Cedarville University **Military Friendly School**

INSTRUCTIONS FOR STARTING YOUR CLAIM FOR VA EDUCATIONAL BENEFITS CLAIM

1. Visit **www.gibill.va.gov to determine which educational benefit will be best for you. You may have more than one option.**
2. **Apply for VA Educational Benefits** by completing an application on line at **www.gibill.va.gov**. Submit a copy of the application with the appropriate documentation listed below to the certifying official in the office of the registrar.
3. The certifying official will answer any questions you may have when you submit the initial documentation.
4. **Apply for Admission to Cedarville University**
5. **EACH SEMESTER Submit a 'Veterans Enrollment Report" once your schedule is established and you can confirm no changes will be made to this schedule. A copy of the Veterans Enrollment Report can be requested from the office of the registrar during regular working hours**. If you do not, your enrollment will not be certified for you to receive benefits for that term.

If you qualify for VA benefits you will begin receiving benefits after school begins. Eligibility is determined by the VA not Cedarville University. It is your responsibility to determine which benefit and beginning date is best for you.

Type of Benefits	Application and Documents to be submitted to Veterans Center
CHAPTER 30 **Active Duty Service after 6-1-85** **Pay deducted $100 for 12 mos.**	Complete and provide copy of online application VA Form 22-1990, Member 4 of DD-214 and a copy of kicker contract (if applicable). **Must be used** within 10 years from date of discharge.
CHAPTER 31 **Eligibility determined by VR&E**	Application and counseling completed at VA Regional Rehab Office – Phone 801-326-2424 Payment vouchers issued to college when approved. Provide Copy 4 of DD Form 214
Chapter 33-Veteran **Active Duty Service after 09-10-01** **Served 90 days or more** **SELECTION IS IRREVOCABLE**	Check VA web page to determine ***if and when*** this is your best choice. Complete and provide copy of online application VA Form 22-1990, Member 4 of DD-214 and a copy of kicker contract (if applicable). **Must be used** within 15 years from date of discharge.
Chapter 33- Transfer Eligibility Benefits **See web site for Qualifications** **www.gibill.va.gov**	Military member must complete the Transfer of Entitlement Benefit (TEB) application first. Upon approval, family members may apply to use benefits by completing VA Form 22-1990e. Provide copy of application VA Form 22-1990e and Certificate of Transfer Ed Benefit (TEB). **Must be used** within 15 years from date of entitlement.
Chapter 33-Fry Scholarship **Children of veteran serving after 9/11 whose death was service related.**	Complete application VA Form 22-5490 and select FRY Scholarship option. Provide a copy of application to the certifying official in the office of the registrar. **Must be used** within 15 years beginning on his/her 18th birthday and may use the benefit until your 33rd birthday
Chapter 1606 **6-yr Enlistment on 6-1-85 or later in Reserve or Guard Unit**	Complete application VA Form 22-1990 and provide Notice of Basic Eligibility (NOBE- DD Form 2384) obtained from your unit, DD 214 kicker contract (if applicable). **Must be used** within 14 years of enlistment date.
Chapter 1607 Member of Reserve or National Guard component AD on or after 9-11-01 under title 10- served 90 days or more	Complete application VA Form 22-1990 and provide - DD -214, copies of orders to active duty, additional documents as evidence of all qualifying service, kicker contract (if applicable). ********Must remain **with active drilling unit** to use this benefit. **Must be used** within 14 years of enlistment as long as still active with drilling unit.==
Chapter 35 **Spouse or child of veteran whose death or 100% service connected disability is Service related.**	Complete application VA Form 22-5490, provide copy of notice of disability rating (from VA), copy of marriage certificate for spouse or birth certificate for child. We will send copies to the VA. **You must have the Veteran's VA File Number (C#). Call the VA to get the number.** **Must be used:** Child- between the ages of 18 and 26 Spouse- 10 years from the date VA determines your eligibility
If out of school one year, changing schools or changing your major	Complete VA Form 22-1995 if Chapters 30, 33, 1606 or 1607 Complete VA Form 22-5495 if Chapter 35

Questions contact VA www.gibill.va.gov -"Ask a Question" (email) Direct Deposit@ 877-838-2778

****CHAPTER 30, 1606, 1607: YOU MUST VERIFY ATTENDANCE WITH THE VA ON THE LAST DAY OF EACH MONTH**
Attendance verification: 877-823-2378 or on the WAVE website at www.gibill.va.gov/wave

********YOU ARE RESPONSIBLE FOR PAYING TUITION AND FEES OR MAKING PAYMENT ARRANGEMENTS BY THE PAYMENT DEADLINE REGARDLESS OF WHEN YOUR VA CHECK IS SCHEDULED TO BE DISPURSED.***

251 N. Main St. Cedarville, OH 45314 **Phone (937)766-7710 fax (937)766-7663** **registrar@cedarville.edu**