

PSYCHOLOGY INTERNSHIP – PSYCH 4990

Spring 2012

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Hours 12:00 MWF

OBJECTIVES

- Introduce students to the “real world” of professional work.
- Learn how professionals and their agencies work.
- Become active participants.
- Develop clinical skills and grow professionally from regular supervision.
- Clarify students’ career direction.

REQUIREMENTS

1. Identify an agency relevant to the student’s career direction and arrange an internship. Complete the “Information” form prior to the internship (by January 9). Notify your professor so that he may send a letter to your agency explaining the Psychology Department’s requirements. Do not begin your internship without notifying your professor.
2. List the objectives you and your onsite supervisor have for the internship. This is due by Jan.18.
3. Read a book relevant to your internship and submit a 4-page double spaced review of the book to your professor by Feb. 8.
4. Work 120 hours in the agency for 3 hours academic credit. Students may take up to 9 credit hours for internship. They must work 40 hours in the agency for each credit hour.
5. E-mail your professor a journal of your internship experiences with a cumulative record of your hours every day you are at your internship. This is very important. Failure to submit daily journals on time may result in failing to get credit for the internship.
6. Document weekly supervision from your onsite internship supervisor.
7. Have the onsite supervisor submit the “Internship Evaluation Sheet” to your professor one week prior to the conclusion of the internship.
8. Complete the “Analysis and Feedback” form at the conclusion of your internship. This is due by April 24.
9. If you must miss a scheduled internship day, you must notify your onsite internship supervisor and me in advance.

GRADING

This is a credit/no credit course. Students who successfully complete the requirements listed above and receive a favorable evaluation from their onsite supervisor and professor will receive credit. Please be familiar with the criteria on the Evaluation Form your onsite supervisor will be using to assess your performance.

SUPPORT

Remember to submit your journals daily. Please contact your professor if you have any questions or problems during your internship. Your professor:

1. Provides ongoing support and supervision during internship.
2. Communicates with your onsite internship supervisor.
3. Works to resolve any problems the student may encounter during the internship.

JOURNAL

Your daily journal is very important to help you objectify your experience, keep record of your hours and allows me to track your progress. Your daily journal should include:

- A report on the day's activities.
- Your thoughts and feelings on your day's activities.
- What you learned from the day's activities.
- Feedback you received from your onsite supervisor or other staff at the agency.
- Challenges or problems you are encountering.

CONFIDENTIALITY

Students are reminded that client information is strictly confidential. Identifying information such as names or specific situational information that could reveal a client's personal information must not be used outside the agency. When emailing your journals to me, please use only initials, first names or pseudonyms.

DISABILITY STATEMENT

If you believe you may need support in managing the impact of a disability, please contact [Amy Frey](#), disability services coordinator. Faculty rely on disability services to verify the need for academic accommodations and to identify reasonable and appropriate accommodation strategies. Examples of disabilities are hearing, vision, AD/HD, learning, psychological, orthopedic, and health impairments. Disability services is part of the [academic enrichment center - The Cove](#), which is located in the Center for Biblical and Theological Studies, room 218. For more information, call 937- 766-7457.