant. Decisions of the Appeals Group are considered final and binding.
The disposition of appeals may have one of the following outcomes:

- The appeal is denied
- The fine will be upheld
- The appeal is denied
- The fine is reduced or waived.
- The appeal is commuted
- The ticket is changed to a warning and no fine is incurred but the ticket remains on file.
- The appeal is granted
- The fine is waived and the ticket nullified.

902: ACCEPTABLE APPEALS
There are basically three types of appeals that will be considered by the Appeals Group:

- Unclear or conflicting regulations
- Unclear pavement markings, lines or signs
- Emergency or medical situations which made the violation necessary and/or unavoidable (proof may be required).

903: UNACCEPTABLE APPEALS
Appeals that will NOT be considered include, but may not be limited to:

- Ignorance or lack of knowledge of the regulations (“. . . this is the first time I’ve had a car. . . “)
- Inability to find a legal parking space.
- Failure to see, read or follow posted signs or markings.
- Appointments, class or work schedules or “being too busy”
- Cold, flu, illness or “not feeling well”
- Running late or a conflict in scheduling
- Forgetting to (including but not limited to):
  o Appeal the ticket
  o Display the permit
  o Move the vehicle
  o Where I parked the car
  o That I drove
• Someone else was driving (“I loaned my car to a friend. . .”)
• Financial difficulty
• I did not receive a copy of the ticket
• Other people were parked there (“The car parked next to me didn’t get a ticket. . .”)
• Passage of time
  o “I parked there when it was legal and forgot to move my car. . .”
  o “I was only parked there for x minutes. . .”
• The vehicle had a mechanical problem.
• “I locked my keys in the car”
• “It’s finals week. . .”

904: LOSS of RIGHT TO APPEAL
Under certain circumstances, the individual’s right to appeal may be forfeited. Contributing factors may include but are not limited to:
  • Habitual Offender status (Refer to CUVR 802A).
  • The severity of the offense or situation.
  • Status of privilege (Refer to CUVR 705A).

905: LIMITATION of APPEALS
Appeals are limited to the semester within which the original ticket was issued. The exception to this section is any ticket issued within the last 10 days of a semester. Appeals will NOT be re-opened after the start of the new semester. In the case of spring semester, appeals will not be re-opened after the second week of May term.

906: PAYMENT of FINES
All fines are charged directly to the student’s account. Fines will generally be charged within 2 business days of the issue and usually before the completion of the appeals process (Refer to CUVR 701). Payments for all fines are made at the cashier’s office in the lower level of the Steven’s Student Center. In the event that a citation is overturned, the student’s account will be credited the amount incurred by the citation.
CUVR 1000: SPECIAL SITUATIONS & CONSIDERATIONS
Sections 1000 – 1002

1000: CAMPUS CONSIDERATIONS
The following sections apply to all vehicles operated, driven and/or parked on Cedarville University campus and/or controlled properties.

1000A: CHAPEL & PRESENTATIONS
Cedarville University is a “WALKING CAMPUS”. Resident students are not to drive on/around campus prior to 5:00 pm Monday through Friday. The Department of Campus Safety & Security recognizes that extenuating circumstances do arise on occasion. Permission to drive and/or park for such an event or activity, including but not limited to performing in chapel, setting up a display or presentation or being a member of a “crew” preparing for an event MUST be obtained PRIOR to the need for the exception.

1000B: MEDICAL EXCEPTIONS/PERMITS
Individuals who need a temporary exception due to a medical situation may obtain one at the Campus Safety& Security office. Applicants should submit an application for the permit along with a physician’s request or note. University Medical Services or Athletic Training will suffice and are acceptable as a physician’s request. Medical exceptions are valid for 30 days and are renewable upon the physician’s request. Failure to renew the exception permit will result in a citation being issued (Refer to CUVR 302B). Medical exception permits are to be obtained PRIOR to utilizing the privilege afforded by the permit, except in cases of extreme emergency (proof may be requested). Medical exception permits DO NOT qualify the individual to park in faculty/staff or specifically reserved parking spaces. Individuals found in violation of the provisions of a medical exception permit, or who abuse the privilege may forfeit their rights to the permit and it will be revoked immediately. The applicant’s signature on the permit indicates that they have read and understand the provisions and restrictions of the permit.

1000C: VEHICLE MAINTENANCE/REPAIRS
No vehicle repairs or maintenance may be conducted on Cedarville University campus or properties without the prior written consent of the Director of Campus Safety & Security. Said permission must be obtained PRIOR to the beginning of any work on a vehicle. Maintenance/repairs may include but are not limited to changing oil or fluids, mechanical work such as brake jobs or engine repair, patching or painting a vehicle. Changing a flat tire is not considered under this section. Individuals who “take vehicles off-campus” in order to affect repairs on behalf of the vehicle owner, whether taking the car outright or leaving another registered vehicle in its place, must contact the Department of Campus Safety & Security prior to doing so.

1000D: ORDERLY VEHICLE APPEARANCE
All vehicles must be kept in working order and maintain an orderly appearance at all times. This includes but is not limited to being free of excessive amounts of dirt, mud, grass or debris; flat tires or broken windows. Vehicles that are seriously damaged and appear to be disabled and/or abandoned will be marked and an attempt will be made to contact the owner to address the issue. If the issue has not been corrected within 10 days of being marked. The vehicle will be towed from the property at the owner’s expense.
1000E: DISABLED VEHICLES
In the event that a vehicle becomes disabled, whether due to accident or mechanical failure including “unknown causes”, and does not fall under the guidelines of CUVR 107, the registrant of the vehicle MUST contact the Department of Campus Safety & Security to provide notice of this fact. Notice MUST be provided within 24 hours of the vehicle becoming disabled and the registrant should make arrangements for resolution of the situation. Contact can be in person at either the office or by contacting the officer(s) on duty.

1000F: SNOW REMOVAL
In the event of snow that requires plowing, the following policy will apply:
- Announcements requesting student to empty selected lots that need to be plowed will be made through appropriate means, including but not limited to the campus e-mail system.
- Physical plant or other authorized groups will plow the lots when empty.
- Vehicles must be returned to their original and appropriate lot NO LATER than curfew on the same day the lot is plowed.

1001: SUMMER VEHICLE “STORAGE”
Due to annual construction, paving, maintenance and/or painting in parking lots on the CU campus; students, faculty and staff are not to leave their vehicle(s) on CU campus or properties without PRIOR CONSENT. Failure to obtain prior consent will be viewed under CUVR 1002 and the vehicle will be subject to towing at the owner’s expense.
Individuals who need to leave a vehicle on the campus for the summer must:
- Show justified cause for the request.
- Complete the Summer Storage Form, including contact information in case of need.
- Park the vehicle in the area designated/assigned by Campus Safety & Security.
- Provide a spare set of keys.
- Understand and agree that Cedarville University neither warrants nor assumes any liability for the safety of any vehicle and/or its contents due to theft, loss of property, damage, vandalism, accidents or damage while the vehicle is on CU property. (Refer to CUVR 101).

1002: UNATTENDED, STORED or ABANDONED VEHICLES
Unattended vehicles are those vehicles which are left unattended or unused for 120 hours or more (5days). Stored vehicles are those vehicles which sit parked for extended periods of time (greater than 5 days). Abandoned vehicles are those vehicles which are no longer in use.
No student, faculty, staff or visitor may store or abandon a vehicle on the CU campus or properties. Vehicles identified under the above listed definitions will be classified as unattended, stored or abandoned. The Department of Campus Safety & Security will attempt to identify the owners of such vehicles and in accordance with ORC 4513.64, attempt to contact the owner and determine the disposition of the vehicle.
Vehicles that are not removed within 10 days of being marked will be towed from the campus or property at the owner’s expense per ORC 4513.64. Vehicles whose owners cannot be identified will be towed from the campus or property with no further notice.
This section does not replace CUVR 805 (regarding the general guidelines for immobilization and/or towing).
CUVR 1100: PEDESTRIAN & BICYCLE REGULATIONS
Sections 1100 – 1106 (Including Fines)

1100: PEDESTRIAN REGULATIONS

A) In accordance with ORC 4511.46, pedestrians within a crosswalk, an on the half of the roadway upon which a vehicle is operating; or if the pedestrian is approaching so closely from the other half of the roadway as to be a hazard, the pedestrian maintains the right of way (ORC 4511.132).

HOWEVER: no pedestrian shall suddenly leave a curb or [sidewalk] and walk or run into the path of a vehicle so as to constitute a hazard.

B) In accordance with ORC 4511.48, pedestrians who are crossing a roadway at any point OTHER THAN a marked crosswalk or at an intersection with a marked crosswalk, MUST yield the right of way to all vehicles upon the roadway.

No pedestrian shall cross a roadway intersection diagonally unless authorized by official traffic control.

This section DOES NOT relieve the operator of a vehicle from exercising due care to avoid colliding with any pedestrian upon a roadway.

C) In accordance with ORC 4511.50, wherever a sidewalk is provided and its use is practical, it is unlawful for any pedestrian to walk along and upon a roadway.

When a sidewalk is not provided nor a shoulder available, any pedestrian walking along and upon a roadway shall walk as near as practical to the outside edge of the roadway and, if a two-way road, shall only walk on the left side of the roadway. (facing on-coming traffic).

Pedestrians who are walking along and upon a roadway are required to yield the right of way to all vehicles upon the roadway.

D) Individuals found in violation of this section may be cited. Citations for violations of this section carry a fine of UP TO $20 depending on the severity of the situation.

1101: BICYCLE REGISTRATION

All bicycles on Cedarville University campus are to be registered with the Department of Campus Safety & Security. Registration remains valid for the course of the individual’s time at Cedarville. Bicycle registration forms are available in the Campus Safety office and registration is free of charge. Failure to register a bicycle may result in a citation (Refer to CUVR 1102A).

1102: BICYCLE PARKING & STORAGE

Bicycles may NOT be parked in any building egress (interior or exterior), hallways, stairways, doorways, roadways, handicap parking, ramp/access areas or against railings, sign posts, light posts, etc. or in any place that would create a hazardous condition.
Bicycles are to be parking and secured in the bike racks provided or in close proximity to the rack if the rack is fully occupied.

Bicycles which are not properly parked/stored may be confiscated by the Department of Campus Safety & Security. Bicycles which are confiscated and stored are subject to both fines and storage fees. Bicycles will NOT be stored for more than 4 weeks. Bicycles not claimed within this time are subject to disposal. This applies to bikes that are both impounded or confiscated as a result of being “abandoned”.

- Fine for improper parking or storage is $10
- Fee for storage is $5 per week up to 4 weeks.
- Bicycles claimed AFTER 30 days but before disposal is completed will be charged an additional $50.

1102A: FINES FOR BICYCLE VIOLATIONS
Failure to register a bicycle with the Department of Campus Safety & Security in accordance with both the CUVR and the Cedarville University Student Handbook (Refer to page 47), are considered in violation and may be cited accordingly. Fines for bicycle violations, including failure to register are:

- 1st offense: Courtesy warning
- 2nd offense: $10
- 3rd offense: Confiscation and all related fines and fees.

1102B: BICYCLE USE ON CAMPUS
Please refer to Cedarville University Student Handbook, pages 47-48 for a complete listing of guidelines for bicycle use on the campus. Fines for misuse of bicycles on the campus are:

- A mandatory $20 fine
- Possible confiscation of equipment
- Additional fines or fees for storage and/or registration.

1103: BICYCLES LEFT ON CAMPUS OVER the SUMMER
All students, other than those attending May term or a Summer Session MUST remove their bicycles from campus. Bikes cannot be left on the campus over summer. All bicycles found to be left where the owner is not on campus, will be considered abandoned and removed even in those cases where it may involve cutting a cable, lock or chain.

1103A: TERM of STORAGE:
Bicycles confiscated under this section will be held for 30 days and then disposed of. Bicycles confiscated under this section where the owner has contacted the Department of Campus Safety & Security, may be stored for the length of the summer, but will be subject to an additional storage fee. Bikes that are so stored MUST be reclaimed within the first 10 business days of the next semester or they will be disposed of.

1103B: REIMBURSEMENT
If it is necessary to remove a lock, cable or chain from a bike whether during the academic year or over the summer, there will be no replacement or reimbursement for any loss or damage caused during the removal process.

Owners who make arrangements to store a bike over the summer months, but fail to reclaim the bicycle, are not entitled to a refund of the storage fees nor will there be any replacement or reimbursement for the bicycle once it is disposed of.
1104: ORDERLY PRESERVATION of BICYCLES
In accordance with both the CUVR and the ORC, bicycles must be maintained in working order and orderly appearance. This includes but is not limited to being free of excessive dirt/mud, flat tires, debris and having all parts intact and functional including seats, pedals, gears, brakes, etc. Bicycles found to be not maintained may be identified as disabled or abandoned will be marked. Bicycles marked under this section that are not repaired or removed from the campus within 7 days will be confiscated at the owner’s expense in addition to all fines/fees (Refer to CUVR 1102, 1102B).

1105: SKATES & SKATEBOARDS
Skates, rollerblades and skateboards (long-boards) may be used on CU campus roadways and parking lots, as long as students respect the rights and safety of others, both pedestrian and motorist. Skaters and boarders are expected to:

- Operate in a safe and reasonable manner.
- Stay to the proper side of the road (skates – facing traffic, skateboards – with traffic).
- Follow ALL posted traffic signs in accordance with the ORC.
- Avoid roadways, parking lots and sidewalks in the vicinity of university events such as concerts, athletic games, hosted activities or events, etc. where a high volume of vehicular and pedestrian traffic are likely.
- NOT to use skateboards (including long boards) inside of buildings.
- Place boards in a manner that does not produce a hazard to those using the egress or area of the building.
- Utilize “board storage” as provided at the entrance/egress areas of a building.

1105A: STUNT SKATEBOARDS
Skateboards designed and used for stunts are restricted from CU campus roadways. These may be used in empty parking lots or in large empty sections of parking lots where vehicular and pedestrian traffic are not present. Like long-boards, these may be used on campus sidewalks as transportation to and from classes.

1105B: RAMPS & EQUIPMENT
Devices used for stunts and aerobatics, whether for skateboards, in-line skates or bicycles are prohibited on CU campus and property; unless prior specific permission is obtained through the Department of Campus Safety & Security.

1106: GENERAL PROHIBITION
The use of bicycles, unicycles, scooters, skates, skateboards and in-line skates is strictly prohibited in the following cases:

- Inside of ALL campus buildings
- On entrance steps, ramps or accesses to campus buildings.
- On loading docks, ramps or steps.
- Along edges of elevated curbs and sidewalks,
- On handrails, benches or other “furnishings” designed for sitting.

Fines for violations of this section are the same as Bicycle Use on Campus (CUVR 1102B).