State of New Jersey - Division of Taxation
Employee's Withholding Allowance Certificate

1. SS#
Name
Address
City State Zip

2. Filing Status: (Check only one box)
1. ☐ Single
2. ☐ Married/Civil Union Couple Joint
3. ☐ Married/Civil Union Partner Separate
4. ☐ Head of Household
5. ☐ Qualifying Widow(er)/Surviving Civil Union Partner

3. If you have chosen to use the chart from instruction A, enter the appropriate letter here ........... 3.
4. Total number of allowances you are claiming (see instructions) ........................................... 4.
5. Additional amount you want deducted from each pay .......................................................... 5.
6. I claim exemption from withholding of NJ Gross Income Tax and I certify that I have met the
   conditions in the instructions of the NJ-W4. If you have met the conditions, enter "EXEMPT" here .... 6.
7. Under penalties of perjury, I certify that I am entitled to the number of withholding allowances claimed on this certificate or entitled to
   claim exempt status.

Employee's Signature
Date

Employer's Name and Address
Employer Identification Number

BASIC INSTRUCTIONS
Line 1  Enter your name, address and social security number in the spaces provided.
Line 2  Check the box that indicates your filing status. If you checked Box 1 (Single) or Box 3 (Married/Civil Union Partner Separate) you will be withheld at
       Rate A.
       Note: If you have checked Box 2 (Married/Civil Union Couple Joint), Box 4 (Head of Household) or Box 5 (Qualifying
       Widow(er)/Surviving Civil Union Partner) and either your spouse/civil union partner works or you have more than one job
       or more than one source of income and the combined total of all wages is greater than $50,000, see instruction A below.
       If you do not complete Line 3, you will be withheld at Rate B.
Line 3  If you have chosen to use the wage chart below, enter the appropriate letter.
Line 4  Enter the number of allowances you are claiming. Entering a number on this line will decrease the amount of withholding and could result in an
       underpayment on your return.
Line 5  Enter the amount of additional withholdings you want deducted from each pay.
Line 6  Enter "EXEMPT" to indicate that you are exempt from New Jersey Gross Income Tax Withholdings, if you meet one of the following conditions:
       • Your filing status is SINGLED CIVIL UNION PARTNER SEPARATE and your wages plus your taxable nonwage
         income will be $10,000 or less for the current year.
       • Your filing status is MARRIED CIVIL UNION COUPLE JOINT, and your wages combined with your spouse's/civil union
         partner’s wages plus your taxable non-wage income will be $20,000 or less for the current year.
       • Your filing status is HEAD OF HOUSEHOLD or QUALIFYING WIDOWER/SURVIVING CIVIL UNION PARTNER and your
         wages plus your taxable nonwage income will be $20,000 or less for the current year.

Your exemption is good for ONE year only. You must complete and submit a form each year certifying you have no New Jersey Gross Income Tax liability and
claim exemption from withholding. If you have questions about eligibility, filing status, withholding rates, etc. when completing this form, call the Division of
Taxation's Customer Service Center at 609-292-6400.

Instruction A - Wage Chart
This chart is designed to increase withholdings on your wages, if these wages will be taxed at a higher rate due to inclusion of other wages or income on
your NJ-1040 return. It is not intended to provide withholding for other income or wages. If you need additional withholdings for other income or wages
use Line 5 on the NJ-W4. This Wage Chart applies to taxpayers who are married/civil union couple filing jointly, heads of households or qualifying
widower/surviving civil union partner. Single individuals or married/civil union partners filing separate returns do not need to use this chart. If you have
indicated filing status #2, 4 or 5 on the above NJ-W4 and your taxable income is greater than $50,000, you should strongly consider using the Wage
Chart. (See the Rate Tables on the reverse side to estimate your withholding amount).

HOW TO USE THE CHART
1) Find the amount of your wages in the left-hand column.
2) Find the amount of the total for all other wages (including your spouse's/civil union partner's wages) along the top row.
3) Follow along the row that contains your wages until you come to the column that contains the other wages.
4) This meeting point indicates the Withholding Table that best reflects your income situation.
5) If you have chosen this method, enter the "letter" of the withholding rate table on Line 3 of the NJ-W4.

NOTE: If your income situation substantially increases (or decreases) in the future, you should resubmit a
revised NJ-W4 to your employer.

THIS FORM MAY BE REPRODUCED